

Village of Fall Creek
Minutes of Plan Commission Meeting
August 3, 2016

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Chairman Chester Goodman, Jeff Ballentine, Helen Hartmann, Curt Strasburg, Curt Van Auken, Tom Williamson, Dane Zook. Members Absent: None. Staff Present: Deputy Clerk Joan Drehmel.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places & newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Hartmann/Zook) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Zook/Williamson) to approve the minutes from the 5/4/16, 5/10/16, and 6/1/16 Plan Commission meetings as printed. PASSED, without negative vote.
7. **Update on Action Tabled on Agenda Item #6 from 5/10/16 Plan Commission Meeting re: 628 S State Street:** The Plan Commission made a motion to table action on the sketch plan for 628 S State Street that was presented at the 5/10/16 meeting so that the contractor could consider if he wanted to proceed with the plan following the discussion at that meeting. The contractor has since contacted Chairman Goodman that he has withdrawn the plan.
 - MOTION (Ballentine/Hartmann) to deny the sketch plan as presented at the 5/10/16 Plan Commission meeting. PASSED, roll call vote: Van Auken-yes, Strasburg-yes, Hartmann-yes, Zook-yes, Williamson-yes, Goodman-yes, Ballentine-yes.
8. **Discuss Building Permit in Downtown Business District for 122 E Lincoln Avenue (Village Hall):** Chairman Goodman explained the Village Board has had many discussions about the current state of the façade of the Village Hall, and it's location. The property is better suited to a commercial setting because it is on the main street, but relocating the Village Hall is not a financial option. The Public Property & Health Committee drew up an outline using the Downtown Business District Guidelines and presented it to the Board. Village Architect Wayne Dau presented a plan using the outline and the Board's comments. It will be sent out for bids following the Plan Commission's review. It is estimated to cost approximately \$55,000-70,000, with funding coming from the Village Capital Equipment/Repairs Fund, the Library, and the Downtown Façade Loan Program of the West Central Wisconsin Regional Planning Commission. The building's roof is not a part of the current plan.
 - MOTION (Zook/Strasburg) recommending approval of the building permit and plans as presented for 122 E Lincoln Avenue (Village Hall). PASSED, roll call vote: Strasburg-yes, Hartmann-yes, Zook-yes, Williamson-yes, Goodman-yes, Ballentine-yes, Van Auken-yes.
9. **Adjourn:**
 - MOTION (Hartmann/Ballentine) @ 6:50 p.m. PASSED, without negative vote.

Joan Drehmel, Deputy Clerk