

Village of Fall Creek
Minutes of Regular Village Board and Inland Lake Annual Meeting
August 8, 2022

1. **Call to Order:** 6:00 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Ryan Aylesworth, Chester Goodman, Karen Herbison, Karen Hurd, Matt Mattoon. Members Arriving Later: Trustee Sheena Kaatz. Members Absent: None. Staff Present: Village Administrator/Public Works Director Jared McKee, Police Chief Colin Mumford, Clerk/Treasurer Renee Roemhild. Also Present: 6 citizens.
3. **Pledge of Allegiance**
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and the agenda was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Goodman) to adopt the agenda as printed. PASSED, without negative vote.
6. **Recognition of Visitors/Citizen Input:** Trustee Sheena Kaatz arrived at 6:05 p.m.
 - Dean Mischke, 903 E Randall Rd, spoke wanting to raise the awareness of the Board regarding funding that will become available for providing broadband to areas that are under-served or unserved. Mischke is an engineer, working for a firm that specializes in broadband engineering. Mischke stated the funding packages will be quite competitive so it would be better to begin preparations early. He offered to volunteer his time as a resident of the Village to assist with the process. The Board was very appreciative of the offer and discussed how broadband would be a big boost to the economic development of the Village. Mischke stated that the availability of broadband increases the value of a person's home by \$5000 and increases the desirability by 100%. The board discussed which committee to refer the matter to, with Trustee Karen Hurd requesting it go to her committee.
 - Westley Bennett, 741 S Liberty St, had questions regarding the process for handling the recommendation made by the Board of Appeals at its July 20 meeting. President Raap clarified the process for him.
7. **Approval of Minutes:**
 - MOTION (Goodman/Mattoon) to approve the 7/11/22 Regular Board, 7/20/22 Zoning Board of Appeals, and 8/3/22 Public Hearing and Plan Commission meeting minutes. PASSED, without negative vote.
8. **Financial Report:**
 - MOTION (Goodman/Aylesworth) to approve the 7/31/22 Budget Comparison Report. PASSED, roll call vote: Goodman-yes, Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Aylesworth-yes.
9. **Approval of Bills:** Clerk-Treasurer Renee Roemhild listed the last-minute bills to be added for consideration as part of the Invoice Listing.
 - MOTION (Mattoon/Hurd) to accept the Invoice Listing and Payroll Pay Summary Reports of 7/12/22-8/8/22, with the additions requested. PASSED, roll call vote: Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Aylesworth-yes, Goodman-yes.
10. **Report of Village Administrator:** Administrator/Public Works Director Jared McKee gave his monthly report highlighting the departmental duties accomplished since the last regular board meeting.
11. **Committee Report**
 - A. **Plan Commission:** President Tim Raap reported the Plan Commission held a public hearing regarding proposed amendments to the Zoning Code. Aside from the revised formatting which included putting data in table format to make it easier to compare and understand the regulations specific to each zoning district, some of the other main changes were adding a

district for twin homes, adjusting the lot width in the R1A District, and removing the requirement for basements in residential districts. The Plan Commission intends to hold another meeting regarding the proposed changes before the matter will come to the Village Board for consideration. Raap stated a copy of the proposed amendments are available to anyone who would like one.

12. Unfinished Business

- A. Security Cameras at Municipal Properties:** Police Chief Colin Mumford reviewed the bids for security cameras at Keller Park and Village Hall. He pointed out that the lowest bidder did not provide complete information on their bid, and he did not feel their proposal would cover everything the Village needs. The remaining two quotes were discussed in detail but there were variations in the quality of the cameras, as well as items not yet defined regarding trenching, electrical costs, and bandwidth considerations. Board consensus was to send the matter to the Public Works, Public Safety & Property committee for further review.
- B. 2nd Reading and Possible Adoption of Ordinance Amendment §118-2.B. Building Code, Building Permit Fees:**
- MOTION (Goodman/Herbison) to hold the second reading and adopt ordinance §118-2.B. in its entirety, making it a part of the Code of the Village of Fall Creek. PASSED, roll call vote: Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Aylesworth-yes, Goodman-yes, Herbison-yes.
- C. 2nd Reading and Possible Adoption of Ordinance Amendments to Title 2 regarding §2.3.1 Appointed Officials, Boards & Committees and §2.4.3. Plan Commission:**
- MOTION (Mattoon/Goodman) to hold the second reading and adopt amendments to §2.3.1 and §2.3.4, in their entirety, making them a part of the Code of the Village of Fall Creek. PASSED, roll call vote: Kaatz-yes, Mattoon-yes, Raap-yes, Aylesworth-yes, Goodman-yes, Herbison-yes, Hurd-yes.

13. New Business

- A. Fall Creek Area Fire District Request for Apparatus Acquisition Approval:** Wayne Grosskopf, one of the Village appointees to the Fall Creek Area Fire District Board, stated the FCA Fire District would like to purchase a new pumper. They have the funds necessary but per the joint contract with the Town of Lincoln and Town of Ludington, they must have approval from all three municipalities for a capital purchase of this size. Grosskopf stated they have been looking for a pumper for quite some time as their #1 pumper is 25 years old and is getting worn out. The opportunity has come up to purchase a new pumper. Fire fighter Jamie Kaeding spoke that they have looked into used pumpers and been unable to find something worth getting. He said they would not want to miss this opportunity, stating the members of the Fire Department and the Fire Board have voted on it and would like this pumper.
- MOTION (Hurd/Aylesworth) to approve the request to purchase a side mount pumper from Custom Fire Apparatus for \$550,000 plus incidentals, lettering, a new radio, etc. PASSED, roll call vote: Mattoon-yes, Raap-yes, Aylesworth-yes, Goodman-yes, Herbison-yes, Hurd-yes. Kaatz-yes.
- B. Bids for Chip Sealing:** Administrator Jared McKee reviewed the only bid received for chip sealing Liberty St.
- MOTION (Herbison/Mattoon) to award the project to Farhner Asphalt to crack seal, flex patch, and chip seal Liberty Street in the amount of \$59,275. PASSED, roll call vote: Raap-yes, Aylesworth-yes, Goodman-yes, Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes.
- C. Pay Request for Keller Park Ballfield:** McKee reviewed the pay request/construction draw request #1 and recommended approval.
- MOTION (Mattoon/Goodman) to approving the construction draw request in the amount of \$1066.53. PASSED, roll call vote: Aylesworth-yes, Goodman-yes, Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes.

D. Brickyard Street Extension: McKee reviewed the preliminary drawings prepared by Ayres & Associates for utility and street extension at the industrial park, giving the Board two layout options - one with 7 lots, the other with 9 smaller lots. McKee recommended Layout #1 due to the size and placement of the lots, and stated this option would be more cost effective to construct.

- MOTION (Mattoon/Herbison) to approve the concept of Layout #1. PASSED, without negative vote.

E. Appointments: Raap stated there is still a need for an alternate on the Zoning Board of Appeals so to contact him if have any recommendations.

F. Bartender Operator License Application:

- MOTION (Mattoon/Herbison) approving the bartender operator license application for Christopher Hazen for the remainder of the 2022/23 license year. PASSED, without negative vote.

G. Preliminary 2023 Budget Discussion: Administrator McKee stated we are working on the budget so if anyone has specific requests to let him know, relaying that the budget will be more challenging this year due to increasing costs and trying to stay competitive with wages so as to not lose our employees. He said he was told the City of Augusta just approved a \$5/hr. raise for their police officers, which will make it very hard for us to keep our officers if our wages are far out of line with the going trend. McKee said the same scenario applies to all the departments. The board moved to agenda item #16 as the time was 7:45 p.m.

16. Inland Lake Protection & Rehabilitation District Annual Meeting (at 7:45 p.m.): President Tim Raap opened the Inland Lake Protection annual meeting.

A. Citizen Input: The Board heard from the following citizens:

- Dane Zook, 306 E Adams Ave, spoke stating we've done a lot in the last few years with the pond, the sediment trap has been cleaned out and it's been an improvement. The cool temperatures in May caused an increased number of algae blooms that have now come to the surface with the warmer weather. We are working on removing that. Zook continued by encouraging the Board to stay informed with the Eau Claire River Watershed meetings and to budget accordingly to have the funds available to do what's necessary.
- Jamie Kaeding, 224 W Washington, spoke as a public works crewmember saying he has heard some rumblings around town on days when the pond looks rougher. He stated if the public has questions, they should ask the public works crew as they are the only ones that really knows what's going on. The success of the harvesting relies on several factors, they've been focusing on trying to determine the way to get the best results. Board members responded that the crew has been doing a good job.

B. Clerk/Treasurer Report: Renee Roemhild gave the Clerk-Treasurer report referring to 8/9/21 Regular Board meeting minutes that were approved last year. The finances were reviewed as follows: Total revenues for the year ended 12/31/2021 were \$19,336 with total expenses of \$27,064. Revenues so far this year are \$9,122 with expenses of \$2,586. Current bank balance is \$60,889.

C. Administrator/Public Works Director's Report: McKee gave the following highlights:

- This year is our year to have a dam inspection. Ayres & Associates has been hired for that.
- He stated weed harvesting is being done weekly, but there are limitations to it. It's a big barge with an 8-foot apron in front of it so they can't get very close to the shore. McKee stated that it helps if they can do it when the wind is blowing or if they can do it right before a storm that brings a big flush of water, but with the draught conditions this year, the vegetation hasn't been flushing out as well. He stated dredging and cleaning the sediment trap was beneficial because it created a deeper channel of water which allows the emergent material to be removed better, the water stays cleaner, and it looks nicer.

- All in all, in the last couple of years, public works has rededicated their efforts and has been spending more time on the harvester, trying to be more thorough about it. We have a much bigger area with our new harvesting permit. McKee stated there are good things happening. It's not always apparent, but staff are doing a good job at the mechanical separation that we can do.

D. Consider Acceptance of Donation for Aerating Fountain: Raap stated this generous donation from Luther Strasburg was offered at the July board meeting. An aerating fountain will help with the algae problem in the area in which it is installed and will provide a pleasing aesthetic entrance to the Village.

- MOTION (Hurd/Herbison) that we accept the donation of the aerating fountain. PASSED, without negative vote.

E. Establish Budget for 2023 & Set Levy: McKee presented the proposed 2023 budget, with very little change from 2022's budget. He stated he expected 2022 to end with some excess revenues over expenditures, stating this is as planned and those funds are earmarked for Inland Lake and will be saved for the purpose of building the fund in preparation of upcoming, future capital expenses.

- MOTION (Hurd/Herbison) to approve the 2023 budget as proposed at \$9,300 and set the levy at \$9,000. PASSED, roll call vote: Goodman-yes, Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Aylesworth-yes.

President Raap closed the Inland Lake Protection & Rehabilitation District Annual Meeting at 8:23 p.m.

14. Committee Recommendations: None.

15. Possible Assignment to Committee: None. Trustee Hurd requested going back to agenda item #6, wanting to make sure citizens are responded to when they send correspondence. This month Karen Hurd will respond to the two items of correspondence that were noted on the water bill, verifying with the Police Chief on responses related to parking and vehicles. The Clerk-Treasurer has responded to the others.

17. Adjournment: @ 8:32 p.m.

Renee Roemhild, Clerk-Treasurer