

Village of Fall Creek
Minutes of Regular Village Board Meeting
January 12, 2015

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: President Chester Goodman, Trustees Tina Jacobson, Bob Jenkins, Matt Mattoon, Wayne Steinke, Karen Strasburg, Aaron Wilhelm. Members Absent: None. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Deputy Clerk Joan Drehmel. Also Present: Chris Forcier, Andrew Aslesen of WI Rural Water, Dawn Schultz of Xcel Energy, Susan Dahl, Brian Steinke.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places & newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Steinke/Mattoon) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Mattoon/Jacobson) to approve the 12/8/15 Regular Village Board meeting, 12/16/14 Public Works Committee meeting and 1/7/15 Public Works Committee meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** Trustee Mattoon mentioned the snow shoveling ordinance should be enforced. Trustee Jenkins mentioned that snow plowed in bank parking lot was piled in the street.
8. **Correspondence:** Thank you from Fall Creek Lions Club for the Village sponsorship of the 2014 Lions Fest. Update from Harold Page of Fall Creek Public Library goals. Thank you for memorial to the Lions Park Fund from the family of Len Madsen.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Mattoon/Steinke) to approve the 12/31/14 Before Audit Budget Comparison Report. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes.
10. **Consider Bills:**
 - MOTION (Mattoon/Jacobson) to approve bills #22007-22093, V14403-15014. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **School Superintendent Joe Sanfelippo, Consider Partnership with School re: Street Banners:** Joe Sanfelippo updated the board that 10 banners and brackets have been ordered through Life Touch for \$1500. He thanked the Village for their support in promoting the project. Public Works Director Bryan Kaatz noted that the Public Works Department will install them, using the scissors-lift from the fire department.
 - B. **Brandy Parkhurst, Request to Park Vending Vehicle on Village Property:** Tabled.
 - C. **Chris Forcier, Request to Build/Donate Storage Cabinet in Village Hall:** Chris Forcier, representing Bible Baptist Church, asked for permission to build and house a storage cabinet in the Village Hall garage for their weekly supplies for their church services which are held in the Village Hall. The cabinet would measure approximately 5 x 3 and they would supply the labor and materials.
 - MOTION (Steinke/Mattoon) to allow Bible Baptist Church to build a storage cabinet 5'H x 3'W x 3'D to be located in the Village Hall garage, with placement to be determined by Public Works Director Kaatz. PASSED, without negative vote.
 - D. **Xcel Energy, Request to Exercise Grant of Option and Purchase Land from Village:** Dawn Schultz, Associate Land Rights Agent for Xcel Energy informed the board that would like to close

the transaction this month, All Title will have papers ready for signatures

- MOTION (Steinke/Strasburg) approving RESOLUTION #2015-0112A to sell real estate to Northern States Power Company d/b/a Xcel Energy, approximately three acres of land at \$16,000 per acre in accord with the Option to Purchase Agreement. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.

12. Police Department

A. Monthly Report: Police Chief Chad Dachel presented the monthly report on cases/calls for service for the month of December and for the year.

He also noted that Allan Roberts notified him of the chicken dinner and dance for the Fall Creek Booster Club Alumni Basketball Tournament to be held on March 28, 2015. Dachel said that due to expected attendance and duration, a Large Gathering Permit was not required.

B. Consider Bartender Operator License Applications:

- MOTION (Steinke/Jacobson) to grant a bartender operator license for the remainder of the 2014-2015 license year to Denise Books. PASSED, without negative vote.

13. Public Works Department

A. Monthly Report: Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility department.

B. Update re: Efforts to Control Nitrate Levels at Well #2; Consider Memorandum of Agreement Between DNR and Village of Fall Creek re: Nitrate Demonstration Project:

Andrew Aslesen from WI Rural Water Association explained that the DNR would like to use this project as a demonstration that will show how agriculture and natural resources can work together. The agreement would run for 3 years, with the DNR fully aware of the fact that the Village does not own the land. The DNR is willing to work with Brian Steinke, the farmer that currently rents the land from the Village, and his agronomist to determine the best plan for both parties. Brian Steinke said that he would be agreeable to that.

- MOTION (Steinke/Mattoon) to approve the Memorandum of Agreement between DNR and the Village of Fall Creek regarding the nitrate demonstration project. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

C. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, Namely, Negotiations re: Economic Development and Negotiations re: Sale of Land. At the End of the Closed Session, the Board Will Return to Open Session to Conduct Further Business. MOTION (Jenkins/Jacobson) @ 7:20 p.m., and to invite into the closed

session Susan Dahl, Public Works Director Kaatz and Deputy Clerk Joan Drehmel. PASSED, roll call vote: Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes. President Goodman announced that at the end of the closed session, the board would be returning to open session to conduct further business.

D. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:

- MOTION (Jenkins/Wilhelm) @ 8:07 p.m. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes. No action taken in open session.

Board skipped to Agenda Item 13.I.

13. I. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(c) For the Purpose of Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee Over Whom the Village Board Exercises Responsibility. At the End of the Closed Session, the Board Will Return to Open Session to Conduct Further Business. MOTION (Wilhelm/Steinke) @ 8:08 p.m., and to invite into closed session Public Works Director Kaatz and Deputy Clerk Drehmel. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes,

Wilhelm-yes, Goodman-yes, Jacobson-yes. President Goodman announced that at the end of the closed session, the board would be returning to open session to conduct further business.

13. J. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:

- MOTION (Mattoon/Wilhelm) @ 8:20 p.m. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes. No action taken in open session.

The board recessed at 8:21 p.m. and reconvened at 8:25 p.m.

E. Consider Update to Energy Efficient Lighting in Village Hall and Library: Public Works Director Kaatz and Trustee Aaron Wilhelm presented options and prices, using information obtained from Focus on Energy's audit. The board asked for more information.

F. Consider Quote for Keying and Changing Locks on Village-Owned Property: Public Works Director Kaatz presented a quote from Valley Builders Hardware for \$3,580 and from Tru-Lock for \$4,970.

- MOTION (Steinke/Mattoon) to approve the quote from Valley Builders Hardware in the amount of \$3,580. PASSED, roll call vote: Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes.

G. Consider Purchase of Generator and Disconnect Box at the Water Tower: Public Works Director Kaatz informed the board that any kind of fuel can be used as long as it isn't stored at the water tower. The board reviewed the options presented by B&B Electric.

- MOTION (Mattoon/Wilhelm) approving the purchase from B&B Electric of an 8kw lp generator and transfer switch, and the re-wiring required for part of this service for a total not to exceed \$7,108.00. PASSED, roll call vote: Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes.

H. Consider Contractor Pay Request for Mill Pond Road Project:

- MOTION (Steinke/Jacobson) to approve the Contractor Pay Request for Mill Pond Road in the amount of \$26,956.30. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes.

14. Committee Reports: None.

15. General Business

A. Consider Agreement for Audit Services:

- MOTION (Jenkins/Steinke) approving the agreement for audit services for 2014 with Krause, Howard and Company in an amount not to exceed \$10,500. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes.

B. Set Date for Open Book and Board of Review:

- MOTION (Strasburg/Jacobson) setting the dates for Open Book on Monday, June 22, 2015 from 4:00 p.m. to 6:00 p.m. and Board of Review on Monday, June 22, 2015 from 6:00 p.m. to 8:00 p.m. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes.

C. Consider 2nd Reading & Possible Adoption of Ordinance to Amend §60-6 Officers and Employees, Salaries and Compensation:

- MOTION (Steinke/Wilhelm) to hold the second reading and adopt the above ordinance, making it a part of the Code of the Village of Fall Creek. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.

D. Revisit Blue Ribbon Committee Recommendations from 2009: President Goodman commended the work that had been done to compile the recommendations, and asked the board to review it with thoughts toward implementing some of the projects by involving individuals and groups from the community.

16. Adjourn:

- MOTION (Jacobson/Wilhelm) @ 9:25 p.m. PASSED, without negative vote.

Joan Drehmel, Deputy Clerk