

*Village of Fall Creek*  
*Notice of Regular Village Board Meeting*  
*Monday, July 11, 2016*

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Chester Goodman, Trustees Tina Jacobson, Bob Jenkins, Matt Mattoon, Karen Strasburg. Members Absent: Wayne Steinke, Dane Zook. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: Matt Michels, Duane Cance, Joe Jolicouer.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places & newspapers were notified.
5. **Adopt Agenda:**
  - MOTION (Mattoon/Jacobson) to adopt the agenda as printed PASSED, without negative vote.
6. **Act on Minutes**
  - MOTION (Mattoon/Jenkins) to approve the 6/1/16 Plan Commission and 6/13/16 Village Board meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** None.
9. **Budget Comparison Report/Financial Considerations:**
  - MOTION (Mattoon/Strasburg) to approve the 6/30/16 Budget Comparison Report. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Goodman-yes.
10. **Consider Bills:**
  - MOTION (Mattoon/Jenkins) to approve bills #23065-23103, V16223-16259. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Goodman-yes, Jacobson-yes.
11. **Scheduled Speakers/Issues of Interest**
  - A. **Matt Michels, EC Co Planning & Development, re: Farmland Preservation Program:** Matt Michels reported on the background of the Village's participation in the Farmland Preservation Program. The Village had been certified for the program since 1984. In 2013 and 2014, several municipalities updated their Farmland Preservation Plans because of new regulations enacted by the State Department of Agriculture, Trade and Consumer Protection. Fall Creek chose not to do so at that time because there was minimal participation in the program within the Village limits. This caused the Village to lose its certification. Due to a request from a village resident, possible recertification was being considered by the Village. Michels relayed the steps necessary to accomplish this, including the County amending their plan, the Village submitting documents and a probable need to amend the Village zoning ordinances. There would be substantial time and monetary cost to complete the process. Estimated charge from the County to the Village would be \$3000, in addition to any legal and administrative costs incurred by the Village. Within the Village limits, only one landowner had been participating. No other landowners have requested participation. Inclusion in the program allows the property owner a tax credit of \$7.50 per acre per year. The requester has a parcel of approximately 20 acres in the village, resulting in a tax credit of approximately \$150/year.
    - MOTION (Mattoon/Jacobson) to not seek recertification into the Farmland Preservation Program, and to notify the requesting landowner why it is not cost-effective for the Village to do so. PASSED, without negative vote.

**B. Duane Cance, Request for Village to Pay for Sewer/Water Lateral/ hookup for Historical Society's Addition:** Duane Cance addressed the board stating they have received a bid at \$1200 for installing water & sewer service to their museum addition. Clerk-Treasurer Renee Roemhild read the minutes from 10/13/14 in which the Board agreed to cover the cost of installing water/sewer service.

- MOTION (Mattoon/Jenkins) to honor the 10/13/14 motion made to install water/sewer service to the Historical Society building addition at a cost of approximately \$1,200. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.

**C. Joe Jolicoeur, Xcel Energy re: Update on Phase 1 of Conversion Process:** Joe Jolicoeur updated the Board on the conversion process stating they are about 6 weeks behind schedule. They plan to have another Public Awareness Meeting in March of next year.

**D. Capital Equipment/Repairs: Consider Village Hall Façade (Building Inspector Steve Maley will be present for answering questions.):** The Board discussed the façade upgrade, making minor changes while Building Inspector Steve Maley was available to answer questions.

- MOTION (Jenkins/Strasburg) approving the plan as amended, requesting a final look-over by Steve Maley to make sure the plans are clear and complete, directing the proposal be submitted to the Plan Commission for approval as directed in the Downtown District Guidelines, and authorizing the plan be sent out for bid after that approval is received. PASSED, roll call vote: Strasburg-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

## 12. Police Department

**A. Monthly Report:** Police Chief Dachel presented the monthly report of cases/calls for service. He also reported that Officer Tim Aldrich resigned as of 7/1/2016, and updated the Board on preparations for National Night Out promoting Police/Community Partnerships on August 2 at Keller Park.

**B. Consider Bartender Operator License Applications:**

- MOTION (Jenkins/Mattoon) to approve the applications of Trista M. Jacobson, Clare R. Nelson, and Richard J. Ziemann for a bartender/operator license for the remainder of the 2016/2017 licensing year. PASSED, without negative vote. Trustee Jacobson abstained.

## 13. Public Works Department

**A. Monthly Report:** Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments. Director Kaatz also reported on occasional requests for a credit on water/sewer bills.

- MOTION (Strasburg/Mattoon) confirming Village policy that customers are responsible for the condition of their own property. The Village will not give a credit for a water leak or other unfortunate situation occurring on private property. PASSED, without negative vote.

**B. Review Sewer Compliance Maintenance Annual Report & Consider Related Resolution:**

- MOTION (Jenkins/Jacobson) to adopt RESOLUTION #2016-0711A acknowledging that the Village Board has reviewed and accepted the CMAR for the year 2015. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes.

**14. Committee Reports:** None.

**15. General Business**

- A. Consider Equipment for Election Voting & Tabulation:** Clerk-Treasurer Renee Roemhild reported the current election voting equipment will no longer be serviced by the company within two years. New election voting equipment will be needed and should be budgeted for in 2017.
- B. Finance: Update re: Loan Refinancing Applications:** Clerk-Treasurer Roemhild reported on progress regarding the loan refinancing. Because of requesting refinancing of the TIF loan, the State Trust Fund Loan Program's Chief Investment Officer is waiting until the appeal process for the new TID assessment is ended. This should happen in August.
- C. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, Namely, Namely Negotiations and Strategies Regarding Specific Economic Development Opportunity and Approval of Prior Closed Minutes. At the End of the Closed Session, the Board Will be Going into Open Session to Conduct Further Business.**
- MOTION (Jacobson/Strasburg) @ 9:02 p.m. and to invite Renee Roemhild into the closed session. President Goodman announced that at the end of the closed session, the Board would return to open session to conduct further business. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Goodman-yes.
- D. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:**
- MOTION (Jacobson/Mattoon) @ 9:10 p.m. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Goodman-yes, Jacobson-yes.

**16. Adjourn:**

- MOTION (Jacobson/Mattoon) @ 9:10 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer