

Village of Fall Creek
Minutes of Regular Village Board Meeting
October 10, 2016

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Chester Goodman, Trustees Matt Mattoon, Wayne Steinke, Karen Strasburg, Dane Zook. Members Absent: Tina Jacobson, Bob Jenkins. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: Wayne Grosskopf.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Steinke/Mattoon) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes**
 - MOTION (Mattoon/Steinke) to approve the 9/12/16 Village Board and 10/4/16 Parks & Rec Committee meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** President Goodman reported on upcoming informational teleconferences for town, village, city and county officials.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Steinke/Strasburg) to approve the 9/30/16 Budget Comparison Report. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes.
10. **Consider Bills:**
 - MOTION (Mattoon/Steinke) to approve bills #23207-23249, V16336-16386. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Wayne Grosskopf, Request from Fire Department for 2017 Proposed Budget:**

Wayne Grosskopf presented the 2017 proposed budget.

 - MOTION (Mattoon/Strasburg) to accept the fire department budget for 2017 as presented. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Mattoon-yes.
12. **Police Department**
 - A. **Monthly Report:** Police Chief Chad Dachel presented the monthly report of cases/calls for service.
 - B. **Consider Bartender/Operator License Application:**
 - MOTION (Steinke/Zook) to approve the applications of Abigail C. Huse, and Ashley K. Troutman for a bartender/operator licenses for the remainder of the 2016/2017 licensing year. PASSED, without negative vote.
 - C. **Consider Resolution #2016-1010A Proclamation Supporting the 2016 More Kids Drug Free Campaign:**
 - MOTION (Steinke/Mattoon) to approve the resolution as presented. PASSED, roll call vote: Strasburg-yes, Zook-yes, Goodman-yes, Mattoon-yes, Steinke-yes.
 - D. **Set Halloween "Trick or Treat" Hours:**
 - MOTION (Strasburg/Steinke) to set the Halloween "Trick or Treat" hours in the Village on Monday, October 31 from 5:00 p.m. - 7:00 p.m. PASSED, without negative vote.

13. Public Works Department

- A. Monthly Report:** Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments.
- B. Consider Installation of Hydrant:**
- MOTION (Mattoon/Steinke) approving the installation of a hydrant by A-1 Excavating at a cost not to exceed \$5,500, and directing Public Works Director Kaatz to pursue WI-DNR for reimbursement. PASSED, roll call vote: Zook-yes, Goodman-yes, Mattoon-yes, Steinke-yes, Strasburg-yes.
- C. Discuss Possible Options for Well #2:** Public Works Director Bryan Kaatz presented some options offered by Patrick Harrington of Municipal Well & Pump. These options will be brought up to the Village Engineer.
- D. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, Namely, Strategy re: Possible Land Acquisition. At the End of the Closed Session, the Board Will be Going into Open Session to Conduct Further Business.**
- MOTION (Mattoon/Steinke) @ 7:15 p.m. and to invite Bryan Kaatz and Renee Roemhild into the closed session. President Goodman announced that at the end of the closed session, the Board would return to open session to conduct further business. PASSED, roll call vote: Goodman- yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes.
- E. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:**
- MOTION (Strasburg/Mattoon) @ 7:25 p.m. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Mattoon-yes.

14. Committee Reports: None.

15. General Business

- A. Personnel: Consider Changes to Village Personnel Policy, Including But Not Limited To Increasing Meal Allowance When at Training:** Discussion took place on amending the personnel policy to clarify the holidays, establish the correct hours for WRS benefits, and increase the meal allowance.
- MOTION (Steinke/Mattoon) to amend the personnel policy as discussed. PASSED, without negative vote.
- B. Capital Equipment/Repairs: Update on Village Hall Façade Project:** Update included the following: signing of the contract is in process, the contractor will provide color options, the library has committed to paying \$10,000 to help with the project.
- C. Capital Equipment/Repairs: Consider Bleachers at Keller Park:** Matt Mattoon, Chairman of the Parks & Rec Committee updated the board on the discussion of the October 4 meeting.
- D. Finance: Consider Motion to Transfer Funds from Capital Projects Fund to Capital Equipment Repairs Fund for Village Hall Façade Project:**
- MOTION (Mattoon/Steinke) to transfer \$60,000 from Capital Projects Fund to Capital Equipment Repairs Fund for the Village Hall façade project. PASSED, roll call vote: Strasburg-yes, Zook-yes, Goodman-yes, Mattoon-yes, Steinke-yes.
- E. Finance: Consider Resolution Regarding Prudent Financial Management of Savings Due to Refinancing WWTP Loan:** Clerk-Treasurer Renee Roemhild offered the resolution to establish a policy for the Sewer Fund so that money will be set aside to prepare for the future capital cost of replacing the wastewater treatment facility.

- MOTION (Strasburg/Mattoon) approving Resolution #2016-1010B. PASSED, roll call vote: Zook-yes, Goodman-yes, Mattoon-yes, Steinke-yes, Strasburg-yes.

F. Consider Revision to Village Hall Contract: Clerk-Treasurer Roemhild presented the amended hall contract.

- MOTION (Mattoon/Steinke) to approve the changes as presented. PASSED, without negative vote.

G. Work on 2017 Budget, Including Health Insurance Considerations and Wages:

Work continued on the 2017 budgets.

16. Adjourn:

- MOTION (Steinke/Mattoon) @ 8:53 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer