

Village of Fall Creek
Minutes of Regular Village Board Meeting
June 11, 2018

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Trustees Joyce Aldrich, Bob Jenkins, Matt Mattoon, Karen Strasburg, Dane Zook. Members Absent: Village President Chester Goodman, Trustee Tina Jacobson. Staff Present: Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild.

In the absence of the President, the first order of business was to nominate a meeting chairperson.

MOTION (Mattoon/Zook) nominating Bob Jenkins. PASSED, without negative vote.

4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Strasburg) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Mattoon/Aldrich) to approve the 4/23/18 Special Board, 5/14/18 Regular Board, and 5/31/18 Community & Economic Development Committee meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** The following items of correspondence were reported: Fish Fall Creek on June 2, Rough Road tour on June 12, and June 27 meeting for 5-year transportation plan for Chippewa & Eau Claire County.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Mattoon/Strasburg) to approve the 5/31/18 Budget Comparison Report and the Clerk-Treasurer's Monthly Report. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes.
10. **Consider Bills:**
 - MOTION (Zook/Mattoon) to accept the Check Register Report for payment of bills #24235-24297, CC0506-0513, V180180-180214. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Jenkins-yes.
11. **Scheduled Speakers/Issues of Interest:** None.
12. **Police Department**
 - A. **Monthly Report:** A written report was read in the police chief's absence.
13. **Public Works Department**
 - A. **Monthly Report:** Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments.
 - B. **Consider Well #3 & #4 Project, Including Contractor's Pay Request and Certificate of Substantial Completion:**
 - MOTION (Mattoon/Zook) approving the Certificate of Substantial Completion for Sam's Well Drilling for Well #3 & #4 and approving the final contractor's pay request of Sam's Well Drilling in the amount of \$83,938.75. PASSED, roll call vote: Strasburg-yes, Zook-yes, Aldrich-yes, Jenkins-yes, Mattoon-yes.

This is for the well drilling only. Other contractor's continue to work on the construction of the well house.

C. Review Sewer Compliance Maintenance Annual Report & Consider Related

Resolution: Public Works Director Kaatz reviewed the annual report for the Board.

- MOTION (Mattoon/Aldrich) adopting RESOLUTION #2018-0611A accepting the compliance maintenance report for 2017. PASSED, roll call vote: Zook-yes, Aldrich-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes.

14. Committee Related

A. Community & Economic Development

1. Comments from Attendance at League of WI Municipalities Conference:

Committee Chairperson Dane Zook reported the conference was very good; many topics were discussed gaining much valuable information.

2. Report on 5/31/18 Committee Meeting re: Formation of Chamber of Commerce or Business Association in Village: Zook reported the meeting was well attended by area business leaders. Another meeting is scheduled for the end of the month for further discussion.

3. Deadline for Summer Newsletter June 15 for July/Aug/Sept News Items: Zook stated the deadlines for the next newsletter.

B. Finance & Personnel

1. Related to Safe Drinking Water Loan Program for Wells 3 & 4

a. Consider Accepting and Approving the Scope of Engagement Letter for Quarles & Brady:

- MOTION (Strasburg/Aldrich) to accept and approve the Scope of Engagement letter as presented; cost for services is \$7,000. PASSED, roll call vote: Aldrich-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes.

b. Consider Resolution Authorizing the Issuance and Sale of Up To \$751,989 Water System Revenue Bonds, Series 2018, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related \$1,074,271 Financial Assistance Agreement:

- MOTION (Mattoon/Aldrich) to adopt RESOLUTION #2018-0611B authorizing the issuance and sale of up to \$751,989 Water System Revenue Bonds, Series 2018, and providing for other details and covenants with respect thereto, and approval of related \$1,074,271 financial assistance agreement for Well #3 & #4 project. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes.

2. Consider EMS Services Including Proposal from Eau Claire Fire & Rescue for Ambulance Service:

- MOTION (Mattoon/Zook) authorizing President Goodman to continue discussions with Eau Claire Fire & Rescue, giving him full authority to negotiate and enter into an agreement for ambulance services at his discretion. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Jenkins-yes.

C. Parks & Recreation: No report.

D. Public Property & Health: No report.

15. General Business

A. Update re: Efforts to Get Broadband Internet Services to Fall Creek: A letter was read from Packerland Broadband stating they will be deploying new wireless internet technologies in Eastern Eau Claire County.

B. Consider Ordinances re: Fences, Retaining Walls, Other Structures Not Considered an Accessory Building and Regulations per Zoning Districts; Possible First Readings of Amendments to Such Ordinances

- MOTION (Zook/Strasburg) to leave the ordinance as is. PASSED, without negative vote.

C. Consider Ordinances re: Weeds, Yards, & Lawns and Enforcement of Such: Board felt ordinance was sufficient and asked Weed Commissioner to continue enforcing it.

D. Public Hearing re: Alcoholic Beverage License Applications: Acting Chairperson Jenkins opened the public hearing. There was no public comment, so the public hearing was closed.

E. Consider Alcohol Beverage License Applications:

- MOTION (Mattoon/Aldrich) to grant the following licenses for the 2018/2019 license year. PASSED, without negative vote.

Combination Class B Beer & Liquor Retail License

(for the sale of fermented malt beverages AND intoxicating liquors for consumption on or off premises where sold)

- Chicken Chasers Bar & Grill LLC (Allan Roberts, President)
- Fan Club LLC (Loren G Duda)
- Team Gizmo's LLC (Norma Dehnke)

Combination Class A Beer & Liquor Retail License

(for the sale of fermented malt beverages AND intoxicating liquors for consumption off premises where sold)

- Steven Schulz (Fall Mart)
- Korner Store, LLC (Pat Crownhart, Agent)

Class A Liquor Retail License

(for the sale of intoxicating liquors for consumption off premises where sold)

- Kristi M LaRosa (Kristi's Sweets & Treats LLC)

Temporary Class B (Picnic) Beer Retail License

(for the sale of intoxicating liquors for consumption at Keller Park from July 5-8, 2018)

- Fall Creek Lions Club

F. Consider Cigarette & Tobacco Products Retail License Applications:

- MOTION (Mattoon/Zook) to grant a Cigarette & Tobacco Products Retail License for the 2018/2019 license year to Steve Schulz (Fall Mart LLC), Team Gizmo's LLC (Gizmo's Bar & Grill), and Pat Crownhart (Korner Store LLC). PASSED, without negative vote.

G. Consider Bartender Operator License Applications:

- MOTION (Mattoon/Strasburg) to grant a bartender operator license for the 2018/2019 license year to Isaac Anderson, Kortney Bauer, Tamara Davis, Michael Dehnke, Norma Dehnke, Carrie D'LaMatter, Brenda Dowiasch, Daisy Fairbairn, Diana Fox, Suzanne Hagedorn, Natalie Hellegers, Abigail Huse, Chrisine Johnson, Terri Johnson, Jean Knudtson, Mary Kuehn, Renee Lange, James Lengyel (contingent upon receipt of proof of course completion), Annastoshia LeTourneau, Mary Lone, Emily Messerschmidt, Clare Nelson, Heather Pieper, Rachel Roberts, Tania Roberts, Janice Rouleau, Gerald Schilling, Traci Thomas, Michele Tiller, Kelly Winn, Richard Ziemann. PASSED, without negative vote.
- MOTION (Mattoon/Aldrich) to grant a bartender operator license for the 2018/2019 license year to Kenneth Christenson. PASSED, without negative vote.
- MOTION (Mattoon/ Zook) to grant a bartender operator license for the 2018/2019 license year to Joyce Aldrich. PASSED, without negative vote, Aldrich-abstain.
- MOTION (Mattoon/Zook) to grant a bartender operator license for the 2018/2019 license year to Frederick Srasburg. PASSED, without negative vote, Strasburg-abstain.

H. Consider Garbage & Refuse Hauler License Applications:

- MOTION (Zook/Strasburg) to grant a Garbage Hauler's license for the 2018/2019 license year for weekly residential or commercial garbage pickup to Advanced Disposal Services Solid Waste Midwest LLC and to grant a Refuse Hauler's license to Advanced Disposal Services Solid Waste Midwest LLC, Express Disposal, and Johnson Roll-off Service. PASSED, without negative vote.

I. Consider Lions Club Requests for Fun Fest, Including But Not Limited To,

a) Park Contract Requesting Use of Keller Park for Ball Tournament,

- MOTION (Mattoon/Zook) to approve. PASSED, without negative vote.

b) Application for License for Large Gatherings or Assemblies:

- MOTION (Mattoon/Zook) to approve for 7/5/18-7/8/18. PASSED, without negative vote.

c) Application for Fireworks Permit: As Investigated by the Fire Chief and

Approved by the Village President: Village President gave permission and referred to Fire Chief Jamie Kaeding who approve the permit.

- MOTION (Mattoon/Zook) to approve fireworks on 7/6/18. PASSED, without negative vote.

d) Letter Requesting the Following Items:

1. Waiver of Fees Related to Keller Park Usage & Large Gathering Application:

- MOTION (Mattoon/Zook) to allow the waiver of fees. PASSED, without negative vote.

2. Extension of Park Hours:

- MOTION (Mattoon/Zook) to approve the request to extend park hours until 1:00 a.m. on 7/6/18 and 7/7/18. PASSED, without negative vote.

3. Permission for Camping in Keller Park for Carnival Workers per §195-1.B.:

- MOTION (Mattoon/Zook) to approve. PASSED, without negative vote.

J. Consider Appointments: Library Board: The following written appointments from President Chester Goodman were read in his absence: Library Board - Megan Smoczyk as a school representative, Felicia Erickson as a parent/user, and Kimberly Peach as a homeschool representative. All terms shall be 3-years.

- MOTION (Strasburg/Mattoon) to confirm the appointment. PASSED, without negative vote.

16. Adjourn:

- MOTION (Mattoon/Zook) @ 8:05 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer