

*Village of Fall Creek*  
*Minutes of Finance & Personnel Committee Meeting*  
*June 8, 2020*

1. **Call to Order:** 6:05 p.m., virtual meeting at Zoom.us & physical meeting at Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek.
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Sheena Kaatz, Matt Mattoon. Members Absent: Joyce Aldrich. Staff Present: Public Works Crew Member Jamie Kaeding, Clerk-Treasurer Renee Roemhild. Also Present: Trustee Karen Strasburg and 3 citizens. Those noted in attendance include those attending via the virtual meeting.
3. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda (including instructions if wishing to attend the virtual meeting) was posted in the three public places and local newspapers were notified.
4. **Adopt Agenda:**
  - MOTION (Mattoon/Kaatz) to adopt agenda as printed. PASSED, without negative vote.
5. **Consider Bids for Paving Projects:** Trustee Matt Mattoon reviewed the bids received.
6. **Consider RD Projects Wish List re: Anticipated Remaining Budget Funds:** Committee Chairperson Tim Raap reported that with Rural Development financing all loan money must be spent first before grant money is given. The expenses for the water projects are coming in lower than budgeted. Raap reviewed a report from Village Engineer Mike Davy stating there will be approximately \$90,000 in available grant money that if not spent, will be lost. Raap suggested the committee and public works crew think about needs related to the Water Fund that we could request be included in Rural Development financing.
7. **Consider Amendments to Ordinance Chapter 154-3 Intoxicating Liquor and Fermented Malt Beverages, License Classes and Fees:** Raap reported the proposed amendment basically reduces the license fees to the minimum allowed by the State, due to the impact Covid19 has made on local businesses.
  - MOTION (Kaatz/Mattoon) recommending the Village Board move forward with a first reading of amendments as written. PASSED, without negative vote.
8. **Consider Amendments to Ordinance Chapter 223 Garbage and Recycling:** Raap stated the proposed amendments relate to the Village taking over the billing for garbage and recycling services.
  - MOTION (Mattoon/Raap) recommending the Village Board move forward with a first reading of amendments as written. PASSED, without negative vote.
9. **Consider Amendments to Ordinance Chapter 118 Building Construction and Fire Prevention:** Raap reported the proposed amendments relate to getting the building code up-to-date and include necessary references regarding changes to commercial electrical permits.
  - MOTION (Mattoon/Kaatz) recommending the Village Board move forward with a first reading of amendments as written. PASSED, without negative vote.
10. **Consider Ordinance Creating the Position, Duties and Responsibilities of the “Office of Village Administrator/Public Works Director”:** Raap reported an ordinance will be required for the position of a Village Administrator. A sample ordinance was reviewed. Raap will seek additional input from the Human Resources representative from the insurance company.
11. **Begin Discussions on Possible Uses for Bequeath Money from Amandus E. Ziemann and Robert D. Ziemann:** Raap updated the committee stating the paperwork has been sent in to request the money. The committee discussed possible ways to find out what the community desires the money be used on.
12. **Adjourn:**
  - MOTION (Mattoon/Kaatz) @ 6:30 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer