

Village of Fall Creek
Minutes of Regular Village Board Meeting
March 9, 2020

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Tim Raap, Trustees Bob Jenkins, Sheena Kaatz, Matt Mattoon, Karen Strasburg, Dane Zook. Members Absent: Trustee Joyce Aldrich. Staff Present: Police Chief Chad Dachel, Public Works Crew Jamie Kaeding, Clerk-Treasurer Renee Roemhild. Also Present: 8 citizens.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Zook) to adopt the agenda. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Mattoon/Strasburg) to approve the 2/3/20 Special Board, 2/6/20 Finance & Personnel Committee, 2/7/20 Community & Economic Development Committee, 2/10/20 Regular Village Board, 2/27/20 Plan Commission, and 3/2/20 Finance & Personnel Committee meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** President Raap read correspondence from the League of Wisconsin Municipalities regarding government training, and a letter from Davy Engineering stating the awards for the MLS (Multimodal Local Supplement) grant have been published and the Village's project was not chosen.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Mattoon/Zook) to approve the 2/29/20 Budget Comparison Report and the Clerk-Treasurer's monthly report. PASSED, without negative vote.
10. **Consider Bills:**
 - MOTION (Mattoon/Zook) to accept the Check Register Report for payment of bills #25294-25339, V20044-20077, RDW1016 & RDS1017. PASSED, roll call vote: Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Bruce Barker, CVTC President, Informational Presentation re: Election Referendum:** CVTC President Bruce Barker gave an overview of the programs they offer and detailed the upcoming referendum in which they are seeking authorization to expand some of their facilities.
 - B. **Bernie Von Osdale, from Wisconsin City/County Management Association, regarding the Role of an Administrator:** Retired Administrator from the City of River Falls gave an overview of the services an administrator can bring to a community.
 - C. **Consider Award of Bid for Municipal Garbage Services:** President Tim Raap summarized the bids and reported on the Finance & Personnel committee's review and recommendations.
 - MOTION (Zook/Mattoon) to accept the 5-year bid with Advanced Disposal as recommended by the committee. Bid prices are 11.23/month for 35-gallon, 13.23/month for 65-gallon, 15.23/month for 95-gallon. No prepaid bag service will be offered. Recycling pickup shall be every other week. Periodic rate increases over the five-year term are allowable per specifications in the bid documents. Pickup day to stay on Friday. PASSED, roll call vote: Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes, Jenkins-yes.
 - MOTION (Zook/Mattoon) to start with a Village administrative fee of \$1/month. This amount shall be added onto the above prices but shall be reviewed yearly and adjusted as

needed. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes, Jenkins-yes, Kaatz-yes.

D. Consider Sign Permit in Downtown Business District for 106 E Lincoln Ave: President Raap reported on the recommendation of the Plan Commission.

- MOTION (Jenkins/Mattoon) approving the sign per the recommendations of the Plan Commission and agreeing the existing wooden backing must be painted or stained to protect it from the elements. PASSED, without negative vote.

12. Police Department

A. Monthly Report: Police Chief Chad Dachel presented the monthly report of cases/calls for service.

B. Consider Bartender Operator License Applications:

- MOTION (Jenkins/Mattoon) to table until later in the meeting. PASSED, without negative vote.

C. Consider First Reading of Amendment to Ordinance Chapter 184 Nuisances, re Disorderly Houses/Properties:

Chief Dachel reported on requesting the Village Attorney to draft an ordinance to help control repetitive calls for service to a specific property. Numerous calls have been putting a strain on the department and taking coverage away from other areas of the Village.

- MOTION (Zook/Mattoon) to accept the first reading of the above ordinance, with the understanding that changes can be made before the second reading. PASSED, without negative vote.

D. Consider Capital Equipment Purchase:

- MOTION (Jenkins/Kaatz) to approve a concealed ballistic vest for Chief Chad Dachel at a cost up to \$1,500. PASSED, roll call vote: Raap-yes, Strasburg-yes, Zook-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes.

13. Public Works Department

A. Monthly Report: Public Works Crew Member Jamie Kaeding presented the monthly report regarding public works and utility departments.

B. Consider Well #3,4 Project, Including Contractor's Pay Request:

- MOTION (Mattoon/Zook) approving payment to B&B Electric in the amount of \$415.80 for pay request #5 (final). PASSED, roll call vote: Strasburg-yes, Zook-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes.

C. Consider RD Projects: Water Tower Repainting Project, Including Paint Color Selection & Temporary Pressure Tank Rental:

- MOTION (Jenkins/Zook) approving the engineer's recommendations for interior & exterior paint colors (tank white for interior, nemec white & emerald green for exterior) and for Trustees Karen Strasburg & Sheena Kaatz to decide on the font. PASSED, without negative vote.
- MOTION (Jenkins/Mattoon) approving the temporary tank rental from Municipal Well & Pump in the amount of \$13,362, contingent upon Rural Development approval. The tank will help maintain pressure in the water system during the project, creating less stress on the well pumps. PASSED, roll call vote: Zook-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.

D. Consider Request for Capital Purchase:

- MOTION (Zook/Strasburg) approving the purchase of a locator from Core & Main in the amount of \$3,400 to be used for locating water & sewer laterals. PASSED, roll call vote: Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes.

The Board returned to agenda item 12.B.

12. B. Consider Bartender Operator License Applications:

- MOTION (Jenkins/Mattoon) granting a bartender operator license for the remainder of the 2019/2020 license year to Maria Hostetler and McKenzie Weggen. PASSED, without negative vote.

14. Committee Related

A. Community & Economic Development

- a. **Deadline for Newsletter: March 15:** Committee Chairperson Dane Zook reported on the deadline.
- b. **Urge Attendance at County & Other Meetings:** Zook encouraged attendance at meetings put on by the League of Wisconsin Municipalities, Eau Claire County, etc., stating the information gained is so valuable for the Village.

B. Finance & Personnel

- a. **Consider Debt Service, Including Possible Capital Project & Loan Applications:** Committee Chairperson Tim Raap reported on discussions from the committee meeting, stating they are not asking for any action yet. Raap summarized the options being considered regarding debt as interest rates are lowering.
 - i. **Sewer Fund: Loan #2017090-WWTP Utility Revenue:** Currently at an interest rate of 4.5%.
 1. **Consider Extra Annual Payment per 12/4/17 & 12/11/17 Minutes & Resolutions #2016-1010B & 2017-1211A**
 2. **Consider Application for Refinancing to GO Debt:** If converted to General Obligation debt, State Trust Fund's rate was just reduced to 3.5%.
 - ii. **General Fund: Consider New Debt, Including Possible Capital Project:** With the State Trust Fund's Loan Program, they require new debt whenever refinancing a current loan. To meet this requirement, the Village could look at a project that has been needed for quite a while, such as resurfacing the parking lot at Village Hall.
 - iii. **Water Fund: Consider Payoff/Paydown of Various Loans:** After completion of the Village audit (which is currently in progress this week), there will be confirmation of funds available to possibly payoff or paydown one or two of the Water Fund loans.
 1. **Loan #2017084-WF Share Liberty Street**
 2. **Loan #2017087-WF Share State Street**
 3. **Loan #2017083-WF Share Hwy 12**
 - iv. **Tax Increment Financing Funds: Consider Refinancing:**
 1. **Loan #2017089-TID #2 Business Park East, Industrial Land, Site Prep, Ancillary Project Expenses:** Research was done to see if the rate on this loan could be reduced, but it doesn't seem viable right now.
- b. **Update re: Public Works Director/Administrator Hiring Process & Recommendation for Research re: Legalities for Making Position Salary vs Hourly:** Raap updated the Board on the hiring process and the Committee's discussions regarding making the position salary rather than hourly.
 - MOTION (Mattoon/Kaatz) to research employment categories with regards to salary vs. hourly positions. PASSED, without negative vote.

C. Parks & Recreation

- a. **Consider Lions Club Request to Remove/Then Replace Section of Fence for Fun Fest:** Committee Chairperson Matt Mattoon reported on the Lion's Club request for permission to temporarily remove a portion of the tennis court fence for a "Kiddie Tractor Pull Event".
 - MOTION (Jenkins/Strasburg) to allow the request. PASSED, without negative vote.
- b. **Consider FC Booster Club's Request for Use of Keller Park for Fund Raising Event:**

- MOTION (Mattoon/Kaatz) approving the Fall Creek Athletic Booster Club's request to hold a Yard Olympics fund raiser on September 19th. PASSED, without negative vote.
 - c. Consider Lighting at Keller Park Horseshoe Pits:**
 - MOTION (Jenkins/Strasburg) to table until more quotes can be obtained. PASSED, without negative vote.
 - D. Public Property & Health:** Committee Chairperson Karen Strasburg offered the idea of resurfacing the tennis courts at Keller Park for pickleball. Research will be done to see if it is feasible. Strasburg also presented the font chosen by Trustee Kaatz & herself for the water tower lettering. There were no objections.
 - E. Public Safety:** No report.
 - F. Public Works & Streets/Sidewalks:** No report.
- 15. General Business**
- A. Consider First Reading of Amendment to Ordinances:**
 - a. Chapter 223 Solid Waste:**
 - MOTION (Mattoon/Zook) to hold the first reading of the above ordinance. Amendment basically clarifies items regarding garbage collection. PASSED, without negative vote.
 - b. §1-20 General Provisions, Citations, Schedule of Deposits:**
 - MOTION (Mattoon/Kaatz) to hold the first reading of the above ordinance. Amendment basically adds a minimum & maximum deposit amount for Garbage & Recycling violations, as referred to in Chapter 223. PASSED, without negative vote.
- 16. Adjourn:**
- MOTION (Jenkins/Strasburg) @ 8:52 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer