

*Village of Fall Creek*  
*Minutes of Special Village Board Meeting*  
*September 28, 2020*

1. **Call to Order:** 6:15 p.m., virtual meeting at Zoom.us & physical meeting at Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek.
2. **Roll Call:** Members Present: President Tim Raap, Trustees Kelli Corbin, Bob Jenkins, Sheena Kaatz, Matt Mattoon, Karen Strasburg. Members Absent: Trustee Joyce Aldrich. Staff Present: Administrator/Public Works Director Jared McKee, Clerk-Treasurer Renee Roemhild. Those noted in attendance include those attending via the virtual meeting.
3. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda (including instructions if wishing to attend the virtual meeting) was posted in the three public places and local newspapers were notified.
4. **Adopt Agenda:**
  - MOTION (Mattoon/Kaatz) to adopt the agenda as printed. PASSED, without negative vote.
5. **Consider Filling Vacancy for Village Board Trustee:** The Board interviewed candidates who expressed interest in the Village Trustee position: Westley Bennett, Ben Burch, Felicia Erickson, Russell Girard.  
A paper vote was then taken to narrow down the candidates to two: Jenkins-Erickson, Kaatz-Girard, Mattoon-Girard, Raap-Burch, Strasburg-Burch, Corbin-Bennett. Candidates who proceed to the next round are: Burch & Girard.  
A second paper vote was then taken: Kaatz-Burch, Mattoon-Girard, Raap-Burch, Strasburg-Burch, Corbin-Burch, Jenkins-Burch. Candidate with most votes: Burch.
6. **Administer Oath of Office to Newly Appointed Board Member:** Clerk-Treasurer Renee Roemhild administered the oath of office to Ben Burch.
7. **Consider Appointments: Village Standing Committees:** President Tim Raap appointed Ben Burch to the open seat on the Finance & Personnel Committee, Parks & Recreation Committee and Public Works & Streets/Sidewalk Committee
  - MOTION (Mattoon/Kaatz) confirming the above appointments. PASSED, without negative vote.
8. **Adjourn:**
  - MOTION (Mattoon/Raap) @ 7:22 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer