

*Village of Fall Creek*  
*Minutes of Regular Village Board Meeting*  
*November 9, 2015*

1. **Call to Order:** 6:30 p.m. Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: President Chester Goodman, Trustees Tina Jacobson, Bob Jenkins, Matt Mattoon, Wayne Steinke, Karen Strasburg, Aaron Wilhelm. Members Absent: None. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: 4 citizens.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places & newspapers were notified.
5. **Adopt Agenda:**
  - MOTION (Mattoon/Steinke) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
  - MOTION (Mattoon/Wilhelm) to approve the 9/14/15 Regular Board, 10/5/15 Special Board, and 10/12/15 Regular Board meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** Trustee Matt Mattoon spoke as a citizen requesting consideration of prayer into the meeting format. Richard Ziemann discussed facility offerings at area parks.
8. **Correspondence:** None.
9. **Budget Comparison Report/Financial Considerations:**
  - MOTION (Steinke/Strasburg) to approve the 10/31/15 Budget Comparison Report. PASSED, without negative vote.
10. **Consider Bills:**
  - MOTION (Steinke/Jacobson) to approve bills #22618-22681, V15369-15404. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes.
11. **Scheduled Speakers/Issues of Interest**
  - A. **Presentation of Gift from Fall Creek Area Foundation and Richard Ziemann:** Fall Creek Area Foundation President Dorothy Moen presented the Village with a check in the amount of \$15,000 for a Welcome sign/electronic marquee sign for Memorial Park. The generous donation came to the Foundation from Mr. Richard Ziemann. He was also present. President Goodman thanked them both on behalf of the Village.
  - B. **Introduction of Brian Wright, Circuit Court Judge-Branch 1:** Judge Brian Wright introduced himself to the Board stating he took the bench in the middle of August. He welcomed the opportunity to serve the Village in this way.
12. **Police Department**
  - A. **Monthly Report:** Police Chief Chad Dachel presented the monthly report of cases/calls for service.
  - B. **Consider Equipment Request:**
    - MOTION (Jenkins/Steinke) approving request to purchase 5 new radios at a cost of \$5200. An equipment grant in the amount of \$4000 that was awarded to the police department will reimburse most of the expense. PASSED, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes.
  - C. **Consider Ambulance Service Agreement:**
    - MOTION (Jenkins/Wilhelm) approving the Ambulance Service Agreement with the City of Eau Claire for 2016-2018. The annual base fee is \$2,845 and shall be adjusted annually per CPI-U increase or decrease. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.

### 13. Public Works Department

- A. **Monthly Report:** Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments.
- B. **Consider Business Park East Project, Including Contractor's Pay Request & Possible Change Orders:**
  - MOTION (Mattoon/Steinke) to pay Contractor's Pay Request in the amount of \$94,573.17 to Heartland Contractors for the Business Park East Project. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.
- C. **Consider Wellhouse #1, Including Contractor's Pay Requests & Possible Change Orders:**
  - MOTION (Steinke/Jacobson) to pay Contractor's Pay Request in the amount of \$24,557.50 to B&B Electric for Pumphouse #1. PASSED, roll call vote: Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes.
- D. **Consider Request of Additional SCADA Upgrade at Well #1:** Public Works Director Bryan Kaatz requested consideration to be able to run the SCADA system remotely. No action was taken.
- E. **Consider Replacement of Village Hall Entrance Doors:** PWD Bryan Kaatz presented a quote from Valley Builders Hardware for a handicapped accessible door.
  - MOTION (Jenkins/Steinke) to table until can get another estimate. PASSED, without negative vote.

14. **Committee Reports:** None.

15. **General Business:** The board skipped to agenda item 15.E.

- E. **Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, Namely Negotiations for Economic Development.**
  - MOTION (Mattoon/Jacobson) @ 7:15 p.m. and to invite Tom Hubbard of Cedar Fall Building Systems into the closed session. President Goodman announced that at the end of the closed session, the Board would return to open session to conduct further business. PASSED, roll call vote: Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinkie-yes, Strasburg-yes.
- F. **Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:**
  - MOTION (Jacobson/Jenkins) @ 7:50 p.m. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes.
- A. **Consider Amendment to 2015 Budgets:**
  - MOTION (Steinke/Wilhelm) to amend the 2015 budgets as follows:

General Fund Budget

110-51400-820	Admin Wages	Increase	3,150	to	54,100
110-51400-885	Admin Payroll Tax	Increase	250	to	4,150
110-57150	Contingency	Decrease	3,400	to	6,600

Water Fund Budget

600-59000-820	WF-Admin Wages	Increase	1,050	to	11,950
600-59000-885	WF-Admin Payroll Tax	Increase	100	to	950

Sewer Fund Budget

620-59000-820	SF-Admin Wages	Increase	1,050	to	11,950
620-59000-885	SF-Admin Payroll Tax	Increase	100	to	950

PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes.

**B. Work on 2016 Proposed Budget, Including Health Insurance Considerations and Wages:** Work continued on the 2016 proposed budgets.

**C. Consider Recycling Special Charge for 2015/Payable 2016 Tax Bill**

- MOTION (Jacobson/Steinke) approving a recycling charge of \$12.00, as requested by the Eau Claire County Planning & Development. PASSED, without negative vote.

**D. Authorize Placement of Delinquent Utility, Special Charges, and Special Assessments on Tax Roll**

- MOTION (Steinke/Jenkins) authorizing the Clerk-Treasurer to place the delinquent utility, special charges, and special assessment charges on the tax roll. PASSED, without negative vote.

**G. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(g) Conferring with Legal Counsel for the Governmental Body Who is Rendering Oral or Written Advice Concerning Strategy to be Adopted by the Body with Respect to Litigation in Which it is or is Likely to Become Involved.**

- MOTION (Mattoon/Steinke) @ 9:15 p.m. President Goodman announced that at the end of the closed session, the Board would return to open session to conduct further business. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

**H. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:**

- MOTION (Jacobson/Steinke) @ 9:20 p.m. PASSED, roll call vote: Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinkie-yes, Strasburg-yes.

**I. Consider 2nd Reading & Possible Adoption of Amendment to Ordinance §249-4.D., Snow Removal (Street Parking Regulations for Winter Months):**

- MOTION (Mattoon/Steinke) to hold the second reading of the above ordinance and adopt it as part of the Code of the Village of Fall Creek. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes.,

**J. Consider Bartender Operator License Application:**

- MOTION (Jenkins/Steinke) granting a bartender operator license for the remainder of the 2015/2016 license year to Mitchell Benner. PASSED, without negative vote>

**16. Adjourn:**

- MOTION (Jacobson/Steinke) @ 9:20 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer