

Village of Fall Creek
Minutes of Regular Village Board Meeting
October 8, 2018

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Trustees Joyce Aldrich, Matt Mattoon, Karen Strasburg, Dane Zook. Members Absent: Village President Chester Goodman, Trustees Tina Jacobson & Bob Jenkins. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: 8 citizens.
In the absence of the President, the first order of business was to nominate a meeting chairperson.
 - MOTION (Zook/Aldrich) nominating Matt Mattoon. PASSED, without negative vote.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Strasburg/Aldrich) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Strasburg/Zook) to approve the 9/10/18 Regular Board, 9/13/18 Community & Development Committee, 9/24/18 Plan Commission, and 9/24/18 Finance & Personnel Committee meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** Richard Ziemann addressed the Board making additional comments from his concern last month regarding a residence having downspouts piped to the Village storm sewer system, rather than the surface water filtering through the soil to regenerate the groundwater supply. He requested the Board not allow this to become common practice and encouraged the Board to get an ordinance to prevent it from happening in the future.
 - MOTION (Zook/Strasburg) to forward the request to the Public Works & Streets Committee to research the best way to go forward from this time on. PASSED, without negative vote.
8. **Correspondence:** Information was read regarding upcoming tele-conferences put on by the UW-Extension Local Government Center.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Zook/Aldrich) to approve the 9/30/18 Budget Comparison Report and the Clerk-Treasurer's Monthly Report. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes.
10. **Consider Bills:**
 - MOTION (Strasburg/Zook) to accept the Check Register Report for payment of bills #24454-24497, CC18055-18070, V180341-180373. PASSED, roll call vote: Strasburg-yes, Zook-yes, Aldrich-yes, Mattoon-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Consider Building Permit in Downtown Business District @ 234 E Lincoln Avenue:** Trustee Dane Zook reported on the Plan Commission meeting regarding the building permit request of Jordan Yule (JY Collision Center LLC) stating the Plan Commission recommended approval.
 - MOTION (Strasburg/Aldrich) approving such building permit application in the downtown business district. PASSED, without negative vote.
 - B. **Wayne Grosskopf, Request from Fire District for 2019 Proposed Budget:** Wayne Grosskopf reported on the fire department's proposed budget.

- MOTION (Zook/Aldrich) to accept the Fire District's budget for 2019. PASSED, roll call vote: Zook-yes, Aldrich-yes, Mattoon-yes, Strasburg-yes.

12. Police Department

- A. **Monthly Report:** Police Chief Chad Dachel presented the monthly report of cases/calls for service.
- B. **Consider 2nd Reading & Adoption of Ordinance to Amend §249-5.C. Parking & Stopping Restrictions, Penalty:**
 - MOTION (Strasburg/Aldrich) to hold the second reading and adopt the above ordinance amending the fine for parking violations. PASSED, roll call vote: Aldrich-yes, Mattoon-yes, Strasburg-yes, Zook-yes.
- C. **Consider Bartender Operator License Applications:**
 - MOTION (Zook/Aldrich) granting a bartender operator license for the remainder of the 2018/2019 license year to Trista Jacobson, Kristina Mayer, & Jodie Williams and to deny the application of Leanna Stahoski. PASSED, without negative vote.
- D. **Set Halloween "Trick or Treat" Hours:**
 - MOTION (Strasburg/Aldrich) setting the trick or treat hours as October 31 from 5-7 p.m.. PASSED, without negative vote.

13. Public Works Department

- A. **Monthly Report:** Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments.
- B. **Consider Well #3 & #4 Project, Including Contractor's Pay Request:**
 - MOTION (Zook/Strasburg) to pay the contractor's pay request in the amount of \$90,053.35 from B&B Electric for the Electrical & Controls for Pumphouse #3. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes.
- C. **Consider Capital Road Construction Project: McKinley Ave:** Discussion took place on the project, as well as the possible funding. Preliminary application was completed with Rural Development and it looks like we would be eligible for a mixture of loan and grant funding. Some costs would be eligible to receive up to 45% grant money.
 - MOTION (Zook/Aldrich) to table temporarily until later in the meeting to see if we can get some answers from the Village Engineer via text. PASSED, without negative vote.
- D. **Consider Rental of Village Land (Water Tower, Seepage Cells, Industrial Park):**
 - MOTION (Zook/Strasburg) to have PWD Kaatz check into renting out the land and put an advertisement in the paper. PASSED, without negative vote.
- E. **Consider 1st Reading of Ordinance to Amend §249-4.D. Regulation of Streets, Snow Removal:**
 - MOTION (Strasburg/Aldrich) to hold the first reading of above ordinance and to increase the forfeiture amount to \$25. PASSED, voice vote with Mattoon voting no.

14. Committee Related

- A. **Community & Economic Development:** No report.
- B. **Finance & Personnel:** Working on employee reviews and 2019 proposed budget.
- C. **Parks & Recreation:** Would like to put baby changing tables in the restroom at the park.
- D. **Public Property & Health:** No report.

15. General Business

- A. **Consider Request from EC County Land Division for Representative on Workgroup to Review and Update Agricultural Ordinances within the County:**
 - MOTION (Strasburg/Aldrich) appointing Dane Zook as the representative from the Village. PASSED, voice vote with Zook abstaining.
- B. **Consider Request for Building Permit Extension:** MOTION (Zook/Strasburg) granting the request of Chester Goodman to extend his building permit at 328 Washington Ave W. PASSED, without negative vote.

The Board returned to agenda item 13.C.

13. C. Consider Capital Road Construction Project: McKinley Ave: The engineer's answers were read. Cost of field work would be approximately \$5,000. Cost for Rural Development application – possibly \$2,500 for report and \$2,500 for application assistance.

- MOTION (Zook/Aldrich) to proceed with application requesting Rural Development funding for the McKinley Avenue project, authorizing Davy Engineering to do the field work and all necessary work for completing the RD application. PASSED, roll call vote: Strasburg-yes, Zook-yes, Aldrich-yes, Mattoon-yes.

16. Adjourn:

- MOTION (Zook/Aldrich) @ 8:35 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer