

Village of Fall Creek

Minutes of Finance, Personnel & Economic Development Committee Meeting September 1, 2022

1. **Call to Order:** 6:20 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Chester Goodman, Karen Herbison, Sheena Kaatz. Members Absent: Ryan Aylesworth. Staff Present: Administrator/Public Works Director Jared McKee, Clerk-Treasurer Renee Roemhild, Library Director Charlene Conradi. Also Present: Trustee Karen Hurd.
3. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted at the three public places and local newspapers were notified.
4. **Adopt Agenda:**
 - MOTION (Kaatz/Goodman) to adopt the agenda without item 6.D. PASSED, without negative vote.
5. **Old Business**
 - A. **Rental Fees for Village Hall and Park Pavilions:** Due to comments at a previous meeting that the Board should consider not waiving fees, McKee presented numbers outlining how many times hall rental or park rental fee waivers were given and the resulting amount of the lost revenue. Discussion took place that the waivers were for community organizations that benefit the community, and many times give donations to the Village. No change was recommended.
6. **New Business**
 - A. **2023 Budget work:** Library Director Charlene Conradi gave a summarized request of their proposed budget, stating they would like to come to a future meeting with a formal presentation. Trustee Karen Hurd spoke stating she is on the Library Finance Committee and that they are recommending a 20% overall wage increase for staff as they are trying to stay competitive in the marketplace in order to keep staff. President Tim Raap gave feedback stating that for him it will come down to a wholistic view, assessing all employee wages in a consistent manner.

Administrator Jared McKee stated many numbers are not in yet. He presented the Debt Service and Capital Projects proposed budgets. Much discussion took place on the proposed capital projects talking about the new ballfield, tennis/pickleball courts, playground equipment. McKee stated our purchasing power is not getting any better with the inflationary rise in costs and we are not earning good interest on the funds currently received from the Ziemann bequeath and the ARPA funds, so he recommended making a decision soon and proceeding with projects in 2023. Trustee Hurd stated she was just informed the application for a DNR grant was not awarded funds; she is still waiting to hear from the Green Bay Packers regarding that funding request.

- B. **TID Road & Utility Extension Project:** McKee recommended proceeding with design to the level of the expected revenue that will be gained in TID #2 through the remaining years, until its end of life in Revenue Year 2034. McKee stated he didn't think the project was one that would save money by splitting it up. He stated the cost they would be targeting for would be about \$700,000. Money would need to be borrowed for the project, then the revenue coming in yearly would pay the debt service payments, but the engineering costs would be incurred now.
- C. **Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or**

Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session. At the End of the Closed Session, the Board Will be Going into Open Session to Conduct Further Business

D. ~~Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session~~

E. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(c) Considering Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee Over Which the Governmental Body has Jurisdiction or Exercises Responsibility, namely, Discuss Individual Employee Performance. At the End of the Closed Session, the Board Will Be Going into Open Session to Conduct Further Business. Roll Call Vote on Motion to Convene into Closed Session.

- MOTION (Kaatz/Goodman) @ 7:36 p.m. to move into closed session per 19.85(1)(e) and 19.85(1)(c) and inviting staff and Trustee Karen Hurd into the closed session. PASSED, roll call vote: Goodman-yes, Herbison-yes, Kaatz-yes, Raap-yes.

F. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session.:

- MOTION (Kaatz/Herbison) @ 8:50 p.m. to return to open session. PASSED, roll call vote: Herbison-yes, Kaatz-yes, Raap-yes. (Goodman had to leave the meeting part-way through the closed session.)
- MOTION (Herbison/Kaatz) to recommend the Board approve the Purchase and Sale Agreement and Real Estate Option Agreement and Development Agreement with CMJM Properties. PASSED, roll call vote: Kaatz-yes, Raap-yes, Herbison-yes.

7. Adjourn: @ 8:52 p.m.

Renee Roemhild, Clerk-Treasurer