

Village of Fall Creek
Minutes of Regular Village Board Meeting
April 12, 2021

1. **Call to Order:** 6:30 p.m., virtual meeting at Zoom.us & physical meeting at Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Ben Burch, Kelli Corbin, Bob Jenkins, Sheena Kaatz, Matt Mattoon, Karen Strasburg. Members Absent: None. Staff Present: Village Administrator/Public Works Director Jared McKee, Police Chief Chad Dachel, Clerk-Treasurer Renee Roemhild. Also Present: Village Trustee Elect Karen Herbison & Karen Hurd, 9 citizens. Those noted in attendance include those attending via the virtual meeting.
3. **Pledge to Flag**
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda (including instructions if wishing to attend the virtual meeting) was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Burch/Corbin) to adopt the agenda. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Mattoon/Corbin) to approve the 3/8/21 Finance & Personnel Committee, 3/8/21 Regular Board Meeting, 4/1/21 Public Works & Streets/Sidewalks Committee, 4/5/21 Public Hearing & Special Board meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** Carl Knudtson spoke thanking the Board for their consideration in allowing ATV's on Village streets and requested the ATV speed limit be set at 10 mph under the posted automobile speed limit. Richard Ziemann spoke regarding his time on the Village Board some years ago and stated he felt it an incorrect procedure to have a Village President make motions without vacating the floor. Karen Hurd spoke regarding the American Rescue Plan, encouraging the Board to do due diligence to look at the goals and priorities of the Village before making a decision on how to spend the funds that will be available.
8. **Correspondence:** The following correspondence was read: Request for donation for historical sign at Lake Eau Claire County Park, Inland Lake pond meeting update, notification of an upcoming 2025 State project affecting Hwy 12 from Fall Creek to Altoona, request for a bike/pedestrian trail from Fall Creek to Beaver Creek Reserve, comments on the upcoming agenda item regarding allowing ATV's on village streets, and interest expressed from the School Board that the yearly board-to-board meetings be restarted again.

The Board moved to agenda item 15.F. and then 12.A. to address items for which members of the audience were waiting for.

15. Committee Related

F. Public Works & Streets/Sidewalks

- a. **Consider Speed Limit on South Hwy K/State Street:** Committee Chairperson Ben Burch reported the committee considered the request to have the speed limit on South State Street reduced. In reviewing the County's past speed study and the reasoning for their denial, the committee felt there was not adequate information to ask them to reassess the request. As an alternative, the committee recommended the purchase of a portable radar speed sign, which may help in reducing speeds by making motorists more aware. It also has the option of a reporting unit that can store and analyze the speed and traffic data which could be used to then provide more information to the County if the data warranted such. The unit is portable, making it a functional tool for the police department at any area in the Village. Consideration on possible purchase of the radar speed sign will be addressed in agenda item #14A.

- b. Consider Modifications to Ordinance §249 Vehicles and Traffic re: ATV's on Village Streets & Bicycles:** Burch reported the committee felt ordinance §249 should be updated to strike the bicycle requirements, as registration and other operational regulations have not been enforced for years. The committee also discussed the allowance of ATV's on village streets, with several citizens being present offering comments. The committee recommended the Village allow ATV's on all village streets. The types of vehicles that are considered ATV's was discussed, as well as concerns over ATV's operating at all hours and how it may impact the police department.
- MOTION (Corbin/Strasburg) to hold the first reading of amendment to Ordinance §249 Vehicles and Traffic adding ATV's and to establish the ATV speed limit as 10 mph under the posted automobile speed limit, and to strike bicycles from the chapter. PASSED, with Jenkins and Kaatz voting no.

12. Scheduled Speakers/Issues of Interest

- A. Dan Carlson of Clifton, Larsen, Allen re: Report on Audit for Year-End 12/31/2019 & 12/31/2020:** Auditor Dan Carlson highlighted the year in review for both 2019 & 2020, summarizing the important parts of the reports. A couple recommendations that came out of the audit included increasing internal controls by having department heads sign off on their respective invoices and adopting a detailed bidding policy. Overall, the financial picture of the Village has been fairly steady with most funds staying consistent over time, with the exception of the utility funds which showed an increase in current assets and long-term debt obligations due to the Rural Development projects.

- 9. Administrator Report:** Administrator/Public Works Director Jared McKee gave his monthly report highlighting departmental duties accomplished in the month.

10. Budget Comparison Report/Financial Considerations:

- MOTION (Mattoon/Burch) to approve the 3/31/21 Budget Comparison Report. PASSED, roll call vote: Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes.

11. Consider Bills:

- MOTION (Strasburg/Mattoon) to accept the Check Register Report for payment of bills #25893-25938, CC #2154-2166, RD bills totaling \$98.25, payroll from 3/11-4/8. PASSED, roll call vote: Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes, Corbin-yes.

13. Police Department

- A. Monthly Report:** Police Chief Chad Dachel presented the monthly report of cases/calls for service.

B. Consider Bartender Operator License Applications:

- MOTION (Corbin/Burch) granting a bartender operator license to Steve Knuth for the remainder of the 2020/2021 license year. PASSED, without negative vote.

14. Public Works Department

A. Consider Request for Capital Purchase:

- MOTION (Mattoon/Strasburg) to table the purchase of a moveable speed sign. PASSED, with Burch voting no.
- MOTION (Mattoon/Burch) approving purchase of a used Jetter pressure water tank from the City of Augusta for \$1000. PASSED, roll call vote: Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes, Corbin-yes, Jenkins-no.

15. Committee Related

- A. Community & Economic Development:** No report.

B. Finance & Personnel

- a. Consider 2nd Reading & Possible Adoption of Ordinance Title 1 General Provisions**

- MOTION (Strasburg/Corbin) to hold the second reading and to adopt the above ordinance in its entirety, making it a part of the Code of the Village of Fall Creek. Amendment basically modifies Chapter 1, renaming it to Title 1 General Provisions. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes, Corbin-yes, Jenkins-yes, Kaatz-yes.
 - b. Consider 2nd Reading & Possible Adoption of Ordinance Title 2 Government & Administration:**
 - MOTION (Mattoon/Burch) to table the second reading. PASSED, without negative vote.
 - c. Consider 2nd Reading & Possible Adoption of Ordinance Title 6 Animals:**
 - MOTION (Mattoon/Strasburg) to hold the second reading and to adopt the above ordinance in its entirety, making it a part of the Code of the Village of Fall Creek. Amendment repeals Chapter 100 and creates Title 6 Animals. PASSED, roll call vote: Raap-yes, Strasburg-yes, Burch-yes, Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes.
- C. Parks & Recreation:** No report.
- D. Public Property & Health:** No report.
- E. Public Safety:** No report.
- 16. General Business**
 - A. Consider Amendment to Personnel Policy Per Library Board Request:**
 - MOTION (Corbin/Mattoon) adopting the changes as requested. PASSED, without negative vote.
 - B. Consider Appointments: Library Committee:** President Raap appointed Kelli Corbin, Cassie Meinholz as the School Board representative, and Karen Hurd as the Village Board representative.
 - MOTION (Mattoon/Strasburg) confirming above appointments. PASSED, without negative vote.
 - C. Consider 2nd Reading & Possible Adoption of Ordinance Amendment to §154-3 License Classes and Fees:**
 - MOTION (Mattoon/Burch) to hold the second reading and to adopt the above ordinance in its entirety, making it a part of the Code of the Village of Fall Creek. Amendment returns the alcohol license fees back to pre-Covid amounts. PASSED, roll call vote: Strasburg-yes, Burch-yes, Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes.
 - D. Administer Oath of Office to Newly Elected Board Members:** Clerk-Treasurer Renee Roemhild administered the oath of office to Village President Tim Raap, Village Trustees Karen Herbison, Karen Hurd, and Matt Mattoon.
 - E. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, Namely, Consider Economic Development. At the End of the Closed Session, the Board Will be Going into Open Session to Conduct Further Business.**
 - MOTION (Corbin/Burch) to move into closed session @ 9:13 p.m. and to invite Matt Bartow and newly elected Trustees Karen Hurd and Karen Herbison into the closed session. PASSED, roll call vote: Burch-yes, Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.
 - F. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:**
 - MOTION (Kaatz/Corbin) to move into open session @ 10:51 p.m. PASSED, roll vote: Corbin-yes, Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes.

- MOTION (Kaatz/Mattoon) to request ceasing the Memorandum of Understanding with Bartow Builders, LLC and going out for Requests for Proposals (RFP). Village President Raap and Administrator McKee should write up a draft RFP and bring back to the Board for approval. PASSED, roll call vote: Jenkins-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes, Corbin-yes.

17. Adjourn:

- MOTION (Corbin/Kaatz) @ 10:55 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer