

Village of Fall Creek
Minutes of Regular Village Board Meeting
October 12, 2015

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Trustees Matt Mattoon, Wayne Steinke, Karen Strasburg, Aaron Wilhelm. President Chester Goodman arrived later. Members Absent: Tina Jacobson, Bob Jenkins. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Deputy Clerk Joan Drehmel. Also Present: Milt Kuehn, Richard Ziemann, and two citizens. Deputy Clerk Joan Drehmel opened the meeting in the absence of President Goodman. The first order of business was to nominate someone to chair the meeting.
 - MOTION (Steinke/Mattoon) to nominate Karen Strasburg as Chairperson. PASSED, without negative vote.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Steinke) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:** None.
7. **Citizen Input:** Milt Kuehn updated the board on the status of the Fall Creek Lions Club Kitchen project in Keller Park. The sale of engraved pavers raised over \$57,000. Richard Ziemann asked the board to consider rescinding the resolution that waives the fee for use of the pavilions at Keller Park for non-profit organizations. He felt that the \$25 fee was very reasonable compared to that of other communities.
8. **Correspondence:** None.
9. **Budget Comparison Report/Financial Considerations:** None.
10. **Consider Bills:**
 - MOTION (Mattoon/Steinke) to approve bills #22580-22617, V15334-15368. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Wayne Grosskopf, Update on Request from Fire Department for 2016 Proposed Budget:** Tabled.
12. **Police Department**
 - A. **Monthly Report:** Police Chief Chad Dachel presented the monthly report on cases/calls for service. He noted that Stan Edington has resigned and Kyle Jacobson has been hired as a part-time officer. He has completed his training and is now working on his own.
 - B. **Consider Hiring Full-Time Police Officer:** Police Chief Dachel noted that he would like to begin taking applications for a full-time officer to fill the position vacated in February.
 - C. **Set Halloween "Trick or Treat" Hours:** Saturday, October 31 from 5:00 p.m.-7:30 p.m.
13. **Public Works Department**
 - A. **Monthly Report:** Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility department. He also noted:
 - Doug Raether has agreed to rent his land to the Village again for 2016
 - The Wood Burn/Compost Site hours of operation have been changed to: first and third Saturday mornings from 9:00 a.m. to 12:00 noon and second and fourth Wednesday afternoons from 4:00 p.m. to 6:00 p.m. from April 1st through October 31st and the first two Saturdays in November - the facility will be closed during the winter months.
 - Replaced curb and gutter in five places in the Village

- Contacted companies for bids to replace the Village Hall front door
- Will have generator installed at water tower

President Goodman arrived at 7:05 p.m.

B. Consider Business Park East Project, Including Contractor's Pay Request & Possible Change Orders: Public Works Director Kaatz reported that Xcel has buried gas line to Greenwood Packaging. Xcel will bring back a price for street lights on Brickyard Street. Heartland is still waiting for a safe water sample for Greenwood Pack.

C. Consider Wellhouse #1, Including Contractor's Pay Requests & Possible Change Orders:

- MOTION (Steinke/Mattoon) to approve payment of partial pay request in the amount of \$24,557.50 to B & B Electric, Inc. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Mattoon-yes.

D. Consider Water Tower & Kopplin Road Maintenance Agreement with Town of Lincoln: Public Works Director Kaatz noted that it was brought to his attention that the Town of Lincoln recently seal coated approximately 1200 feet on Water Tower Road. This was not what the agreement stated. Kaatz added that the Town of Lincoln plows the whole road, even though they aren't responsible for it. Should the maintenance agreement be rewritten to better define the responsibilities of each municipality? The Board felt that it was not necessary to change the agreement. Each entity is working well together to maintain the roads they share. The Village will have to schedule to seal coat the remainder of Water Tower Road to keep the road in good repair.

E. Consider Bulk Fuel Purchase for Village Use: Public Works Director Kaatz asked if the Board was interested in purchasing bulk gasoline and diesel for use in the Village. Board directed Kaatz to bring back more information including start up costs, regulations, and cost savings.

14. Committee Reports: None.

15. General Business

A. Work on 2016 Budget, Including Health Insurance Considerations and Wages:

- MOTION (Steinke/Mattoon) to table the agenda item until Clerk-Treasurer Renee Roemhild could be present. PASSED, without negative vote.

B. Consider 1st Reading of Amendment to Ordinance §249-4.D. Snow Removal (Street Parking Regulations for Winter Months): Police Chief Dachel noted that the amendment should say a \$20 fee would be incurred for violators of ordinance.

- MOTION (Mattoon/Steinke) to hold the first reading of the above ordinance, including the correction listed above. Amendment establishes on-street parking for the winter months. PASSED, roll call vote: Strasburg-yes, Wilhelm-yes, Goodman-yes, Mattoon-yes, Steinke-yes.

C. Consider Hall Rental Contract:

- MOTION (Mattoon/Wilhelm) to table the agenda item until the next meeting. PASSED, without negative vote.

D. Consider Appointments - Zoning Board of Appeals: President Goodman nominated Ron Sell to fill the seat vacated by David McInnis on the Zoning Board of Appeals. The remainder of the 3-year term runs through April 2016. PASSED, without negative vote.

16. Adjourn:

- MOTION (Steinke/Mattoon) @ 7:25 p.m. PASSED, without negative vote.

Joan Drehmel, Deputy Clerk