

Village of Fall Creek
Minutes of Regular Village Board Meeting
September 9, 2019

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Chester Goodman, Trustees Joyce Aldrich, Bob Jenkins, Matt Mattoon, Tim Raap, Karen Strasburg, Dane Zook. Members Absent: None. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Deputy Clerk Joan Drehmel. Also Present: Library Director Charlene Conradi, Robert Shellenbarger.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Aldrich) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Mattoon/Aldrich) to approve the 8/12/19 Regular Village Board meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** Information was read regarding the Local Government Center 2019 Town and Village Workshop September 26 in Eau Claire, and a thank you from Pat Prissel to the Public Works Department for helping with her water leak.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Mattoon/Raap) to approve the 8/31/19 Budget Comparison Report and the Clerk-Treasurer's monthly report. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes.
10. **Consider Bills:**
 - MOTION (Strasburg/Mattoon) to accept the Check Register Report for payment of bills #25003-25041, CC19047-19057, V190225-19249. PASSED, roll call vote: Raap-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes, Jenkins-yes, Mattoon-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Robert Shellenbarger, Request for Hall Rental Fee Waiver:** Robert Shellenbarger asked the board to reconsider their denial of his request to waive the hall rental fees for his son's Eagle Scout ceremony. Mr. Shellenbarger explained that it was not a private party but an actual ceremony with approximately 30 people attending including Senator Bernier and Representative James. The board noted their action was based on the letter requesting the waiver which did not mention a ceremony. To prevent this misunderstanding from happening again, Trustee Jenkins asked Mr. Shellenbarger to relay to the scout master that more information should be included in any future requests for Eagle Scout ceremonies.
 - MOTION (Jenkins/Zook) to rescind the motion of 8/12/19 and to approve the request from Robert Shellenbarger, and Becky Hager to waive the hall rental fees for each. PASSED, without negative vote.
 - B. **Library Director Charlene Conradi, Recap on Summer Reading Program:** Library Director Charlene Conradi updated the board on the recent summer reading program which encourages people to read for pleasure. The program helps children retain reading, critical thinking and problem solving skills that can be lost when they stop reading during

the summer – plus, they get to read what they enjoy. There are also programs for adults and pre-readers. Participation has greatly increased over the last 5 years. The library staff is already looking at ways to provide a more comprehensive program for next year because of positive feedback from the community.

12. Police Department

A. Monthly Report: Police Chief Chad Dachel presented the monthly report of cases/calls for service.

Chief Dachel noted that a speed limit survey had been conducted by the county, with counters located by the railroad tracks and by St Paul's Lutheran Church. Their decision, based on the findings, was to leave the current limits as posted. If the board would like to change the speed limits, the EC County Highway Commission would be willing to meet with them to discuss it.

B. Consider Bartender Operator License Applications:

- MOTION (Jenkins/Mattoon) granting a bartender operator license for the remainder of the 2019/2020 license year to Tracy Larson and Amy Thurston, and denying the application for a bartender operator license from Tanya Wasson as the form did not have complete information. PASSED, without negative vote.

13. Public Works Department

A. Monthly Report: Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments.

B. Consider Well #3 & #4 Project, Including Contractor's Pay Requests & Certificates of Substantial Completion:

- MOTION (Jenkins/Mattoon) approving Springlake Contracting Inc's contractor pay request #5 (Final) in the amount of \$26,514.64. PASSED, roll call vote: Zook-yes, Aldrich-yes, Goodman-yes, Jenkins-yes, Mattoon-yes, Raap-yes, Strasburg-yes.
- MOTION (Jenkins/Mattoon)) accepting the certificate of substantial completion for B & B Electric Inc and Springlake Contracting Inc. PASSED, roll call vote: Aldrich-yes, Goodman-yes, Jenkins-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes.

14. Committee Related

A. Community & Economic Development

- a. **Newsletter Input Deadline:** Submit items to the Clerk-Treasurer by September 15
- b. **Consider Volunteer Job Suggestions:** A list of projects for the Co-op Credit Union Volunteer project scheduled for October 14 was presented by Trustee Zook.

B. Finance & Personnel

- a. **Consider Application for Fall Creek Area Foundation Grant:** President Goodman read information regarding a grant that is available for nonprofit, governmental, and community organizations. Awarded grants will go to project that are of long term benefit for citizens of the Fall Creek area, have strong volunteer involvement, and promote collaboration among area groups. One or more grants totaling up to \$6,000 will be awarded through a competitive process. The deadline to apply is October 31, 2019. Trustee Zook will again apply for the costs of the quarterly newsletter as he did last year.
- b. President Goodman asked the board and department heads to direct issues relating to work assignments directly with the person involved instead of discussing it with other board members or department heads. If it cannot be resolved, then bring it to the president.

C. Parks & Recreation: No report.

D. Public Property & Health: Trustee Strasburg noted there is a sale on Christmas street decorations if more are needed due to expansion. There are no more poles to place them on at this time, only in Willow Court.

E. Public Safety: No report.

F. Public Works & Streets/Sidewalks: President Goodman would like someone to attend the public hearing on September 19 in the Village Hall regarding 2021 Reconstruction Project of County Hwy D.

The Committee will schedule a meeting to discuss the possibility of lowering speed limits on the north and south entrance to the Village.

15. General Business

A. Consider 1st Reading of Amendment to Building Construction Ordinance §118-4. Electrical Code:

- MOTION (Strasburg/Jenkins) to hold the first reading of the above ordinance, that the Village adopts the state commercial electrical code. PASSED, without negative vote.

B. Consider 1st Reading of Amendment to Weeds, Yards and Lawns Ordinance §256-3 Objectionable Weeds:

- MOTION (Jenkins/Mattoon) to hold the first reading of the above ordinance, removing dandelions from the list of objectionable weeds. PASSED, without negative vote.

C. Consider 2nd Reading & Possible Adoption of Amendments to Public Improvement Ordinance §206-7:

- MOTION (Raap/Mattoon) to hold the second reading and adopt the above ordinance amendment, allowing the board to deviate from cost-sharing standards of Chapter 206 when it is deemed appropriate. PASSED, roll call vote: Goodman-yes, Jenkins-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes, Aldrich-yes.

D. Consider Request for Capital Purchase: The computers in the Clerk's Office, Public Works Department and Police Department will need to be updated or replaced because Windows 7 will no longer be supported. The IT consultant has reviewed the needs for the Clerk's Office but is still working on the other departments.

- MOTION (Jenkins/Mattoon) approving the request for computers for the Clerk's Office. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes.

E. Consider Request for Training:

- MOTION (Mattoon/Strasburg) approving Clerk-Treasurer Renee Roemhild's request to attend the 2019 WEDA Fall Conference on October 3, 2019 in Stevens Point, including expenses for the conference, lodging and mileage. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes, Jenkins-yes.

16. Adjourn

- MOTION (Jenkins/Mattoon) @ 7:25 p.m. PASSED, without negative vote.

Joan Drehmel, Deputy Clerk