

Village of Fall Creek
Minutes of Regular Village Board Meeting
March 12, 2018

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Chester Goodman, Trustees Tina Jacobson, Bob Jenkins, Matt Mattoon, Karen Strasburg, Dane Zook. Members Absent: Trustee Wayne Steinke. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: 1 citizen.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Jacobson) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Mattoon/Zook) to approve the 2/12/18 Regular Board, 3/5/18 Plan Commission, 3/6/18 Parks & Rec Committee, 3/7/18 Public Property & Health Committee meeting minutes, as printed. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** President Goodman read a request for funding for an Eagle Scout Project.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Mattoon/Zook) to approve the 2/28/18 Budget Comparison Reports and the Clerk-Treasurer's Monthly Report. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Goodman-yes.
10. **Consider Bills:**
 - MOTION (Strasburg/Mattoon) to accept the Check Register Report for payment of bills #24067-24137, V180053-180094. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Sandi & David Magerowski re: Sidewalk Repair/Replacement:** An email was read from the Magerowski's requesting replacement of sidewalk on the south end of their lot at the corner of Wisconsin & Wilson. They felt it was the Village's responsibility.
 - MOTION (Mattoon/Jacobson) to replace the sidewalk at 341 S. Wisconsin St. at the reconstruction rate per Village Code §206-6. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.
12. **Police Department**
 - A. **Monthly Report:** Police Chief Dachel presented the monthly report of cases/calls for service.
 - B. **Consider Bartender Operator License Applications:**
 - MOTION (Jenkins/Mattoon) granting a bartender operator license application for the remainder of the 2017/2018 license year to James Lengyel. PASSED, without negative vote.
13. **Public Works Department**
 - A. **Monthly Report:** Public Works Director Kaatz gave his monthly report on various matters concerning the public works and utility departments.
 - B. **Consider Village Hall Roof Repair:** Options were discussed.
 - MOTION (Zook/Jacobson) to table until April's meeting. PASSED, without negative vote.

C. Capital Equipment/Repairs: Consider Request for Equipment: Price quotes were reviewed.

- MOTION (Strasburg/Zook) authorizing the purchase of an Alkota 5355 ENL pressure washer for \$6,595 plus necessary costs for hoses, nozzles, etc from DWD Enterprises. PASSED, roll call vote: Strasburg-yes, Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-no.

14. Committee Related

A. Community & Economic Development

- 1. Report on Momentum West's Housing Forum:** Committee Chairperson Dane Zook reported on attending the housing forum. Items discussed were how to approach developers to encourage residential and economic growth.
- 2. Deadline for Next Newsletter:** Zook requested articles be submitted by the 15th.
- 3. Discuss Village-Wide Spring Cleanup:**
 - MOTION (Mattoon/Strasburg) authorizing Trustee Zook to pursue options for a village-wide spring cleanup day, soliciting local organizations to come together and help with cleanup projects on that day. PASSED, without negative vote.

B. Finance & Personnel: No new business this month.

C. Parks & Recreation

- 1. Consider Tree Replacement at Keller Park & Village Boulevards Due to EAB:** Committee Chairperson Matt Mattoon reported on recommendations from the meeting held on March 6th. The school district has offered there will be 60 juniors willing to help with a village project on April 26th. The possibility of having members from the Lion's Club assist with direction was also discussed.
 - MOTION (Jacobson/Jenkins) approving the recommendations listed in the Committee minutes and giving Committee Chairperson Matt Mattoon permission to go ahead with planting the trees. PASSED, without negative vote.
 - MOTION (Strasburg/Zook) approving the informational letter be sent to property owners having ash trees in their boulevard. PASSED, without negative vote.

D. Public Property & Health

- 1. Consider Purchase of Winter Decorations for Street Light Poles:** Committee Chairperson Karen Strasburg reported on recommendations from the meeting held on March 7th. It is anticipated donation money will be received from local organizations, businesses, and individuals to cover this cost.
 - MOTION (Jenkins/Mattoon) authorizing the purchase of winter decorations for the street light poles per Strasburg's discretion if she feels the donated funds will be there. PASSED, roll call vote: Zook-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes.
- 2. Consider Directional Signage for Park & School:**
 - MOTION (Jenkins/Strasburg) authorizing the purchase of a directional sign for Keller Park at a cost of \$150 from Smart Sign & Graphic, to be placed at the edge of the bank parking lot provided an agreement is made with Unity Bank allowing placement of such sign. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes.

15. General Business

A. Consider Approval of Village of Fall Creek Certified Survey Map:

MOTION (Jenkins/Mattoon) per the Plan Commission 3/5/18 recommendation, to approve the Village CSM for property purchased from Susan & Tom Dahl for Well #3 & #4, located in the undeveloped area off of White St & Wilson Ave.

16. Adjourn:

- MOTION (Jacobson/Zook) @ 8:30 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer