

Village of Fall Creek
Minutes of Public Hearing & Regular Village Board Meeting
November 9, 2020

1. **Call to Order:** 6:30 p.m., virtual meeting at Zoom.us & physical meeting at Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Tim Raap, Trustees Ben Burch, Kelli Corbin, Bob Jenkins, Sheena Kaatz, Matt Mattoon, Karen Strasburg. Members Absent: None. Staff Present: Village Administrator/Public Works Director Jared McKee, Police Chief Chad Dachel, Library Director Charlene Conradi, Clerk-Treasurer Renee Roemhild. Also Present: 5 citizens. Those noted in attendance include those attending via the virtual meeting.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda (including instructions if wishing to attend the virtual meeting) was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Strasburg/Raap) to adopt the agenda. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Mattoon/Raap) to approve the 9/8/20 Inland Lake, 9/28/20 Special Village Board, 10/12/20 Finance & Personnel Committee, 10/12/20 Regular Village Board meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** Inland Lake District update to relay that the Fall Creek Pond is now listed on the Watershed Story Map shown on Eau Claire River Watershed Coalition's website.
9. **Administrator Report:** Administrator/Public Works Director Jared McKee gave his monthly report.
10. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Mattoon/Raap) to approve the 10/31/20 Budget Comparison Report and the Clerk-Treasurer's monthly report. PASSED, roll call vote: Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes.
11. **Consider Bills:**
 - MOTION (Raap/Mattoon) to accept the Check Register Report for payment of bills #25649-25700, CC2104-2116, RDW1036-1037, RDS1037, V20323-20348. PASSED, roll call vote: Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes, Corbin-yes.
12. **Scheduled Speakers/Issues of Interest**
 - A. **At 7:00 p.m. Public Hearing re: 2021 Proposed Budgets:** President Tim Raap opened the public hearing by giving a brief overview, stating the proposed General Fund budget includes a minimal increase in the levy by \$3,579. This is the result of an increase in net new construction. Regarding revenues: *State Shared Revenue* remained consistent with last year, but *State Transportation Aids* decreased by \$8,500. Regarding expenses: Operational costs held fairly stable overall. Budget proposes 2% cost-of-living increase for full-time employees. Regarding Debt Service Fund: Refinancing debt during 2020 allowed for significant decreases in the 2021 annual debt service payments, which helped out both the Water and Sewer Funds significantly. The General Fund took on more debt because of purchasing the Raether property but due to the above-mentioned refinancing, General Fund will no longer need to supplement the Sewer Fund so that money will be used to pay the debt service for the Raether loan. No increase was needed in the debt service levy. Comments were heard from the public.
 - MOTION (Mattoon/Raap) to close the public hearing @ 7:24 p.m. PASSED, without negative vote.
 - B. **Consider Adoption of 2021 Budgets:**

- MOTION (Mattoon/Corbin) to adopt the 2021 budgets as follows:

General Fund			
Revenues		Expenses	
Taxes	495,700	General Government	185,400
Intergovernmental Revenues	335,700	Public Safety	356,300
Licenses & Permits	6,500	Public Works	189,200
Fines, Forfeitures & Penalties	4,000	Culture, Recreation, Education	51,100
Public Charges for Services	850	Conservation & Development	1,200
Misc. Revenues	7,250	Capital Outlay	86,800
Other Financing Sources	<u>20,000</u>	Other Gen Fund Exp.	<u>0</u>
Total Revenues	870,000	Total Expenses	870,000
Special Revenue Funds			
Revenues	119,400	Expenses	119,400
Debt Service Funds			
Revenues	471,200	Expenses	471,200
Capital Projects Funds			
Revenues	245,300	Expenses	241,550
Enterprise Funds			
Revenues	727,100	Expenses	802,263

PASSED, roll call vote: Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes, Corbin-yes, Jenkins-yes.

C. Consider Adoption of Village Levy:

- MOTION (Raap/Strasburg) to set the 2020 levy (to be paid in 2021) for the Village of Fall Creek at \$506,602 (not including the library county levy). This amount includes an adjustment of the allowable levy limit by \$20,000 for debt service levy for general obligation debt authorized after July 1, 2005 (Section D., Line E). This is the same adjustment as approved last year. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes, Corbin-yes, Jenkins-yes, Kaatz-yes.

D. Inland Lake District: Consider Approval of the Lake Management Plan: A plan highlighting the vision, background, goals and activities for the Fall Creek Pond was reviewed.

- MOTION (Raap/Strasburg) approving the Fall Creek Pond Management Plan 2020. PASSED, without negative vote.

13. Police Department

A. Monthly Report: Police Chief Chad Dachel presented the monthly report of cases/calls for service.

B. Consider Bartender Operator Licenses:

- MOTION (Raap/Mattoon) granting a bartender operator license to Darcie Martin for the remainder of the 2020/2021 license year. PASSED, without negative vote.
- MOTION (Raap/Mattoon) granting a bartender operator license to Julie Dohms for the remainder of the 2020/2021 license year. PASSED, without negative vote.
- MOTION (Raap/Mattoon) granting a bartender operator license to Bryn Featherston for the remainder of the 2020/2021 license year. PASSED, without negative vote.
- MOTION (Raap/Mattoon) granting a bartender operator license to Destiny McIlquham for the remainder of the 2020/2021 license year. PASSED, without negative vote.
- MOTION (Raap/Mattoon) granting a bartender operator license to Danielle Wise for the remainder of the 2020/2021 license year. PASSED, without negative vote.
- MOTION (Raap/Mattoon) granting a bartender operator license to Michele L Krueger for the remainder of the 2020/2021 license year, contingent upon submittal of proof of completion of the Responsible Beverage Service Training Course. PASSED, without negative vote.

14. Public Works Department

- A. **Monthly Report:** Administrator/Public Works Director Jared McKee gave the monthly report regarding the public works and utility departments.
- B. **Consider RD Projects (McKinley, Klingbeil Lift Station, Painting Water Tower, Randall Project), Including Contractors Pay Request:**
 - MOTION (Mattoon/Burch) approving the contractor's pay request of Viking Industrial for water tower painting in the amount of \$10,275. PASSED, roll call vote: Raap-yes, Strasburg-yes, Burch-yes, Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes.
- C. **Discuss Rental of Village Land:** There were no responses to our ad for land rental. Board consensus was to advertise again in the spring, possibly adding in some of the Raether land.
- D. **Update to Water Emergency Response Plan:**
 - MOTION (Raap/Strasburg) approving Water Emergency Response Plan. PASSED, without negative vote.

15. Committee Related

- A. **Community & Economic Development:** No report.
- B. **Finance & Personnel**
 - a. **Consider Motion re: Health Insurance Renewal:** Additional options for health insurance were reviewed.
 - MOTION (Raap/Mattoon) approving the quote from Benefit Advisors for the Lifestyle Health Plans First Health Network High-Deductible Health Plan & the Delta Dental Plan, contingent upon employee approval and satisfactory answers to the remaining questions, per the discretion of the Administrator and Village President. Motion includes increasing the Village's contribution to the covered employee H.S.A. accounts to \$2000/year for family coverage and \$1000/year for single coverage. PASSED, roll call vote: Strasburg-yes, Burch-yes, Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes.
 - b. **Consider Agreement with Clifton, Larson, Allen for Audit Services:**
 - MOTION (Raap/Mattoon) approving agreement with Clifton, Larson, Allen for audit services for year-end 12/31/2020. PASSED, roll call vote: Burch-yes, Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.
 - c. **Authorize Placement of Delinquent Utility, Special Charges, and Special Assessments on Tax Roll:**
 - MOTION (Raap/Mattoon) authorizing the Clerk-Treasurer to place the delinquent utility, special charges, and special assessments on the tax roll. PASSED, without negative vote.
 - d. **Consider Recycling Special Charge for 2020/Payable 2021 Tax Roll:**
 - MOTION (Raap/Mattoon) approving a recycling charge of \$12.00 per single-family home, duplex, triplex, and four-plex, as requested by the Eau Claire County Planning & Development. PASSED, without negative vote.
- C. **Parks & Recreation:**
 - a. **Consider FCPL Library's Request for Display of Christmas Lights in Keller Park:**
 - MOTION (Kaatz/Mattoon) approving the library's request. PASSED, without negative vote.
 - b. **Consider Eagle/Osprey Nest:** Item was tabled.
- D. **Public Property & Health:** No report.
- E. **Public Safety:** No report.
- F. **Public Works & Streets/Sidewalks:** No report.

16. General Business

- A. **Consider Appointments: Library Board & Zoning Board of Appeals:** President Raap appointed Westley Bennet to the Zoning Board of Appeals (term expires 2023) and Kelli Corbin as the Village Board representative on the Library Board (term expires 2021) and John Kuehn to the Library Board (term expires 2023).

- MOTION (Mattoon/Strasburg) approving the appointment of Westley Bennet to the Zoning Board of Appeals. PASSED, without negative vote.
- MOTION (Strasburg/Mattoon) approving the appointment of Kelli Corbin and John Kuehn to the Library Board. PASSED, without negative vote.

17. Adjourn:

- MOTION (Mattoon/Raap) @ 8:45 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer