

*Village of Fall Creek*  
*Minutes of Public Hearing & Special Village Board Meeting*  
*June 24, 2020*

1. **Call to Order:** 6:30 p.m., virtual meeting at Zoom.us & physical meeting at Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Tim Raap, Trustees Kelli Corbin, Bob Jenkins, Sheena Kaatz, Matt Mattoon, Karen Strasburg. Members Absent: Trustee Joyce Aldrich. Staff Present: Clerk-Treasurer Renee Roemhild. Also Present: 3 citizens. Those noted in attendance include those attending via the virtual meeting.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda (including instructions if wishing to attend the virtual meeting) was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
  - MOTION (Kaatz/Corbin) to adopt the agenda as printed. PASSED, without negative vote.
6. **Public Hearing re: Alcoholic Beverage License Applications:** Committee Chairperson Tim Raap reported the public hearing originally held on 6/8/20 was reposted due to an oversight. The new posting meets the required number of days for the waiting period. Raap asked if any citizen wished to speak. Hearing none.
  - MOTION (Raap/Mattoon) to close the public hearing at 6:40 p.m.
7. **Consider Alcohol Beverage License Applications:**
  - MOTION (Strasburg/Corbin) to grant the following licenses for the 2020/2021 license year. PASSED, without negative vote.

<b>Combination Class B Beer &amp; Liquor Retail License</b> (for the sale of fermented malt beverages AND intoxicating liquors for consumption on or off premises where sold)	<ul style="list-style-type: none"><li>▪ Chicken Chasers Bar &amp; Grill LLC (Allan Roberts, President)</li><li>▪ Southtowne Pub LLC (d/b/a/ Corner Pub &amp; Grub)</li><li>▪ Team Gizmo's LLC (Norma Dehnke)</li></ul>
<b>Combination Class A Beer &amp; Liquor Retail License</b> (for the sale of fermented malt beverages AND intoxicating liquors for consumption off premises where sold)	<ul style="list-style-type: none"><li>▪ Steven Schulz (Fall Mart)</li><li>▪ Korner Store, LLC (Pat Crownhart, Agent)</li></ul>
<b>Class A Liquor Retail License</b> (for the sale of intoxicating liquors for consumption off premises where sold)	<ul style="list-style-type: none"><li>▪ Kristi M LaRosa (Kristi's Sweets &amp; Treats LLC)</li></ul>
8. **Consider Bartender Operator License Applications:**
  - MOTION (Corbin/Kaatz) to grant bartender operator licenses for the 2020/2021 license year to Tanya Aguilar, Sawyer Frieburg, Jacob Huettel, Kayla Ruff, Richard, Ziemann, Hannah Zimmerman. PASSED, without negative vote.
  - MOTION (Kaatz/Corbin) to grant a bartender operator license for the 2020/2021 license year to Kaylee Nelson pending receipt of proof of license with another municipality. PASSED, without negative vote.
  - MOTION (Mattoon/Strasburg) to grant a bartender operator license for the 2020/2021 license year to Jill Geske pending approval by Police Chief Dachel. PASSED, without negative vote.
9. **Consider Contract with Advanced Disposal for Garbage and Recycling Services:**

- MOTION (Mattoon/Corbin) to approve the 5-year contract with Advanced Disposal for garbage and recycling services and to send it on to Advanced Disposal. Motion includes authority to the President and Clerk-Treasurer to work through any minor changes that may be suggested by Advanced Disposal's attorneys. Any requests for major changes should be brought back before the Board. PASSED, roll call vote: Corbin-yes, Jenkins-no, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.
- 10. Consider 2<sup>nd</sup> Reading & Possible Adoption of Amendments to Ordinance Chapter 154-3 Intoxicating Liquor and Fermented Malt Beverages, License Classes and Fees:**
- MOTION (Raap/Kaatz) to hold the second reading and adopt the above ordinance, in its entirety, making it a part of the Code of the Village of Fall Creek. PASSED, roll call vote: Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes.
- 11. Consider 2<sup>nd</sup> Reading & Possible Adoption of Amendments to Ordinance Chapter 223 Garbage and Recycling:**
- MOTION (Mattoon/Kaatz) to hold the second reading and adopt the above ordinance, in its entirety, making it a part of the Code of the Village of Fall Creek. PASSED, roll call vote: Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes, Jenkins-yes.
- 12. Consider 1<sup>st</sup> Reading of Ordinance Creating the Position of the "Office of Village Administrator/Public Works Director":**
- MOTION (Mattoon/Strasburg) to hold the first reading of above ordinance. Amendment creates the position of the office of the village administrator/public works director, designating it as § 60-3, and renumbering the other subsections consecutively. PASSED, all in favor, except Bob Jenkins voted no.
- 13. Consider Part-time Help for Public Works Department:**
- MOTION (Strasburg/Corbin) to hire Jacob Kaeding for part-time help for the public works department at a pay rate of \$12 per hour. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes, Jenkins-yes, Kaatz-yes.
- 14. Consider Rural Development Projects, Specifically Anticipated Remaining Budget and/or Wish List Items:** Needs for the Water Department were discussed.
- MOTION (Strasburg/Mattoon) directing the Village Engineer to prepare an updated estimate for the Randall Road Water Looping Project. PASSED, roll call vote: Raap-yes, Strasburg-yes, Corbin-yes, Jenkins-no, Kaatz-yes, Mattoon-yes.
- 15. Consider Request for Capital Purchase:** Raap gave a point of information. Rural Development was contacted regarding the request made at June's regular board meeting for a generator to see if it would be an allowable RD expense. The approval process would delay the purchase, so the Board's consensus was the public works crew should proceed with the approval given on 6/8/20.
- 16. Compare Personal Policy to Police Officer Employment Agreement:** The Personnel Policy and the Employment Agreement for Police Officers were compared, showing the need for more clarity.
- MOTION (Mattoon/Raap) to seek assistance from the Human Resources lawyer provided by our insurance company to clean up the employment agreement, with the assistance of Police Chief Chad Dachel. PASSED, voice vote with Bob Jenkins voting no.
- 17. Consider Overtime/Comp-time Policy:** Trustee Sheena Kaatz reported on policies from Osseo and Augusta. Matter referred to Finance & Personnel Committee.
- 18. Consider When and How to Reopen Village Office:** Discussion took place on when and how to reopen the village office, with a listing of what neighboring municipalities are doing. President Raap asked the Clerk-Treasurer to do more research and connect with the library regarding their re-opening plans. No action taken. The Board moved to the addendum agenda items before addressing agenda item #19.
- 21. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conduction Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed**

**Session, Namely, Strategy re: Possible Land Acquisition. Roll Call Vote on Motion to Convene into Closed Session.**

- MOTION (Strasburg/Mattoon) @ 8:30 p.m. PASSED, roll call vote: Strasburg-yes, Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes.

**22. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session**

- MOTION (Kaatz/Mattoon) @ 9:33 p.m. PASSED, roll call vote: Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.
- MOTION (Mattoon/Kaatz) to move forward on land acquisition as discussed in closed session. PASSED, roll call vote: Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes.

**19. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(c) For the Purpose of Engaging in Evaluation and Considering Employment of an Employee Over Whom the Village Board Exercises Responsibility, Namely Consider Administrator/Public Works Director Applicants and Possible Offer of Employment. Roll Call Vote on Motion to Convene into Closed Session:**

- MOTION (Mattoon/Corbin) @ 9:35 p.m. PASSED, roll call vote: Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes, Jenkins-yes.

**20. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:**

- MOTION (Mattoon/Corbin) @ 10:07 p.m. to return to open session. PASSED, roll call vote: Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.
- MOTION (Raap/Mattoon) to offer the position to the selected candidate as discussed in closed session. PASSED, roll call vote: Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.

**23. Adjourn**

- MOTION (Mattoon/Corbin) @ 10:09 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer