

Village of Fall Creek
Minutes of Community Relations, Recreation & Health Committee Meeting
February 6, 2023

1. **Call to Order:** 5:02 p.m. Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Roll Call:** Committee Members Present: Chairperson Karen Hurd, Trustees Ryan Aylesworth, Matt Mattoon. Absent: None. Staff Present: Administrator/Public Works Director Jared McKee, Clerk/Treasurer Renee Roemhild.
3. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted at the three public places and local newspapers were notified.
4. **Adopt Agenda:**
 - MOTION (Mattoon/Aylesworth) to adopt the agenda as printed. PASSED, without negative vote.
5. **Old Business**

A. Keller Park Playground Equipment

1. **LWCF Grant Reapplication:** Committee Chairperson Karen Hurd stated the lady we were working with before from the DNR, Karen Blodgett, contacted her to say they are changing the way they do the Land & Water Conservation Funding. The grant applications will now be considered regionally, instead of statewide. Hurd stated that we applied last year, and we scored pretty high, but were not awarded a grant. Hurd reported one of the reasons we scored high was because we had letters of support and offering assistance with the project. Hurd stated that if we get the grant, we'll have to come up with some money because it is a 50/50 grant and the project budget she came up with was \$110,000. The in-kind labor and the \$7,000 grant from the Green Bay Packer Foundation with help with the Village's share. Hurd stated we have a very good chance of getting the grant this year, now that we are only competing regionally.

Trustee Matt Mattoon said he appreciated the grant applications but saw a problem because we haven't decided we are going to go with the company that was specified in the grant. He said he remembered mentioning before that he thought the Board would like to decide what pieces of equipment they would want and be able to decide on options for the layout. Hurd responded she went with this company for the grant application because the company was referred to her, but if Mattoon wanted to pursue other companies, she was ok with that. Mattoon stated we haven't done that as a committee, and he thought we should. Hurd stated there is a deadline for the grant application, she thought it was April 1 or May 1. Administrator Jared McKee said municipal governments are required to follow an acquisition procedure that states that any project/capital expense expected to cost over \$25,000 must be bid out. He felt an estimate in a grant application was more for the purpose of being a place holder, until the project is funded and is put out to bid. Hurd stated it didn't mean we had to go with that particular company. Mattoon requested confirmation on that before another grant submittal, stating that Hurd took this on herself, and he felt we should have more than one company submit prices to the Village. Mattoon also thought we should be thorough and talk about how much it would cost to repair what we have.

McKee stated he thought it would be good to have discussion about the placement and site layout, especially in relation to how the playground equipment sits in relation to the tennis & basketball courts, as redoing those courts or putting in a pickleball court has been discussed. McKee felt new playground equipment would give a very good facelift to the park and would be a great benefit. He wanted it confirmed that the site plan that had been put in the grant application could be modified, because he felt it important to look at the park as a whole and to allow the Committee and Board to approve the layout.

- MOTION (Mattoon/Aylesworth) to recommend to the Board to resubmit the grant application for DNR's Land & Water Conservation Fund. PASSED, without negative vote.

2. Fall Creek Village Resources, Town of Lincoln Resources, Community Resources: Covered in above topic.

3. Formal Thank You to Green Bay Packers Foundation for the \$7,000 Grant:

MOTION (Mattoon/Aylesworth) to recommend to the Board to send a formal thank you letter. PASSED, without negative vote.

6. New Business

A. Consider Possible Updates to Title 7 Regarding Health Department Inspections:

Administrator McKee reported this matter was referred to the Committee for review because we have received complaints regarding sanitary conditions at a couple properties in the Village. During some First Responder calls, some very unhealthy conditions were witnessed, and we have received calls from neighbors with concerns regarding pests and rodents coming over onto their property. Those complaints were referred to the Health Department, the units have been inspected and ordered to clean up the properties. The situation called to light the question wondering if the ordinance should specify routine inspections for properties that have been in violation. McKee then researched the legality and found that State Statutes only allows for inspections based on receiving complaints. Hurd said she read the Village ordinance and it was very sound. Aylesworth said he didn't like the idea of having random or scheduled checks. Mattoon concurred but said unfortunately there is a property management company that is not doing their job to maintain safe conditions and he feels the neighbors have a legitimate concern, but that we cannot go outside of State Statutes.

- MOTION (Mattoon/Aylesworth) to not recommend any changes be made to Village Code regarding health department inspections. PASSED, without negative vote.

7. Adjourn: @ 5:40 p.m.

Renee Roemhild, Clerk/Treasurer