

*Village of Fall Creek*  
*Minutes of Plan Commission Meeting*  
*June 4, 2019*

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Helen Hartmann, Curt Van Auken, Tom Williamson, Dane Zook. Members Absent: Chairman Chester Goodman, Curt Strasburg. Staff Present: Deputy Clerk Joan Drehmel.
  - MOTION (Van Auken/Williamson) nominating Dane Zook as Acting Chairman in the absence of Chester Goodman. PASSED, without negative vote.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places & newspapers were notified.
5. **Adopt Agenda:**
  - MOTION (Williamson/Hartmann) to adopt the agenda as printed. PASSED, without negative vote.
6. **Consider Kelley Gustaveson Final Plat for Subdivision of Land related to 628 S State Street:** The Wisconsin Department of Administration sent an email stating they have received the plat from Kelley Gustaveson, as required by ordinance. Members reviewed the final plat.
  - MOTION (Van Auken/Williamson) recommending approval of the final plat as presented. PASSED, without negative vote.
7. **Consider Sign Permit in Downtown Business District @ 115 E Lincoln Avenue:** The Plan Commission reviewed the permit for a sign that has already been installed for Rejuvenate at 115 E Lincoln Avenue.
  - MOTION (Hartmann/Williamson) recommending approving the sign permit for 115 E Lincoln Avenue. PASSED, without negative vote.
8. **Adjourn:**
  - MOTION (Hartmann/Williamson) @ 6:40 p.m. PASSED, without negative vote.

Joan Drehmel, Deputy Clerk