

Village of Fall Creek
Minutes of Regular Village Board Meeting
March 11, 2019

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village President Chester Goodman, Trustees Joyce Aldrich, Tina Jacobson, Bob Jenkins, Matt Mattoon, Karen Strasburg, Dane Zook. Members Absent: None. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Aldrich) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Mattoon/Jenkins) to approve the 2/11/19 Regular Board meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** President Goodman read the following correspondence:
 - Thank you from Sandy Peterson to the snow plow crew,
 - Invitation to an upcoming League of Wisconsin Municipalities training
 - Notice of public information meeting re: EC County highway improvement project on CTH KK in 2020.
9. **Budget Comparison Report/Financial Considerations, Including Consideration of Amendments to 2019 Budgets:**
 - MOTION (Mattoon/Jacobson) to approve the 2/28/19 Budget Comparison Report and the Clerk-Treasurer's monthly report. PASSED, roll call vote: Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes.
 - MOTION (Mattoon/Aldrich) to amend the 2019 budgets as follows:

General Fund	Increase	Decrease
Revenues		
110-00-46725-000-000 SUMMER REC REGISTRATION		7,000
Expenses		
110-00-55300-000-100 SUM REC-LEAGUE/TOURNAMENT FEES		1,500
110-00-55300-000-200 SUM REC-BATS,HELMETS,LIME,MISC		1,500
100-00-55300-000-300 SUM REC-SHIRTS, BASEBALL CAPS		3,000
110-00-55300-000-400 SUM REC-UMPIRE RENUMERATION		1,000
Summer Rec Fund		
Revenues		
230-00-46000-000-000 SRP-REGISTRATION RECEIPTS	7,000	
Expenses		
230-00-55300-000-100 SRP-LEAGUE/TOURNAMENT FEES	1,500	
230-00-55300-000-200 SRP-BATS,HELMETS,LIME,MISC	1,500	
230-00-55300-000-300 SRP-SHIRTS, BASEBALL CAPS	3,000	
230-00-55300-000-400 SRP-UMPIRE RENUMERATION	1,000	
Water Fund		
Expenses		
600-00-59910-000-882 WF-TAXES-PROPERTY TAX EQUIVALENT	1,400	

PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes.

10. Consider Bills:

- MOTION (Mattoon/Strasburg) to accept the Check Register Report for payment of bills #24688-24739, CC19001-19005, V19043-19068. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes.

11. Scheduled Speakers/Issues of Interest: None.

12. Police Department

A. Monthly Report: Police Chief Chad Dachel presented the monthly report of cases/calls for service.

B. Consider Bartender Operator License Applications:

- MOTION (Jenkins/Mattoon) granting a bartender operator license for the remainder of the 2018/2019 license year to Katelyn Randall. PASSED, with Trustee Jacobson abstaining.

C. Discuss Campaign Soliciting Neighborhood Engagement with Online Social

Network: Trustee Karen Strasburg stated some residents have voiced concerns over a campaign going door-to-door dropping off fliers requesting residents join an online network for socializing. Chief Dachel stated as they are not requesting money, this does not fall under the Peddling and Soliciting ordinances.

13. Public Works Department

A. Monthly Report: Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments.

B. Consider Well #3 & #4 Project, Including Contractor's Pay Request:

- MOTION (Mattoon/Aldrich) to pay CTW Corporation (contractor for Turbine Pumps & Accessories) in the amount of \$19,344, contingent upon approval of contractor payrolls. PASSED, roll call vote: Mattoon-yes, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.

C. Consider McKinley Ave Reconstruction Project, Including Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Power:

Clerk-Treasurer Renee Roemhild outlined the special assessment process for the Board.

- MOTION (Mattoon/Aldrich) adopting RESOLUTION #2019-0311A Preliminary Resolution declaring intent to levy special assessments for the McKinley Avenue Project. PASSED, Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Strasburg-yes.

14. Committee Related

A. Community & Economic Development

a. Update re: Chippewa Valley Housing Task Force Recent Housing Forums and Their Impact on the Village: Committee Chairperson Dane Zook reported on the March 8th committee meeting. He provided the board members with the materials presented at the meeting and encouraged all board members to read them.

b. Newsletter Input Deadline 3/15/19: Zook reported the deadline for the newsletter.

B. Finance & Personnel

a. Consider Change to Special Assessment Policy and Village Code Chapter 206

Public Improvements, Possible First Reading: CT Roemhild provided an analysis of the special assessments charged for the last four capital road/utility projects, along with showing what the McKinley Avenue assessments would be with current estimated construction prices. As prices have increased substantially since the last project, the Finance Committee is recommending a change to the assessment policy which is in Chapter 206 Public Improvements.

- MOTION (Mattoon/Aldrich) to hold the first reading of the above ordinance, basically a) amending the property owner share to 50% from 66%, and b) granting a 50% reduction of calculated assessment for the short side of a corner lot property. PASSED, without negative vote.

b. Consider Attorney's Review of Employee Personnel Policy and Amendments to Such: President Goodman reported on the Finance & Personnel Committee meeting in which the committee reviewed the Village Attorney's recommended changes to the Personnel Policy.

- MOTION (Mattoon/Zook) to adopt the amended personnel policy as reviewed, with the additional changes discussed tonight. PASSED, Strasburg-yes, Zook-yes, Aldrich-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

C. Parks & Recreation: No report.

D. Public Property & Health: No report.

E. Public Safety: No report.

F. Public Works & Streets/Sidewalks: No report.

15. General Business

A. Consider Request for Waiver of Ballfield and Kitchen Rental Fees:

- MOTION (Zook/Strasburg) granting a waiver of pavilion and ballfield fees for the 9U travel baseball team of the summer rec program to hold a fundraiser kickball tournament at Keller Park on May 18th. PASSED, with Jenkins voting no.

B. Consider Semi Truck Park Agreement with the Fall Creek School District: The current 5-year agreement with the school whereby they allow semi-truck parking on the school bus barn property in exchange for the village crew sanding school parking lots will be expiring on May 31, 2019.

- MOTION (Mattoon/Aldrich) to request the school district renew the contract, indefinitely if they are willing. PASSED, without negative vote.

C. Consider Appointments: Plan Commission Replacement: Tabled.

16. Adjourn:

- MOTION (Jacobson/Zook) @ 7:50 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer