

Village of Fall Creek
Minutes of Regular Village Board Meeting
October 9, 2017

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Chester Goodman, Trustees Bob Jenkins, Matt Mattoon, Karen Strasburg, Dane Zook. Members Absent: Trustees Tina Jacobson and Wayne Steinke. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: 2 citizens.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Strasburg/Mattoon) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes**
 - MOTION (Mattoon/Zook) to approve the 9/11/17 Regular Board, 9/20/17 Special Board, 9/20 & 9/21 Listening Sessions/Special Board, 9/29/17 Public Property & Health Committee meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** None.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Mattoon/Strasburg) to approve the 9/30/17 Budget Comparison Report and the Clerk-Treasurer's Monthly Report. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Goodman-yes.
10. **Consider Bills:**
 - MOTION (Zook/Mattoon) to approve bills #23812-23856, V17317-17353. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, with Strasburg abstaining from Check #23849.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Wayne Grosskopf, Request from Fire Department for 2018 Proposed Budget:**

Wayne Grosskopf presented the 2018 proposed budget.

 - MOTION (Mattoon/Zook) to accept the fire department budget for 2018 as presented. PASSED, roll call vote: Strasburg-yes, Zook-yes, Goodman-yes, Jenkins-yes, Mattoon-yes.
12. **Police Department**
 - A. **Monthly Report:** Police Chief Dachel presented the monthly report of cases/calls for service.
 - B. **Consider Resolution to Designate a Place Where Children Are Known to Congregate & Update of Map Showing Prohibited Locations of Residence for Sexual Offender and Sexual Predator:**
 - MOTION (Jenkins/Strasburg) to adopt RESOLUTION #2017-1009A per Village Code §185-4 *Sexual Offender and Sexual Predator Residence Prohibition* designating the following as places where children are known to congregate: Tiny Tots Playhouse and Fall Creek Public Library. PASSED, roll call vote: Zook-yes, Goodman-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes.
 - C. **Consider Bartender Operator License Applications:**
 - MOTION (Jenkins/Zook) granting a bartender operator license to Daisy Fairbairn and

Emily Messerschmidt for the remainder of the 2017/2018 license year. PASSED, without negative vote.

D. Set Halloween "Trick or Treat" Hours:

- MOTION (Jenkins/Mattoon) to set the Halloween "Trick or Treat" hours in the Village on October 31 from 5:00 p.m. - 7:00 p.m. PASSED, without negative vote

13. Public Works Department

A. Monthly Report: Public Works Director Kaatz gave his monthly report on various matters concerning the public works and utility departments.

B. Consider Well #3 & #4 Project, Including But Not Limited To, Purchase of Land: Clerk-Treasurer Renee Roemhild reported the Option to Purchase land from Tom & Sue Dahl has been executed. The closing is planned for sometime in mid- to late-October.

- MOTION (Mattoon/Zook) authorizing the purchase of GAP title insurance. PASSED, roll call vote: Goodman-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes.
- MOTION (Mattoon/Zook) authorizing Village President Chester Goodman to sign the legal documents required to complete the purchase of land for Well #3 & #4 from Thomas and Susan Dahl in the amount of \$55,000 plus any necessary closing and recording costs. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Goodman-yes.

C. Consider Water Break at 344 W Lincoln Ave, and Possible Share in Replacement

Cost: Public Works Director Bryan Kaatz reported there was a water break at the old nursing home. Upon seeing the lateral before being replaced, he thought it may not have been constructed properly in the first place; the digging revealed a 6" line coming into the property that was bottle-necked down to a 3" line, using only Schedule 40 PVC pipe that he doesn't feel was adequate to handle the normal fluctuation of ground settling.

- MOTION (Jenkins/Mattoon) to consider paying for part of, or all of, the replacement cost. The Board would like some time to consider the matter and would like the agenda item brought back next month. PASSED, without negative vote.

D. Request for Capital Purchase:

- MOTION (Mattoon/Strasburg) authorizing the purchase of a gas-powered pole saw from Union Trailer Sales, with necessary appurtenances at a cost not to exceed \$800. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jenkins-yes.

14. Committee Related

A. Community & Economic Development

1. Update on Open Forum Meetings: Committee Chairperson Dane Zook reported the open forum/listening session meetings went very well. Residents were appreciative of the opportunity and many good suggestions were voiced. Those suggestions will be channeled to the appropriate committees for review.

2. Update on Attendance of Transportation Meeting: Zook reported on attending a transportation meeting put on by Eau Claire County Highway Commissioner Jon Johnson. Discussion centered around funding programs, preventative maintenance plans, and ways that working together can benefit both the communities and the County.

3. Consider Village Projects, Including Request for Funding: Zook reported the Fall Creek Area Foundation is accepting applications for their Community Endowment Grant.

- MOTION (Zook/Jenkins) authorizing the submittal of application requesting funds for Village Newsletter assistance and office window coverings. PASSED, without negative vote.

B. Finance & Personnel

1. **Work on 2018 Budget, Including Health Insurance Considerations:** The Board worked on the 2018 proposed budget, considering such things as health insurance, a wage survey, the Debt Service Budget, and levy limits. Another work night was set for October 17th.
2. **Consider Village's Policy re: Employee Maternity Leave:** No action was taken. Policies from other communities will be researched and the item will be brought back to the Board for further consideration.

C. Parks & Recreation

1. Consider Resignation of Summer Rec Program Coordinator:

- MOTION (Jenkins/Mattoon) accepting the resignation of Bobbie Kuehl as Summer Rec Coordinator. The Board wished to thank Bobbie for her years of dedicated service to the program. PASSED, without negative vote.

D. Public Property & Health

1. **Consider Directional Signage for Park & School:** Committee Chairperson Karen Strasburg reported on the committee meeting in which they considered locations for a *Keller Park* and a *School* sign. Since they wanted to locate the signs along USH 12, State regulations were researched. Trustee Dane Zook reported on some options that may be allowable by the State. No action was taken.

15. General Business

A. Consider Resolution #2012-0514A (Revised 09/09/13) re: Fee Waiver for Local Organizations and Consider Request for Use of Village Hall:

Randy Voetmann of Faith Evangelical Free Church addressed the Board requesting continued use of Village Hall on Wednesday evenings throughout the school year for their Middle and High School AWANA program.

- MOTION (Mattoon/Jenkins) to allow the request for one month, granting a fee waiver, and requesting Randy to check into other places that might be able to house their program. Item will be revisited by the Board at the next meeting. PASSED, without negative vote.

16. Adjourn:

- MOTION (Jenkins/Mattoon) @ 8:25 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer