

Village of Fall Creek
Minutes of Special Village Board Meeting
Thursday, March 19, 2020

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Tim Raap, Trustees Joyce Aldrich, Bob Jenkins, Sheena Kaatz, Matt Mattoon, Karen Strasburg, Dane Zook. Members Absent: None. Staff Present: Police Chief Chad Dachel, Public Works Crew Jamie Kaeding. Also Present: 1 citizen.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Aldrich) to adopt the agenda. PASSED, without negative vote.
6. **Discuss Coronavirus Issue:** President Tim Raap reported on considerations regarding the coronavirus. He has been in contact with the City of Eau Claire and City of Altoona regarding safety measures; the Village will follow suit with most of what they are doing. Services have been assessed to determine the high critical ones. Measures have been put in place to reduce contact exposure for employees, such as riding in separate vehicles, not taking lunches together, etc. The focus is to keep employees healthy so the critical services will continue without interruptions. Village buildings will close to foot-traffic. Notices will be posted on Village windows. Some meetings may be pushed off, if it is not urgent. Will also consider virtual meetings. Will look into getting iPads to assist with that. The library is completely shut down. No one in the room for 10 days.
7. **Consider Emergency Declaration/Proclamation re COVID-19:** Raap presented a copy of what Eau Claire and Altoona passed related to the outbreak of the coronavirus declaring a state of emergency. Because the situation requires preparedness for flexible and timely response as conditions change, the proclamation grants authority to invoke emergency powers to protect as best able the life, liberty and property of the citizens.
 - MOTION (Mattoon/Jenkins) granting such authority to Village President Tim Raap and adopting the “Proclamation Declaring an Emergency in the Village of Fall Creek”. PASSED, roll call vote: Aldrich-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes.
8. **Consider First Reading of Village Ordinances Regarding Disorderly Property, Including Amendment/Additions to Chapter 184 Nuisances and Chapter 199 Peace and Good Order:** Public Safety Committee Chairperson Bob Jenkins reported on the recommendations from the committee meeting. Chief Chad Dachel reviewed the ordinance.
 - MOTION (Jenkins/Kaatz) to hold the first reading of Section 184-5 and 184-6 of Chapter 184 Nuisances and the first reading of Section 199-12 of Chapter 199 Peace and Good Order. PASSED, without negative vote.
9. **Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(c) Considering Employment, Promotion, Compensation or Performance Evaluation of Any Public Employee Over Which the Governmental Body Has Jurisdiction or Exercises Responsibility. At the End of the Closed Session, the Board Will be Going into Open Session to Conduct Further Business.:**
 - MOTION (Jenkins/Mattoon) @ 7:15 p.m. PASSED, roll call vote: Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Jenkins-yes.
10. **Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session.:**

- MOTION (Jenkins/Mattoon) @ 8:25 p.m. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Jenkins-yes, Kaatz-yes.
- MOTION (Mattoon/Aldrich) to redevelop the Administrator/Public Works role, work with the personnel specialist from the League of Wisconsin Municipalities Insurance, to relist the position, and to send out follow up letters to the candidates previously interviewed. PASSED, without negative vote.

11. Adjourn:

- MOTION (Jenkins/Zook) @ 8:30 p.m. PASSED, without negative vote.

Karen Strasburg, Recording Secretary