

Village of Fall Creek
Minutes of Regular Village Board Meeting
June 8, 2020

1. **Call to Order:** 6:30 p.m., virtual meeting at Zoom.us & physical meeting at Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Tim Raap, Trustees Kelli Corbin, Bob Jenkins, Sheena Kaatz, Matt Mattoon, Karen Strasburg. Members Absent: Trustee Joyce Aldrich. Staff Present: Police Chief Chad Dachel, Public Works Crew Jamie Kaeding, Clerk-Treasurer Renee Roemhild. Also Present: 10 citizens. Those noted in attendance include those attending via the virtual meeting.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda (including instructions if wishing to attend the virtual meeting) was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Corbin/Kaatz) to adopt the agenda. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Kaatz/Corbin) to approve the 4/30/20 Public Works & Streets/Sidewalks Committee, 5/7/20 Finance & Personnel Committee, 5/11/20 Regular Village Board, 5/18/20 Special Village Board, and 5/28/20 Public Safety Committee meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** Mark Vinall of Advanced Disposal spoke introducing a couple members of their team. Tanya Roberts spoke stating the library may possibly open July 1, still working on those details.
8. **Correspondence:** President Raap read correspondence inviting involvement in the “Restore Fall Creek Pond” task force.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Strasburg/Kaatz) to approve the 5/31/20 Budget Comparison Report and the Clerk-Treasurer's monthly report. PASSED, roll call vote: Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.
10. **Consider Bills:**
 - MOTION (Kaatz/Corbin) to accept the Check Register Report for payment of bills #25433-25463, V20154-20179. PASSED, roll call vote: Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Consider Sign and Building Permit Request for 126 S Liberty Street, Per Downtown Business District Guidelines:**
 - MOTION (Mattoon/Kaatz) approving the sign & building permit applications for Revival Church at 126 S Liberty St, as recommended by the Plan Commission. PASSED, without negative vote.
 - B. **Consider Request to Use Keller Park Parking Lot:**
 - MOTION (Raap/Kaatz) approving the request of Pastor Rick Biederman for St. James Trinity Lutheran Church to use Keller Park parking lot as they are trying to figure out options for holding church services during this Covid19 epidemic. PASSED, without negative vote.
12. **Police Department**
 - A. **Monthly Report:** Police Chief Chad Dachel presented the monthly report of cases/calls for service.
13. **Public Works Department**

- A. **Monthly Report:** Public Works Crew Member Jamie Kaeding presented the monthly report regarding public works and utility departments.
- B. **Consider RD Projects (McKinley, Klingbeil Lift Station, Painting Water Tower), Including Contractor Pay Requests:**
 - MOTION (Raap/Mattoon) authorizing payment of \$170,296.53 to A-1 Excavating Inc, contingent upon approval by Rural Development. PASSED, roll call vote: Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes, Jenkins-yes.
- C. **Discuss Condition of Kopplin Road**
 - a. **Portion of East/West Road That's Shared with Town of Lincoln-Consider Resurfacing:** Kaeding reported they have received some bids, but not all are in yet. No action taken.
 - b. **Portion of North/South Road Owned by Town of Lincoln-Consider Damage:** Kaeding reminded the Board that dump trucks hauling for the McKinley Avenue project damaged part of the road. After some discussion, Kaeding felt the cleanest way to handle this was to ask Town of Lincoln to define a dollar value they feel they need for compensation. The Board concurred. Kaeding will bring back to next meeting.
- D. **Consider Request for Capital Purchase:** Kaeding reported on the need for a portable generator, primarily for use at the water tower when the power goes out so the SCADA system will keep running.
 - MOTION (Strasburg/Kaatz) authorizing the purchase of a 2000-watt portable generator for the water department at a cost not to exceed \$600. Clerk-Treasurer was directed to see if this would be an allowable expense for the Rural Development projects. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes, Jenkins-yes, Kaatz-yes.

14. Committee Related

- A. **Community & Economic Development:** No report.
- B. **Finance & Personnel**
 - a. **Consider Bids for Paving Projects:** President Raap reviewed the projects being considered. Trustee Mattoon reported on discussions with the County Highway Department regarding the concern over the soft spots in the base under the Keller Park parking lot. The County felt confident they would be able to fix the soft spots during construction.
 - MOTION (Raap/Mattoon) to award the paving of Keller Park to Eau Claire County at a cost not to exceed \$65,000. The other paving projects will be considered later. PASSED, roll call vote: Raap-yes, Strasburg-yes, Corbin-yes, Jenkins-abstain, Kaatz-yes, Mattoon-yes.
 - b. **Consider RD Projects Wish List re: Anticipated Remaining Budget Funds:** Raap reported Rural Development's financing package requires the Village use all loan dollars before any grant money is awarded. He stated the bids for the water projects came in lower than anticipated, so if the Village does have additional costs/projects, there will be approximately \$90,000 in grant money that will go unused. At the time of application for RD funding, a "wish list" was prepared for this very purpose. Raap discussed those items.
 - MOTION (Raap/Mattoon) to tentatively designate the items of mower and asset management plan to request RD's permission for use of the remaining budget, and to continue reviewing the Village's needs for further requests to RD. PASSED, roll call vote: Strasburg-yes, Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes.
 - c. **Consider Amendments to Ordinance Chapter 154-3 Intoxicating Liquor and Fermented Malt Beverages, License Classes and Fees:**
 - MOTION (Kaatz/Corbin) to hold the first reading of above ordinance. Amendment basically reduces the price of licenses because of Covid19. PASSED, without negative vote.
 - d. **Consider Amendments to Ordinance Chapter 223 Garbage and Recycling:**

- MOTION (Raap/Strasburg) to hold the first reading of above ordinance. Amendments basically give the Village authority to contract for and state regulations regarding garbage service. PASSED, with Jenkins voting no.
 - e. **Consider Amendments to Ordinance Chapter 118 Building Construction and Fire Prevention:**
 - MOTION (Kaatz/Mattoon) to hold the first reading of above ordinance. Amendments basically update to State code. PASSED, without negative vote.
 - f. **Consider Ordinance Creating the Position, Duties and Responsibilities of the “Office of Village Administrator/Public Works Director”:** No action taken.
 - g. **Begin Discussions on Possible Uses for Bequeath Money from Amandus E. Ziemann and Robert D. Ziemann:** No action taken.
 - C. **Parks & Recreation**
 - a. **Consider Walking Path Under Hwy K Bridge in Conjunction with Eau Claire County Road Reconstruction Project:** Discussion regarding options took place. No action taken.
 - D. **Public Property & Health:** Committee Chairperson Karen Strasburg reported she would like to update the bulletin boards in the Village Hall entrance. Board consensus seemed to be in agreement.
 - E. **Public Safety**
 - a. **Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(c) For the Purpose of Engaging in Evaluation and Considering Employment of an Employee Over Whom the Village Board Exercises Responsibility, Namely Consider Police Officer Applicants and Offer of Employment.**
 - MOTION (Raap/Strasburg) @ 9:18 p.m. PASSED, roll call vote: Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.
 - b. **Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session.:**
 - MOTION (Raap/Mattoon) @ 9:41 p.m. PASSED, roll call vote: Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes, Jenkins-yes.
 - MOTION (Raap/Mattoon) to extend an offer of employment to our selected candidate at a pay rate of \$22.00/hr. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes, Jenkins-yes, Kaatz-yes.
 - F. **Public Works & Streets/Sidewalks**
 - a. **Consider Construction of Bike Path at Crystal Creek:** Public Works Crew Member Jamie Kaeding relayed information from the estimate received in 2019 from Tanner Excavating for constructing a 635’ x 8’ bike path subgraded 6” of base compacted for a cost of \$14,250. No action taken.
 - b. **Consider Request re: Options for Assisting with Semi-Truck Traffic at Freedom Street:** Raap updated the Board that a drive approach can be extended across property lines in the right-of-way but it would be wise to contact the affected property owner. Trustee Sheena Kaatz will connect with the affected property owner.
- 15. General Business**
- A. **Consider Appointments: Weed Commissioner:** President Raap appointed Police Chief Chad Dachel as Weed Commissioner for a 1-year term that expires 2021.
 - MOTION (Mattoon/Kaatz) to approve appointment as listed above. PASSED, without negative vote.
 - B. **Consider Request for Extension on Building Permit:**
 - MOTION (Mattoon/Corbin) approving request from David & Susan Bougie to extend the building permit for a gazebo at 408 E Washington Avenue for one year. PASSED, roll call vote.

C. Public Hearing re: Alcoholic Beverage License Applications: President Raap noted the public hearing. No comments were made.

D. Consider Alcohol Beverage License Applications

- MOTION (Kaatz/Corbin) to grant the following licenses for the 2020/2021 license year. PASSED, without negative vote.

Combination Class B Beer & Liquor Retail License

(for the sale of fermented malt beverages AND intoxicating liquors for consumption on or off premises where sold)

- Chicken Chasers Bar & Grill LLC (Allan Roberts, President)
- Southtowne Pub LLC (d/b/a/ Corner Pub & Grub)
- Team Gizmo's LLC (Norma Dehnke)

Combination Class A Beer & Liquor Retail License

(for the sale of fermented malt beverages AND intoxicating liquors for consumption off premises where sold)

- Steven Schulz (Fall Mart)
- Korner Store, LLC (Pat Crownhart, Agent)

Class A Liquor Retail License

(for the sale of intoxicating liquors for consumption off premises where sold)

- Kristi M LaRosa (Kristi's Sweets & Treats LLC)

(See minutes of 6/24/20 Special Board meeting regarding this agenda item.)

E. Consider Cigarette & Tobacco Products Retail License Applications:

- MOTION (Kaatz/Corbin) to grant a Cigarette & Tobacco Products Retail License for the 2020/2021 license year to Steve Schulz (Fall Mart LLC), Team Gizmo's LLC (Gizmo's Bar & Grill), and Pat Crownhart (Korner Store LLC). PASSED, without negative vote.

E. Consider Bartender Operator License Applications:

- MOTION (Kaatz/Corbin) to grant bartender operator licenses for the 2020/2021 license year to Kylie Aldrich, Rachelle Connell, Tamara Davis, Michael Dehnke, Norman Dehnke, Carrie D'Lamatter, Brenda Dowiasch, Daisy Fairbairn, Natalie Hellegers, Christine J Johnson, Jean Knudtson, Patti Lange, Renee Lange, Tracy Larson, Katie Lighthizer, Mary B Lone, Jeffrey Manor, Corinna Mathews, Theresa McConville, Clare Nelson (approval pending background check), Tania Roberts, Corrinna Scoville, Mackenzie Walker, Tanya Wasson, McKenzie Weggen, Abigayle Wuebben. PASSED, without negative vote.

F. Consider Garbage & Refuse Hauler License Applications

- MOTION (Mattoon/Strasburg) granting licenses for the 2020/2021 license year:
 - Residential Garbage Hauler's to Advanced Disposal Services Solid Waste Midwest
 - Commercial Garbage Hauler's to Advanced Disposal Services Solid Waste Midwest
 - Refuse Hauler's to Advanced Disposal Services Solid Waste Midwest, Cooley's Statewide Scrap & Salvage, Express Disposal, Johnson Roll-off Service PASSED, without negative vote.

16. Adjourn:

- MOTION (Strasburg/Mattoon) @ 10:05 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer