

*Village of Fall Creek*  
*Minutes of Regular Village Board Meeting*  
*August 13, 2018*

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Chester Goodman, Trustees Joyce Aldrich, Tina Jacobson, Bob Jenkins, Karen Strasburg, Dane Zook. Members Present via Telephone: Trustee Matt Mattoon. Members Absent: None. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: 2 citizens.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and newspapers were notified.
5. **Adopt Agenda:**
  - MOTION (Mattoon/Jacobson) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
  - MOTION (Zook/Mattoon) to approve the 7/9/18 Regular Board, 7/30/18 Special Board, and 7/31/18 Zoning Board of Appeal's meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** A letter from Lion's Club thanking the village staff for assistance with the Fun Fest was read.
9. **Budget Comparison Report/Financial Considerations:**
  - MOTION (Mattoon/Strasburg) to approve the 7/31/18 Budget Comparison Report and the Clerk-Treasurer's Monthly Report. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes.
10. **Consider Bills:**
  - MOTION (Mattoon/Jacobson) to accept the Check Register Report for payment of bills #24343-24410, CC18018-18034, V180249-180296. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes.
11. **Scheduled Speakers/Issues of Interest**
  - A. **Brad Ceranski, Update & Discuss Summer Rec Program:** Summer Rec Coordinator Brad Ceranski reviewed the registration numbers and expenses of the summer rec program, stating things went very well. He'd like to see the Village continue to keep the fees down so that all kids can participate.
  - B. **Brad Ceranski, Update & Discuss School Partnerships:** High School Principal Brad Ceranski reported the school is now requiring seniors to complete a capstone project before graduation. He sees this as a great chance for involvement with the Village and local businesses. Seniors will be developing projects they are passionate about, providing a great opportunity to give back to the community they live in.
12. **Police Department**
  - A. **Monthly Report:** Police Chief Dachel presented the monthly report of cases/calls for service and updated the Board that Altoona has decided they are no longer interested in partnering with us for a full-time police officer. They have increased their part-time hours instead.
13. **Public Works Department**
  - A. **Monthly Report:** Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments.

**B. Consider Well #3 & #4 Project, Including Contractor's Pay Request & Change**

**Order:** PWD Kaatz updated the Board on the progress of the project.

- MOTION (Mattoon/Zook) to pay the contractor's pay request of Springlake Contracting in the amount of \$178,007.05. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes.
- MOTION (Zook/Mattoon) approving Change Order #1 with Springlake Contracting in the amount of \$13,213.30 for reconnecting services and unsatisfactory subgrade, per the satisfaction of the Public Works Director and the Village President. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes, Jenkins-no.

**C. Update on Willow Court Storm Drain:** PWD Kaatz gave a power point presentation showing pictures of the storm culvert near the Tom Bornick property. There was nothing obstructing the flow of water at the discharge end of the culvert. There were three trees and some debris in the valley that may have caused some of the water to dam up. The public works crew used a skid steer to clear the area, creating more of an opening for the storm water to flow more freely. PWD Kaatz went back after the work was done to see how it performed during a rain. It appears to be working well. The crew will continue to maintain the area and mow it to try to deter storm water from running onto Mr. Bornick's property.

**D. Consider Service Agreement for Warning Siren:**

- MOTION (Jenkins/Aldrich) approving the service agreement with Emergency Communications System, Inc. for \$300/year to test the warning siren and electronic equipment. PASSED, roll call vote: Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

**E. Consider Capital Road Construction Project:** PWD Kaatz recommended reconstructing McKinley Street from Liberty Street to White Street, stating it has only a four-inch water main and the road is quite bad. A cost estimate was reviewed, along with the possibility of getting funding. No action taken.

**14. Committee Related**

**A. Community & Economic Development**

1. **Review Concern/Communication Request Form:** Committee Chairperson Dane Zook passed out the *Concern/Communication Form* to remind board members and staff that the form is available for use.
2. **Report on Law Enforcement Roundtable:** Zook reported that Brad Schimel, Attorney General, held a roundtable to discuss law enforcement needs.

**B. Finance & Personnel**

1. **Consider Ambulance Service Agreement with City of Eau Claire:** President Chester Goodman reviewed the details of the agreement and the situation with the ambulance service. The City of Eau Claire has been our ambulance provider for approximately 10 years. They provide a reliable, quick, experienced response to our emergency needs. The funding for the program has been born, in large part, by area hospitals, who have recently informed the City they are needing to decrease their level of funding at a graduated level over a period of years. This will increase the cost born by the municipalities. Currently, there is one other option for ambulance services in the area, but the company is located further away from Fall Creek and may not be able to provide as quick a response, nor at the same level of paramedic services. President Goodman stated he feels the City of Eau Claire is the best option for the Village at this time. The contract with the City is for a period of 10 years, but with appropriate notice the Village may release itself from the contract if another viable option comes about.

- MOTION (Jenkins/Mattoon) approving the agreement with the City of Eau Claire for ambulance services, contingent upon contract review and approval by the Village Attorney. PASSED, Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes.

**C. Parks & Recreation:** No report.

**D. Public Property & Health**

**1. Consider Offer of Donation of Tree in Memorial Park for Christmas Decorating:**

- MOTION (Mattoon/Jacobson) accept the donation of a Christmas tree, with the location to be decided at the discretion of the Public Works Director. PASSED, without negative vote.

**2. Replenish Supply of Welcome Baskets:**

- MOTION (Mattoon/Aldrich) to continue with the Welcome Basket program and to replenish the supply of baskets. PASSED, without negative vote.

**15. General Business**

**A. Consider Projects for Volunteering:** Schuman Cheese has graciously offered about a dozen of their employees to perform volunteer work in the Village for a three-week period for 40 hours per week. Projects were considered and prioritized. The Village Board extended a big thank you to Schuman Cheese for their generosity.

- MOTION (Jenkins/Aldrich) accepting Schuman Cheese's offer of volunteer workers and expressing the Village's great thanks. PASSED, roll call vote: Aldrich-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes.

**B. Consider Request for Waiver of Hall Rental Fees as Backup Location for Music in the Park:**

- MOTION (Mattoon/Jacobson) granting the request of Steve Szydel to use Village Hall in the event of inclement weather for Music in the Park, and to waive the rental fees. PASSED, without negative vote.

**C. Consider Bartender Operator License Applications:**

- MOTION (Jenkins/Mattoon) granting a bartender operator license for the remainder of the 2018/2019 license year to Rian Duda, Briana Kruchowski, & Katelyn Randall. Motion includes denial of the request from Tami Miller. PASSED, without negative vote.

**16. Adjourn:**

- MOTION (Jacobson/Zook) @ 8:12 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer