

**Village of Fall Creek  
Downtown Business District Building Permit Application**

Date \_\_\_\_\_ Applicant Phone # \_\_\_\_\_

Applicant Name \_\_\_\_\_

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

Existing and/or proposed use of building \_\_\_\_\_

Please provide the following:

Description of Proposed Alteration/Building Project \_\_\_\_\_

Photograph of existing building storefront

Drawing or sketch of proposed building storefront with all improvements indicated, including color scheme with arrows indicating location of each color used

List of new materials to be used \_\_\_\_\_

List of existing materials to be cleaned or refinished \_\_\_\_\_

Signage details including size, materials, etc. \_\_\_\_\_

Indicate building width and nominal height \_\_\_\_\_

Indicate new window sizes (if any) \_\_\_\_\_

Proposed budget for all improvements \_\_\_\_\_

Name, Address, Phone of Material Supplier (if any) \_\_\_\_\_

Name, Address, Phone of Contractor (if any) \_\_\_\_\_

Please allow 2 weeks for the approval process (including Design Review, Plan Commission & Village Board Review).

A building permit is also required, and can be obtained at the Village Clerk's Office.

Design Review conducted by: **Wayne Dau, River Valley Architects (Cell Phone: 715-308-4053)**

Approved     Denied    Date \_\_\_\_\_    Signature \_\_\_\_\_

Comments: