

Village of Fall Creek
Minutes of Special Village Board Meeting
April 23, 2018

1. **Call to Order:** 6:00 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Chester Goodman, Trustees Joyce Aldrich, Tina Jacobson, Matt Mattoon, Karen Strasburg, Dane Zook. Members Absent: Trustee Bob Jenkins. Staff Present: Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: Attorney Fred Morris.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Zook) to adopt the agenda as printed. PASSED, without negative vote.
6. **Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(g) Conferring with Legal Counsel for the Governmental Body Who is Rendering Oral or Written Advice Concerning Strategy to be Adopted by the Body with Respect to Litigation in Which it is or is Likely to Become Involved, Specifically, Claim Relating to Train Accident. At the End of the Closed Session, the Board Will be Going into Open Session to Conduct Further Business.**
 - MOTION (Mattoon/Zook) @ 6:05 p.m. and to invite Attorney Fred Morris and Clerk-Treasurer Renee Roemhild into the closed session. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes.
7. **Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:**
 - MOTION (Jacobson/Mattoon) @ 6:25 p.m. to return to open session. PASSED, roll call vote: Jacobson-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes.
 - MOTION (Strasburg/Mattoon) to settle the claim with Scott Larsen vs. Village of Fall Creek, approving the insurance company to make the statutory maximum payment of \$50,000 per §893.80 to Mr. Larsen in exchange for full release for representatives of Dustin Keith and the Village of Fall Creek. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes.
8. **Consider Options for Village Hall Roof Repair or Replacement:** Public Property Committee Chairperson Karen Strasburg stated the committee reviewed all options and chose the option they felt would best fit the long-range financial goals of the Village.
 - MOTION (Mattoon/Zook) to move forward with Option #2 as recommended at the 4/20/18 meeting. The roof overlay, including extra insulation and extended warranty to a total of 20 years, to be contracted with Eau Claire Roofing at a cost not to exceed \$30,000. PASSED, roll call vote: Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes, Mattoon-yes.
9. **Consider Police Department Staffing Options & Related Financial Strategies:** Committee Chairperson Chester Goodman stated the Finance & Personnel Committee is trying to come up with a solution to a long time problem. Staffing in the police department has been difficult for many years and the problem only seems to be getting worse, resulting in increased pressure on the police department to fill vacancies and the burden of continual time & financial resources expended to train an officer only to have them leave shortly thereafter.

As presented at the 4/20/18 committee meeting, Police Chief Chad Dachel felt the most beneficial option for the Village may be a "shared" police officer with the City of Altoona. The officer would split his/her time equally between each municipality, but would be an employee of Altoona while the Village would contract with Altoona to share half the cost. The employee would be full-time and would receive full-time benefits including health insurance. In addition to a shared officer with Altoona, Chief Dachel felt it important to increase the pay for the current part-time officers, as well as his earlier request to hire the new full-time officer at a higher wage. The current and proposed staffing schedules were reviewed.

Benefits of sharing a full-time police officer with Altoona:

- May create more longevity and more experienced personnel.
 - Rather than a part-time employee that later pursues full-time employment, this position would be full-time between the two municipalities and would receive customary full-time benefits.
 - Rather than a part-time officer that works less frequently, this position would work full-time hours allowing more experience to be gained.
 - The officer working at both locations may make the position more attractive; more active and fulfilling for the officer.
- Reduces financial and time resources necessary for training.
 - Both municipalities will share in these costs.
- May facilitate future avenues of sharing between the municipalities.
 - Sharing of knowledge or staff in other departments may be fostered by beginning with this agreement.

Understanding financial concessions would have to be made in order to afford a change of this magnitude (increased pay for new full-time officer, increased wage for part-time officers, shared full-time officer with Altoona), the following budgetary concessions were discussed:

- Changing hours of shifts for full-time officer
- Reducing hours of shifts for part-time officers
- Reduction in *Police Overtime* budget
- Laying off Clerk's Office Assistant
- Reducing counter hours for Clerk's Office, thereby reducing payroll
- Reducing operational expenses in "*Squads Alternating*" and "*Trucks Gas/Diesel*"
- Reducing budget for *Capital Equipment/Repairs*

MOTION (Mattoon/Zook) to:

- a) adopt the police coverage hours as presented in Option #3 to include a shared police officer with the City of Altoona. Officer will be an employee of the City of Altoona, full-time with benefits, us paying half the cost,
- b) approve the necessary budget amendments as listed below,
- c) including the reduction in counter hours for the Clerk's Office to 9AM to noon, 1-4 PM, Monday - Friday, effective May 4, and
- d) laying off the part-time clerical assistant effective May 4, telling her how much her services were appreciated,
- e) increase the pay to current part-time police officers to \$18.00/hour effective 4/23/18,
- f) authorize Chief Dachel to hire a prospective officer to fill the position hoped to be shared with Altoona, beginning him/her as a part-time officer for the Village at a pay

- rate of \$18.00/hour with the intent of him/her going to full-time, including benefits, if details can be agreed upon with the City of Altoona, and
- g) authorizing President Chester Goodman to work with the City of Altoona on contract negotiations for the shared position.

2018 Budget Amendments

General Fund Budget

110-51400-820	Administration-Regular Wages	Decrease	3,400	to	55,450
110-51400-885	Administration-Payroll Tax	Decrease	250	to	4,250
110-51400-890	Administration-Retirement	Increase	100	to	3,750
110-52100-840	Police-Regular Wages	Increase	8,250	to	143,300
110-52100-843	Police-OT Wages	Decrease	2,000	to	1,000
110-52100-885	Police-Payroll Tax	Increase	500	to	11,050
110-52100-890	Police-Retirement	Increase	450	to	12,100
110-52100-790	Squads-Alternating Periodic Exp	Decrease	500	to	1,300
110-53240-190	Trucks-Gas/Diesel	Decrease	1,000	to	7,000
110-52999-920	Police-Ins-Health	Increase	11,000	to	30,950
110-52999-950	Police-Ins-Worker's Comp	Increase	1,000	to	8,572
110-57100-000	Major Capital-Transfer to CER	Decrease	14,150	to	54,850

Water Fund Budget

600-59000-820	WF-Admin Regular Wages	Decrease	700	to	11,900
600-59000-885	WF-Admin-Taxes-Payroll	Decrease	50	to	900
600-59000-890	WF-Admin-Employee Ben-Retrmnt	Increase	100	to	900

Sewer Fund Budget

620-59000-820	SF-Admin Regular Wages	Decrease	700	to	11,900
620-59000-885	SF-Admin-Taxes-Payroll	Decrease	50	to	900
620-59000-890	SF-Admin-Employee Ben-Retrmnt	Increase	100	to	900

PASSED, roll call vote: Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes, Mattoon-yes, Strasburg-yes.

10. Consider Goose Egg Oiling & Potential Hunt: President Goodman reported on working with the affected property owners and the Eau Claire County Land Conservation Division regarding the recurring goose problem.

- MOTION (Mattoon/Jacobson) to approve goose egg oiling and a potential hunt, giving President Goodman authority to fill out forms for any necessary DNR permits and authorizing him to establish rules for the hunt with Chief Dachel. PASSED, without negative vote.

11. Adjourn:

- MOTION (Jacobson/Zook) @ 7:35 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer