

*Village of Fall Creek*  
*Minutes of Special Village Board Meeting*  
*July 2, 2020*

1. **Call to Order:** 6:00 p.m., virtual meeting at Zoom.us & physical meeting at Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek.
2. **Roll Call:** Members Present: President Tim Raap, Trustees Kelli Corbin, Sheena Kaatz, Matt Mattoon, Karen Strasburg. Members Absent: Trustees Joyce Aldrich, Bob Jenkins. Those noted in attendance include those attending via the virtual meeting.
3. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda (including instructions if wishing to attend the virtual meeting) was posted in the three public places and local newspapers were notified.
4. **Adopt Agenda:**
  - MOTION (Kaatz/Strasburg) to adopt the agenda as printed. PASSED, without negative vote.
5. **Consider Rural Development Projects; Designate Project to Use Remaining Budget:** Village President Tim Raap reiterated the discussion from the 6/8/20 meeting, stating there will be grant funds available that the Village could request Rural Development approval to be part of their financing package, allowing the Village to receive grant funds that would otherwise be lost. Water Fund needs were discussed.
  - MOTION (Kaatz/Strasburg) to move forward with the Randall Road water looping as the RD project to request Rural Development allow for use of the remaining budget dollars; motion includes direction to Village Engineer and administration to proceed with the necessary paperwork. PASSED, roll call vote: Corbin-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.
6. **Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(c) For the Purpose of Engaging in Evaluation and Considering Employment of an Employee Over Whom the Village Board Exercises Responsibility, Namely Consider Employment Agreement for Administrator/Public Works Director. Roll Call Vote on Motion to Convene into Closed Session:**
  - MOTION (Mattoon/Kaatz) @ 6:19 p.m. PASSED, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes.
7. **Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:**
  - MOTION (Kaatz/Corbin) @ 6:48 p.m. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Corbin-yes, Kaatz-yes.
  - MOTION (Kaatz/Mattoon) to approve updates to the employment contract with the start date to be determined by President Tim Raap and candidate. PASSED, roll call vote: Raap-yes, Strasburg-yes, Corbin-yes, Kaatz-yes, Mattoon-yes.
  - MOTION (Kaatz/Mattoon) to approve updates to the personnel policy making it better align with the updated contract/position for Administrator/Public Works Director. PASSED, without negative vote.
8. **Adjourn:**
  - MOTION (Raap/Mattoon) @ 6:55 p.m. PASSED without negative vote.

Tim Raap, Recording Secretary