

Village of Fall Creek
Minutes of Regular Village Board Meeting
May 8, 2017

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Chester Goodman, Trustees Tina Jacobson, Bob Jenkins, Matt Mattoon, Wayne Steinke, Karen Strasburg, Dane Zook. Members Absent: None. Staff Present: Public Works Director Bryan Kaatz, Police Officer Tyler Geske, Library Director Alyson Jones, Clerk-Treasurer Renee Roemhild. Also Present: Duane Cance, Mike Wilhelm, and Brian Sheridan from the Augusta Area Times.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Steinke/Mattoon) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes**
 - MOTION (Mattoon/Zook) to approve the 4/10/17 Regular Board, 4/25/17 Special Board, & 5/3/17 Finance Committee meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** None.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Zook/Mattoon) to approve the 4/30/17 Budget Comparison Report and the Clerk-Treasurer's Monthly Report. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes.
10. **Consider Bills:**
 - MOTION (Mattoon/Steinke) to approve bills #23537-23592, V17119-17165. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Alyson Jones, re: Library Director Position:** Alyson Jones addressed the Board stating she has taken a position with the Altoona Public Library and will be leaving the employ of the Village. The Board thanked Alyson for her excellent service over the years.
 - B. **Aaron Wilhelm, re: Ditch Along RR Tracks/Bike Trail on CTH K:** Mike Wilhelm addressed the Board for his son, Aaron. He said they are having problems with water making ruts in their field due to storm water runoff. He felt sediment in the ditch was the problem; he volunteered to clean out the ditch.
 - MOTION (Jenkins/Steinke) to have the public works crew find a solution to the problem, and build a berm on the Village's land to revert the water. If that doesn't work, the Board will revisit the problem. PASSED, with Mattoon & Zook voting no.
 - C. **Duane Cance or Gary Kunz, re: Historical Museum Expansion Project:** Duane Cance addressed the Board with an update on the historical museum expansion project. They have secured enough funding and recently held the ground-breaking ceremony. The addition will allow them to double in size and provide a bathroom and workroom.
12. **Police Department**
 - A. **Monthly Report:** Police Officer Tyler Geske presented the monthly report for cases/calls for service.
 - B. **Consider Memorandum of Understanding with Town of Ludington for Use of Village of Fall Creek Police:**

- MOTION (Mattoon/Steinke) approving the memorandum of understanding with the Town of Ludington agreeing that the Fall Creek Police Department will provide certain services to the Town of Ludington and be reimbursed for the cost of such. PASSED, without negative vote.

13. Public Works Department

- A. **Monthly Report:** Public Works Director Bryan Kaatz presented the monthly report on the public works and utility departments.
- B. **Update re: Testing for Possible Well #3:** Director Kaatz reported the test for the second hole had similar results as the first, with the driller hitting granite at about the same depth. They will now run a test to see if they could get the necessary volume by pumping from both holes. Only one well would need a pumphouse; the other would have an adapter which would pump to the pumphouse.
- C. **Consider Replacement of Light Fixtures at Wastewater Treatment Plant:** Kaatz reported on another bid for the replacement light fixtures at the WWTP. This cost was higher than the bid approved at the 2/13/17 meeting. No additional action needed.
- D. **Consider Crack Sealing Specific Village Streets:** Tabled.
- E. **Review Info re: USDA Butterfly Grant per 3/20/17 Motion re: Land Near Well #2:**
 - MOTION (Mattoon/Zook) to refer to the Public Works Committee. PASSED, without negative vote.

14. Committee Related

- A. **Community & Economic Development**
 - 1. **Informational Flyer/Newsletter:** Chairperson Dane Zook presented a draft newsletter and reported on the estimated cost.
 - MOTION (Mattoon/Strasburg) to move forward with the approximate 500 copies. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.
- B. **Finance & Personnel:** President Chester Goodman reported they held a meeting regarding personnel issues (personnel policy, EAP program, employee annual review process); will continue to work on the items and will report back to the Board.
- C. **Parks & Recreation**
 - 1. **Consider Lori Koenig's Committee Presentation re: Park Programs and Event Related Items:** Chairperson Matt Mattoon reported there were not enough members present to hold the committee meeting this evening, but he discussed issues with those in attendance. Lori Koenig has formed a non-profit organization and is seeking assistance from the Village for programs she could run in the park. He will work with her to determine how he can help.
 - 2. **Consider Development of Municipal Strategy for Managing the Emerald Ash Borer (EAB), Including Planting Replacement Trees:** Mattoon reported on discussions with Lion's Club member Fred Strasburg regarding replacement trees and creating a plan for the replacement process.
 - 3. **Consider United Way's Request to Construct Born Learning Trail:** No report.
 - 4. **Consider United Way's Request to Construct a Little Free Library:** No report.
 - 5. **Consider Summer Rec Program, Including Payments to Umpires:** The Board reviewed the Village's current rate for paying umpires, as related to area rates.
 - MOTION (Steinke/Mattoon) to amend the Village's rates as follows:
 - Softball: 8U - \$20, 10U - \$20, 12U - \$20, 14U - \$25, 16U - \$25
 - Baseball: Minors home plate - \$15, bases - \$15, 1 ump only - \$20
 - Baseball: Majors home plate - \$15, bases - \$15, 1 ump only - \$25
 - Baseball: 7th Grade home plate - \$20, bases - \$15, 1 ump only - \$30
 - Baseball: 8th Grade home plate - \$20, bases - \$15, 1 ump only - \$30

PASSED, roll call vote: Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

6. Consider Potholes in Keller Park Parking Lot: No report.

D. Public Property & Health: Chairperson Karen Strasburg reported she is getting quotes for window blinds for the Clerk's Office.

E. Public Safety: No report.

F. Public Works & Streets/Sidewalks: No report.

15. General Business

A. Consider Request to Use Village Hall at a Reduced Rate for Recurring Exercise Classes:

- MOTION (Jenkins/Mattoon) to allow the request of Hannah Schroeder to use the Village Hall at a reduced rate for recurring exercise classes, as long as there are no conflicts with the dates chosen. Rate shall be established at \$25 per class; class time not to exceed 2 hours in length. Renter is required to leave the facility in a clean manner. If there arises any problems or issues, the matter will be revisited. PASSED, without negative vote.

B. Consider Bartender Operator License Applications:

- MOTION (Steinke/Jenkins) approving the bartender operator license applications of James Atchison Jr and Terri Johnson for the remainder of the 2016/2017 license year. PASSED, without negative vote.

C. Ordinances: Consider 1st Reading to Amend §7-1 Board of Review:

- MOTION (Jenkins/Mattoon) to hold the first reading of the above ordinance. Amendment allows for oath by telephone or written statement and addresses confidentiality of information about income & expense given to the assessor. PASSED, without negative vote.

D. Ordinances: Consider 1st Reading to Amend §60-5 Officers & Employees, General Regulations:

- MOTION (Mattoon/Strasburg) to hold the first reading of the above ordinance. Amendment moves the confidentiality of information about income & expense given to the assessor to §7-1. PASSED, without negative vote.

E. Ordinances: Consider 2nd Reading and Possible Adoption of Amendment to §2-1.D. Annexations:

- MOTION (Strasburg/Mattoon) to hold the second reading and to adopt the above ordinance, making it a part of the Code of the Village of Fall Creek. The amendment makes clerical corrections to the 3/7/2007 ordinance annexing the seepage cells. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

F. Ordinances: Consider 2nd Reading and Possible Adoption of Amendment to §154-7 Intoxicating Liquor and Fermented Malt Beverages, Regulation of Licensed Premises:

- MOTION (Steinke/Mattoon) to hold the second reading and to adopt the above ordinance, making it a part of the Code of the Village of Fall Creek. The amendment removes the additional restrictions on hours for sale of alcohol beverages. PASSED, roll call vote: Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes.

G. Consider Appointments: Attorney, Building Inspector, Clerk-Treasurer, Weed Commissioner, Zoning Administrator, Blue Ribbon Community & Design Implementation Committee: President Goodman appointed the following.

- Weed Commission, 1 year term expires 2018: Bryan Kaatz
- Village Attorney, 2 year term expires 2019: Garrett Nix

- Building Inspector, 2 year term expires 2019: Steve Maley
- Clerk-Treasurer, 2 year term expires 2019: Renee Roemhild
- Zoning Administrator, 2 year term expires 2019: Terry Fellenz

Blue Ribbon Community & Design Implementation Committee (Indefinite Term)

Village Board rep: Chester Goodman (President)

Dane Zook (Community & Economic Dev)

Matt Mattoon (Parks & Rec)

Organization rep: Pat Prissel (FC Foundation)

Yvonne Melville (Historical Society)

Steve Mickelson (Lions Club)

Business rep: Tanya Roberts (Chicken Chasers)

Erin Scott (FC Chiropractic)

Randy Greenman (Unity Bank)

School/Church rep: Joe Sanfelippo (School Staff)

Acting President (Booster Club)

Carlton Kangas (Area Churches)

Citizen rep: Susan Dahl 715-877-3443 LM

Deb Mischke 715-877-3695 yes

- MOTION (Jenkins/Mattoon) approving the above appointments. PASSED, without negative vote.

H. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, Namely, Negotiations re: Proposed Residential Development. At the End of the Closed Session, the Board Will be Going into Open Session to Conduct Further Business.:

- MOTION (Jenkins/Steinke) @ 8:24 p.m. PASSED, roll call vote: Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes.

I. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:

- MOTION (Jenkins/Jacobson) @ 8:30 p.m. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes.

16. Adjourn:

- MOTION (Jacobson/Mattoon) @ 8:30 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer