

Village of Fall Creek
Minutes of Regular Village Board Meeting
February 11, 2019

1. **Call to Order:** 6:35 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Trustees Bob Jenkins, Matt Mattoon, Karen Strasburg, Dane Zook. Members Absent: Village President Chester Goodman, Trustees Joyce Aldrich & Tina Jacobson. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild.
In the absence of the President, the first order of business was to nominate a meeting chairperson.
 - MOTION (Zook/Jenkins) nominating Matt Mattoon. PASSED, without negative vote.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Zook/Jenkins) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Strasburg/Jenkins) to approve the 1/14/19 Regular Board meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** None.
9. **Budget Comparison Report/Financial Considerations, Including Consideration of Amending Resolution #2004-0812B for Cash Management Policy:**
 - MOTION (Jenkins/Strasburg) to approve the updated 12/31/18 Before Audit and the 1/31/19 Budget Comparison Report and the Clerk-Treasurer's monthly report. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes.
 - MOTION (Zook/Strasburg) to amend the cash management policy (Resolution #2004-0812B) for 2018 only to move the excess revenues over expenses to Capital Equipment/Repairs Fund rather than Capital Projects Fund, because of the greater need in the CER Fund. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Jenkins-yes.
10. **Consider Bills:**
 - MOTION (Jenkins/Zook) to accept the Check Register Report for payment of bills #24654-26687, CC18088-18097, V19015-19042. PASSED, roll call vote: Strasburg-yes, Zook-yes, Jenkins-yes, Mattoon-yes.
11. **Scheduled Speakers/Issues of Interest:** None.
12. **Police Department**
 - A. **Monthly Report:** Police Chief Chad Dachel presented the monthly report of cases/calls for service.
13. **Public Works Department**
 - A. **Monthly Report:** Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments.
 - B. **Consider Well #3 & #4 Project, Including Contractor's Pay Request & Amendment to Engineering Agreement:**
 - MOTION (Jenkins/Strasburg) approving the Engineering Amendment #8 of Davy Engineering for the Well #3 & #4 Project due to additional services and modifications. Additional fees in the amount of \$58,050 for the Wellhead Protection

Plan Amendments, Design, and Construction Phase. PASSED, roll call vote: Zook-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes.

- MOTION (Zook/Jenkins) approving the contractor pay request of Springlake Contracting in the amount of \$34,675. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes.

C. Consider McKinley Ave Project:

- MOTION (Strasburg/Zook) similar to the motion made last month regarding the width of McKinley from Liberty to State St, the width from State to Wisconsin is also wider than a normal residential street, motion to tell the engineer to make the road narrower to make it more compatible with other residential streets. PASSED, without negative vote.

D. Consider Request for Training:

- MOTION (Jenkins/Strasburg) approving the request of Bryan Kaatz to attend the Wisconsin Rural Water Association Technical Conference in LaCrosse on March 27-28. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Jenkins-yes.

E. Consider Proposal for Bulk Gas & Diesel Fuel Purchase: PWD Kaatz presented a proposal from Countryside Coop to have a 500-gallon gas tank and a 300-gallon off road diesel tank at the wastewater treatment plant. They would supply the tank, we would supply the electricity to it. We would then be able to lock in a price for the year.

- MOTION (Jenkins/Strasburg) to approve the proposal on bulk fuel for the rest of the year to see how it works. PASSED, roll call vote: Strasburg-yes, Zook-yes, Jenkins-yes, Mattoon-yes.

14. Committee Related

A. Community & Economic Development

a. Consider Expanding Route for Mailing Newsletter: Committee Chairperson Dane Zook reported on the cost of the newsletter, questioned if the Board wanted to increase the circulation to residents outside the Village. The consensus of the Board was that would be too costly.

- MOTION (Zook/Strasburg) to send check to St Paul's Lutheran for assistance with folding the newsletter for 2019. PASSED, Zook-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes.

B. Finance & Personnel: No report.

C. Parks & Recreation: No report.

D. Public Property & Health: No report.

E. Public Safety: No report.

F. Public Works & Streets/Sidewalks: No report.

15. General Business

A. Consider Appointments: Plan Commission Replacement:

MOTION (Jenkins/Zook) to table. PASSED, without negative vote.

16. Adjourn:

- MOTION (Jenkins/Strasburg) @ 7:40 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer