

Village of Fall Creek
Minutes of Finance & Personnel Committee Meeting
March 8, 2021

1. **Call to Order:** 5:35 p.m., virtual meeting at Zoom.us & physical meeting at Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek.
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Ben Burch, Sheena Kaatz, Matt Mattoon. Members Absent: None. Staff Present: Administrator/Public Works Director Jared McKee, Clerk-Treasurer Renee Roemhild. Also in Attendance: Trustees Kelli Corbin and Karen Strasburg, 1 citizen. Those noted in attendance include those attending via the virtual meeting.
3. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting, including an agenda was posted in the three public places and local newspapers were notified.
4. **Adopt Agenda:**
 - MOTION (Mattoon/Burch) to adopt the agenda as printed. PASSED, without negative vote.
5. **Consider Signature Authority for Administrator/Public Works Director:** Discussion took place on forming a better definition of the role and signature power of the Administrator/Public Works Director.
 - MOTION (Raap/Mattoon) to recommend the Board adopt a resolution granting limited contracting and contract execution authority to the Village Administrator. PASSED, without negative vote.
6. **Consider Liquidation of Surplus Property:** Administrator/PWD McKee offered consideration of declaring the lot for former Well #2 as surplus property, stating it may be best to sell it now when not as many residential lots are available.
 - MOTION (Mattoon/Burch) to recommend the Board declare the lot at 726 S. Wisconsin St. as surplus, to rezone it from Public Property (PP) to Residential-Single Family (R-1), and to put the property up for sale. PASSED, without negative vote.
7. **Consider 1st Reading of Ordinance Related to General Provisions:** President Raap reported the Administrator has been working to form better clarity and consistency in our ordinances. This is the beginning of that work. The committee discussed the proposed changes and made modifications.
 - MOTION (Raap/Mattoon) to recommend the ordinance amendments regarding General Provisions, as discussed, to the Board. PASSED, without negative vote.
8. **Consider 1st Reading of Ordinance Related to Board Organization:** The committee reviewed the proposed amendments related to board organization and made adjustments.
 - MOTION (Mattoon/Kaatz) to recommend the ordinance amendments, as discussed, to the Board. PASSED, without negative.
9. **Consider 1st Reading of Amendment to Chapter 100 Animals:** The committee discussed the proposed amendments regarding animals, primarily which animals are allowed and which are not allowed in residential districts. A consensus could not be reached on the recent request that the Village allow chickens.
 - MOTION (Mattoon/Raap) to table the discussion regarding poultry, but to recommend approval to the Board of the remaining proposed amendments related to animals, as discussed. PASSED, without negative vote.
10. **Consider Right-of-Way Maintenance:**
 - MOTION (Raap/Burch) to table the agenda item. PASSED, without negative vote.
11. **Adjourn:**
 - MOTION (Raap/Mattoon) @ 6:30 p.m. PASSED, without negative vote.