

*Village of Fall Creek*  
*Minutes of Regular Village Board Meeting*  
*April 13, 2015*

President Chester Goodman called for a moment of silence in observance of the tragic loss of Village employee Dustin Keith on Friday, April 10th.

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: President Chester Goodman, Trustees Tina Jacobson, Bob Jenkins, Matt Mattoon, Wayne Steinke, Karen Strasburg, Aaron Wilhelm. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: Don Stabenow from Krause Howard, Tammy Schroeder representing the Golden Triangle Agricultural Enterprise Area, Greg Leonard from Eau Claire County Land Conservation Office, four citizens. Arriving Later: Brian Steinke.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places & newspapers were notified.
5. **Adopt Agenda:**
  - MOTION (Steinke/Mattoon) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
  - MOTION (Mattoon/Wilhelm) to approve the 3/9/15 Regular Village Board, 3/10/15 Public Hearing & Plan Commission meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** Richard Ziemann encouraged Board members to attend educational opportunities such as the upcoming League of Wisconsin Municipalities meetings.
8. **Correspondence:** UW Extension offering 2015 Town Officials Workshops in May and June.
9. **Budget Comparison Report/Financial Considerations:**
  - MOTION (Steinke/Mattoon) to approve the 3/31/15 Budget Comparison Report. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes.
10. **Consider Bills:**
  - MOTION (Strasburg/Steinke) to approve bills #22193-22282, V15092-15119. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes.
11. **Scheduled Speakers/Issues of Interest**
  - A. **Sam Kuehn re: Permission to Shoot Trap on Private Property:** The matter was referred to the Public Safety Committee.
  - B. **Tamara Smith Schroeder re: Resolution in Support of Golden Triangle Agricultural Enterprise Area:** Tammy Schroeder addressed the Board seeking support for establishing an Agricultural Enterprise Area in Southeastern Eau Claire County for the purpose of protecting agricultural land and enhancing the local agricultural economy.
    - MOTION (Steinke/Wilhelm) to approve RESOLUTION #2015-0413A in support of the Golden Triangle Agricultural Enterprise Area. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.
  - C. **Consider Land Rental Agreement to Brian Steinke for Re-Renting Land the Village Rents in the Wellhead Protection District from Raether Farms, Including Crop Considerations:**
    - MOTION (Steinke/Jenkins) authorizing the re-rental of the land near Well #2 to Brian Steinke at \$125 per acre and authorizing President Goodman to approve the crop plan in conjunction with the DNR. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

**D. Auditor Don Stabenow, Report on Audit for Year-Ended 12/31/2014:** Don Stabenow reported the audit for 2014 went well. The financial records are in good order. The General Fund is in about the same state as it was last year. The water and sewer utilities are in a tight financial situation and may need to look at rate adjustments.

**E. Consider Request from Xcel Energy for Underground Distribution Easement Along Boardwalk Street:**

- MOTION (Jenkins/Steinke) granting an easement for a parcel of land in the SW ¼ of the NW ¼ of Section 5, Township 26 North, Range 7 West, Village of Fall Creek (a strip of land 15 feet in width being parallel with, adjoining and easterly of the east right of way limit of Boardwalk Street) in the Industrial Park. This easement is an underground easement. Xcel's compensation to the Village for the easement shall be \$1,120. PASSED, roll call vote: Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes.

**F. Joe Sanfelippo, Consider Partnership with School for Summer Recreation Programs:**

- MOTION (Strasburg/Wihelm) to offer a six-week sporting program in conjunction with the School, at a cost to the Village of \$1500. PASSED, roll call vote: Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes.

**12. Police Department**

**A. Monthly Report:** Police Chief Chad Dachel presented the monthly report of cases/calls for service.

**13. Public Works Department**

**A. Monthly Report:** Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility department.

The board recessed at 8:30 p.m. and reconvened at 8:45 p.m.

**B. Consider Lighting Upgrade in Library & Village Hall:** Dale Travis Electric submitted a bid of \$12,000 Library & Village Hall

- 5,000 Rebate

\$ 7,512 to upgrade entire building (LED retrofit).

The Library has said they would pay for their portion, which would be \$3,429.

- MOTION (Jenkins/Mattoon) to accept Dale Travis Electric bid to retrofit the Village Hall and Library with LED lights at a cost (after rebate) of \$7,512, contingent upon the Village President contacting the Library Board regarding their portion of the bill, which would be \$3,429. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes.

**C. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, Including Approval of Prior Closed Session Minutes. At the End of the Closed Session, the Board Will Return to Open Session to Conduct Further Business.**

- MOTION (Steinke/Jacobson) @ 8:55 p.m., and to invite into the closed session Public Works Director Bryan Kaatz and Clerk-Treasurer Renee Roemhild. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes. President Goodman announced that at the end of the closed session, the board would be returning to open session to conduct further business.

**D. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:**

- MOTION (Jenkins/Steinke) @ 9:03 p.m. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes.

**E. Consider Hiring Summer Rec Ballfield Caretaker:**

- MOTION (Jenkins/Steinke) to hire Collin Wuebben at a rate of \$8.25/hour for the Summer Rec Ballfield Caretaker position, with Public Works Director Bryan Kaatz as his supervisor. PASSED, without negative vote.

**F. Consider Selling Surplus Items:** Public Works Director Kaatz noted that there are several items that could be sold on Craig's list including the old sludge tank and a gate.

- MOTION (Jenkins/Mattoon) authorizing Public Works Director Bryan Kaatz discretionary powers to liquidate old, unused surplus items. PASSED, without negative vote.

**14. Committee Reports:** None.

**15. General Business**

**A. Consider Applications for State Trust Fund Loans, Refinancing and New Loans:**

Clerk-Treasurer Roemhild reported on application being made for refinancing four loans

- 1) 2014 State Trust Fund loan for Hwy 12 - Water share,
- 2) 2010 State Trust Fund loan for Liberty Street-Water share,
- 3) 2013 State Trust Fund loan for State Street-Water share, and
- 4) 2014 State Trust Fund loan-Special Assessment share)

and two loans for new money

- 1) \$500,000 for TIF land purchase and site prep, and
- 2) \$900,000 for TIF Industrial Park road and utility construction.

Resolution for the Board to act on such applications will be considered at the next meeting.

**B. Update on Hiring Process for Clerk's Office Assistant:** Clerk-Treasurer Roemhild updated the Board that over 20 applications have been received to-date and requested permission to conduct interviews and hire.

- MOTION (Steinke/Mattoon) to proceed with interviews and authorizing the Clerk-Treasurer to hire a candidate at her discretion. PASSED, without negative vote.

**C. Consider Capital Equipment Request:** Bids for a copier were reviewed.

- MOTION (Steinke/Mattoon) to purchase a Ricoh Color Copier from EO Johnson with the internal finisher at a cost of \$4,139 and to purchase the maintenance/service plan at a cost of \$75 per quarter. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.

**D. Consider Equipment Request for Summer Rec Program:**

- MOTION (Jenkins/Steinke) authorizing the purchase of summer rec equipment at a cost of up to \$550. PASSED, roll call vote:

**E. Consider Appointments - Village Board Standing Committees, Plan Commission, Zoning Board of Appeals, Library Board:** President Goodman appointed the following:

**Finance & Personnel**

Chester Goodman, ex officio Chair  
Tina Jacobson  
Bob Jenkins  
Wayne Steinke

**Parks & Recreation**

Matt Mattoon, Chairperson  
Wayne Steinke  
Aaron Wilhelm

**Public Property & Health**

Karen Strasburg, Chairperson  
Aaron Wilhelm  
Matt Mattoon

**Public Safety**

Bob Jenkins, Chairperson  
Aaron Wilhelm  
Tina Jacobson

**Public Works**

Tina Jacobson, Chairperson  
Matt Mattoon  
Karen Strasburg

**Streets & Sidewalk**

Wayne Steinke, Chairperson  
Karen Strasburg  
Bob Jenkins

**(3-year term appointments, commencing May 1, term expiring 2018)**

**Plan Commission**

Helen Hartmann  
Curt Van Auken

**Library Board**

Sandy Peterson  
Connie Zook

**Zoning Board of Appeals**

Marv Schmit, Chairperson  
Lee Henrichs

**Plan Commission (1-year term appointment, commencing May 1, term expiring 2015)**

Bob Jenkins, Village Board Rep

- MOTION (Jacobson/Steinke) confirming the above appointments. PASSED, without negative vote.

**F. Consider Resolution Designating Public Depositories & Authorizing Withdrawal of Village Moneys:**

- MOTION (Jenkins/Wilhelm) adopting Resolution #2015-0413B designating public depositories and authorizing withdrawal of village moneys. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

**G. Administer Oath of Office to Newly Elected President and Trustees:** Clerk-Treasurer Renee Roemhild administered the oath of office to Village President Chester Goodman and Village Trustees Tina Jacobson, Bob Jenkins, and Matt Mattoon.

**16. Adjourn:**

- MOTION (Jacobson/Strasburg) @ 9:35 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer