

Village of Fall Creek
Minutes of Regular Village Board Meeting
June 13, 2016

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Chairman Chester Goodman, Trustees Tina Jacobson, Bob Jenkins, Matt Mattoon, Wayne Steinke, Karen Strasburg, Dane Zook. Members Absent: None. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: 6 citizens.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places & newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Steinke/Mattoon) to adopt the agenda as printed PASSED, without negative vote.
6. **Act on Minutes**
 - MOTION (Steinke/Jacobson) to approve the 4/14/16 Plan Commission, 5/4/16 Plan Commission, 5/9/16 Regular Board, 5/10/16 Plan Commission, 5/17/16 Public Property & Health Committee, 6/2/16 Parks & Rec Committee, and 6/2/16 Special Board meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** None.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Steinke/Mattoon) to approve the 5/31/16 Budget Comparison Report. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes.
10. **Consider Bills:**
 - MOTION (Mattoon/Steinke) to approve bills #22993-23064, V16185-16222. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Consider Bids and Possible Award for Weekly Garbage & Recycling Services:**

President Chester Goodman opened up the sealed bids for garbage & recycling services.

 - MOTION (Mattoon/Steinke) to table consideration of the garbage bids until later in the meeting to allow the Clerk-Treasurer time to compare the bid prices. PASSED, without negative vote.
 - B. **Chris Nelson, Request to Reinstate Expired Conditional Use Permit to Convert 1/3 of Building at 125 E Lincoln Avenue into a 2-Bedroom Apartment:** Chris Nelson asked for an extension on his Conditional Use Permit that expired 9/11/15. The property is for sale and would be more attractive to prospective buyers if the building can be owner-occupied.
 - MOTION (Steinke/Jenkins) to reinstate the expired conditional use permit to convert 1/3 of building at 125 E Lincoln Avenue into a 2-bedroom apartment. The conditional use permit will expire 6/13/2017. PASSED, without negative vote.
 - C. **Toby Biegel, Request to Allow Construction of Building in Keller Park for Boy Scouts:** Trustee Matt Mattoon reported on the Parks & Rec Committee Meeting regarding the boy scouts' request to construct a 24 foot x 24 foot building for storage in Keller Park. Mr. Biegel would be the general contractor.

- MOTION (Strasburg/Steinke) allowing construction of the above described building in Keller Park for storage of Cub Scout/Boy Scout equipment. Building design, appearance, and location must be approved of by the Village Board. The Village will then own the building, and will give the Boy Scout Troop 79 a lifetime lease. PASSED, without negative vote.

A. Consider Bids and Possible Award for Weekly Garbage & Recycling Services:

Clerk-Treasurer Roemhild presented a side-by-side comparison of the five bids received. The Board decided to put more preference on services that were the more widely used residential service: the one- and two- can service. Low bidder for one-can was Advanced Disposal, with their alternate bid to include new recycling carts, at \$8.65/month (price for 3-year contract in conjunction with the City of Augusta). Low bidder for two-can was Waste Management at \$10.45/month. Advanced Disposal was very close in price with their two-can at \$10.77/month. However, Waste Management's one-can service was significantly higher than Advanced Disposal's.

- MOTION (Steinke/Zook) to award the bid to Advanced Disposal, for a three-year term in conjunction with the City of Augusta, contingent upon approval by the City of Augusta. Should Augusta decide NOT to award to Advanced Disposal, the Village will award our contract to Advanced Disposal singularly. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.

D. Gary Kunz, Request for Village to Pay for Sewer/Water Hookup for Historical Society's Addition: Tabled.

12. Police Department

A. Monthly Report: Police Chief Dachel presented the monthly report of cases/calls for service. Chief Dachel also reported on the Bike Safety Program and the National Night Out campaign.

B. Capital Equipment/Repairs: Consider Request for Squad Computer: Chief Dachel reported on problems with the current squad computer.

- MOTION (Jenkins/Steinke) approving the purchase of new squad computer at a cost not to exceed \$725. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

C. Consider Nuisance Properties, Including Consideration of Raze Order: Chief Dachel reported the owner has contracted with and paid an individual to remove the building, but they haven't done it yet.

- MOTION (Jenkins/Steinke) to begin raze order proceedings. PASSED, roll call vote: Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes.

13. Public Works Department

A. Monthly Report: Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments. Director Kaatz reported on a complaint that the storm water is running into an agricultural field along the bike path on the west side of North State Street next to the railroad tracks. The citizen requested the Board correct the problem by dredging the ditch. Kaatz presented photos taken after the last sizeable rainstorm depicting by the lay of the grass that the water was running properly along the ditch the way it is intended to and the farmer's crops did not look adversely affected. The Board agreed that no action should be taken regarding the request to change the ditch.

B. John Mason, Fahrner Asphalt re: Sealcoating: John Mason reported on a relatively new product called GSB-88 that is a pavement sealer and rejuvenator. It is very effective in early stage pavement restoration.

- MOTION (Mattoon/Jenkins) at the 5/9/16 meeting, Fahrner Asphalt was awarded the bid for sealcoating of Liberty Street and Water Tower Road. Additional motion to upgrade to the GSB-88 sealer for Liberty Street, instead of the traditional sealcoating. PASSED, roll call vote: Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes.

C. Capital Project: Consider Wellhouse #1 Project, Including Contractor's Pay Requests, Certificates of Substantial Completion:

- MOTION (Steinke/Jenkins) approving final pay request #3 and retainage with Springlake Contracting, Inc. for \$4,925. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes.
- MOTION (Mattoon/Strasburg) approving certificate of substantial completion for Springlake Contracting, Inc. The 1-year warranty period begins November 30, 2015 when all contract work was completed with the exception of punchlist items. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes.
- MOTION (Mattoon/Jacobson) approving final pay request #6 for B&B Electric Inc. for \$1,990.75. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes Goodman-yes, Jacobson-yes.
- MOTION (Mattoon/Steinke) approving certificate of substantial completion for B&B Electric Inc. The 1-year warranty period begins February 2, 2016 when all contract work was completed. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.

D. Capital Project: Possible Addition to Business Park East Project or Stand-Alone Project: Consider Bid for Fence around Industrial Stormwater Retention Pond:

- MOTION (Jenkins/Steinke) approving bid from HS Fence Company in the amount of \$11,865 to construct a fence around the industrial park stormwater retention pond after Heartland Construction and Davy Engineering give the approval. The expense will be added to the Business Park East Project if there are funds available in contingency. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

E. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, Namely, Specific Economic Development Opportunity and Negotiations re: Purchase of Land and Approval of Prior Closed Minutes. At the End of the Closed Session, the Board Will be Going into Open Session to Conduct Further Business.

- MOTION (Mattoon/Steinke) @ 8:33 p.m. and to invite Bryan Kaatz and Renee Roemhild into the closed session. President Goodman announced that at the end of the closed session, the Board would return to open session to conduct further business. PASSED, roll call vote: Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes.

F. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:

- MOTION (Mattoon/Steinke) @ 9:45 p.m. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes.

14. Committee Reports: None.

15. General Business

- A. Capital Equipment/Repairs: Consider Village Hall Façade:** The Board reviewed the drawing from the Village Architect. A few comments were made to be relayed to the Architect and will be brought back to the next meeting. No action taken.
- B. Consider Lions Club Requests for Fun Fest, Including But Not Limited To,**
- a) Large Gathering or Assembly Application,
 - b) Use of Keller Park for Ball Tournament,
 - c) Waiver of All Keller Park Fees,
 - d) Temporary Class B Fermented Malt or Alcoholic Beverage License,
 - e) Bartender Operator Licenses,
 - f) Fireworks Permit - Request Permission from Village President Then Referred to and Issued by Fire Chief,
 - g) Request to Extend Park Hours
 - MOTION (Steinke/Mattoon) approving the:
 - a) Large Gathering or Assembly Application for 6/23-6/26,
 - b) Use of Keller Park for Ball Tournament,
 - c) Waiver of All Keller Park Fees,
 - d) Temporary Class B Fermented Malt or Alcoholic Beverage License for 6/23-6/26,
 - e) Bartender Operator Licenses for Fredrick Strasburg (Temporary for 6/21-6/30),
 - f) Fireworks Permit - Village President gave permission and referred to Fire Chief,
 - g) Request to Extend Park Hours until 1:00 a.m. on 6/24 and 6/25.
 PASSED, without negative vote.
- C. Public Hearing re: Alcoholic Beverage License Applications:** President Goodman opened the public hearing. There was no public comment, so the public hearing was closed.
- D. Consider Alcohol Beverage License Applications:**
- MOTION (Jenkins/Steinke) to grant the following licenses for the 2015/2016 license year or the specified dates. PASSED, without negative vote.

<p>Combination Class B Beer & Liquor Retail License (for the sale of fermented malt beverages AND intoxicating liquors for consumption on or off premises where sold)</p>	<ul style="list-style-type: none"> ▪ Chicken Chasers Bar & Grill LLC (Allan Roberts, President) ▪ James Gagnon (Big Jim's Sports Bar) ▪ Team Shelly's LLC (Michelle Rieckens & Norma Dehnke, members)
<p>Combination Class A Beer & Liquor Retail License (for the sale of fermented malt beverages AND intoxicating liquors for consumption off premises where sold)</p>	<ul style="list-style-type: none"> ▪ Steven Schulz (Fall Mart) ▪ Korner Store, LLC (Pat Crownhart, Agent)
- E. Consider Cigarette & Tobacco Products Retail License Applications:**
- MOTION (Jenkins/Steinke) to grant a Cigarette & Tobacco Products Retail License for the 2015/2016 license year to Pat Crownhart (Korner Store, LLC), Steven Schulz (Fall Mart) and Team Shelly's LLC (Shelly's Bar & Grill). PASSED, without negative vote.
- F. Consider Bartender Operator License Applications:**
- MOTION (Jenkins/Steinke) to grant a bartender operator license for the 2016/2017 license year to Chelsea Bauer, Jessica Bibeau, Kenneth Christenson, Rachelle Connell, Tamara Davis, Michael Dehnke, Norma Dehnke, Brenda Dowiasch, Diana Fox, Suzanne Hagedorn, Holly Herman, Christine Johnson, Jean Knudtson, Mary

Kuehn, Renee' Lange, Tracy Larson, Shelby Lone, Heather Pieper, Samantha Rau, Michelle Rieckens, Sean Rieckens, Rachel Roberts, Tania Roberts, Janice Rouleau, Kenneth Sanchez, Michele Tiller, Staci Werdier. A bartender operator license for the 2016/2017 license year to Cody Schmidt contingent upon correct documentation. PASSED, without negative vote.

G. Consider Garbage & Refuse Hauler License Applications:

- MOTION (Jenkins/Steinke) to grant a **Garbage Hauler's** license for the 2016/2017 license year for weekly residential or commercial garbage pickup to Advanced Disposal Services Solid Waste Midwest LLC and to grant a **Refuse Hauler's** license to Advanced Disposal Services Solid Waste Midwest LLC, Express Disposal, Cooley's Statewide Scrap & Salvage, and Johnson Roll-off Service. PASSED, without negative vote.

H. Consider Appointments - Zoning Board of Appeals, Fire District, Library Board, Police Committee: President Goodman nominated Wayne Grosskopf as the Fall Creek Area Fire District Village Appointee (term expires April 2019), John Kuehn to the Zoning Board of Appeals (term expires April 2019), Val Beranek as Alternate to the Zoning Board of Appeals (to replace John Kuehn whose term expires April 2017), Herb Ruscin to the Library Board (term expires July 2019), Harold Page to the Library Board (term expires July 2019), Wayne Webster to the Police Committee (term expires 2021).

- MOTION (Jenkins/Strasburg) confirming the above appointees. PASSED, without negative vote.

16. Adjourn:

- MOTION (Jacobson/Steinke) @ 10:22 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer