

Village of Fall Creek
Minutes of Regular Village Board Meeting
October 11, 2021

1. **Call to Order:** 6:37 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Ben Burch, Karen Herbison, Karen Hurd, Sheena Kaatz, Matt Mattoon, Karen Strasburg. Members Absent: None. Staff Present: Village Administrator/Public Works Director Jared McKee, Clerk/Treasurer Renee Roemhild. Also Present: 4 citizens.
3. **Pledge of Allegiance**
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Kaatz/Mattoon) to adopt the agenda. PASSED, without negative vote.
6. **Recognition of Visitors/Citizen Input:** Matt Mattoon spoke as a citizen regarding the recent directive from our National Administration instructing the FBI to talk with State and Local law enforcement about mandates. Mattoon stated that if our police chief were contacted about that, he would like the meeting to be publicly held allowing citizens to be present.
7. **Approval of Minutes:** Trustee Hurd requested the 9/20/21 Committee of the Whole minutes be amended on page 3, bullet point D. to add the words “as the plant stands now” when Chris Groh responded to a question regarding how much septage the Village plant could take.
 - MOTION (Kaatz/Mattoon) to approve the 9/13/21 Finance, Personnel & Economic Development committee, 9/13/21 Regular Board, 9/20/21 Committee of the Whole amending as requested by Hurd, assuming that upon listening to the recording and confirming the verbiage of Groh and writing it exactly as he said and approving the 10/6/21 Committee of the Whole meeting minutes. PASSED, without negative vote.
8. **Financial Report:**
 - MOTION (Mattoon/Strasburg) to approve the 9/30/21 Budget Comparison Report. PASSED, roll call vote: Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes.
9. **Approval of Bills:**
 - MOTION (Mattoon/Kaatz) to accept the Check Register Report for payment of bills #26140-26182, ACH 21023-21031, CC21152-21173, PYRL 9/14-10/11. PASSED, roll call vote: Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes, Herbison-yes.
10. **Report of Village Administrator:** Administrator/Public Works Director Jared McKee gave his monthly report highlighting departmental duties accomplished since the last regular board meeting.
11. **Committee Reports**
 - A. **Committee of the Whole:** Trustee Kaatz and Trustee Hurd spoke regarding the meeting, stating some of the agenda topics will be addressed later in this meeting.
 - B. **Finance, Personnel & Economic Development:** President Raap stated the Finance Committee has been working on the budget.
12. **Unfinished Business:** None.
13. **New Business**
 - A. **Consider Request for Proposal for Consulting Engineering Firm:** Administrator/Public Works Director McKee stated he thinks it wise for the Village to evaluate engineering services to guarantee competitive rates and stated he would like to put out requests for proposals (RFP’s).

- MOTION (Hurd/Kaatz) to authorize putting out RFP's for engineering services. PASSED, without negative vote.
- B. Consider Resolution to Establish Village Wards:**
 - MOTION (Mattoon/Hurd) adopting RESOLUTION # 2021-1011A to establish Village wards. PASSED, roll call vote: Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes, Herbison-yes, Hurd-yes.
- C. 2nd Reading & Possible Adoption of Amendment to §268-37 Zoning, Permitted Parking Areas:**
 - MOTION (Mattoon/Herbison) to hold the second reading and to adopt the above ordinance in its entirety, making it a part of the Code of the Village of Fall Creek. Amendment basically clarifies parking in residential driveways. PASSED, roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Burch-yes, Herbison-yes, Hurd-yes, Kaatz-yes.
- D. Bartender Operator License Applications:**
 - MOTION (Kaatz/Mattoon) to follow the Police Chief's recommendation and deny the application of Corrin Hayes for a bartender operator license. PASSED, without negative vote.
- E. Set Halloween "Trick or Treat" Hours:** Discussion took place on whether to move the trick-or-treating from October 31st, as it falls on a Sunday.
 - MOTION (Strasburg/____) to set the trick-or-treat hours as 5-7 p.m. on October 31.
 - MOTION (Hurd/____) to set the trick-or-treating for Saturday October 30. Point of order that there was a motion on the table. Kaatz stated she would second the first motion. Voting for the first motion took place. PASSED, roll call vote: Raap-yes, Strasburg-yes, Burch-yes, Herbison-yes, Hurd-no, Kaatz-yes, Mattoon-yes.
- F. Appointments: Plan Commission:** President Raap appointed Evan Nyberg to fill the remainder of Dale Reetz's term on the Plan Commission.
 - MOTION (Mattoon/Burch) to confirm the above appointment. PASSED, without negative vote.

14. Committee Recommendations

- A. Recommendation re: Potential Ballfield Project:** Trustee Hurd gave an update regarding the meeting, stating it was a very good meeting and Trustee Burch did an outstanding job bringing together the people and resources. All were in favor of a ballfield with discussion taking place on the exact location. The Committee made a recommendation to narrow the focus to Options A and B, eliminating Options C and D. Lions Club Representative Fred Strasburg was going to take the ideas back to the Lions Club to discuss funding because he made a generous offer that perhaps the Lions Club could cover the cost difference of the more expensive Option B. Trustee Burch requested direction on determining the cost difference between the two options and funding possibilities.
 - MOTION (Mattoon/Herbison) to authorize Point Person Trustee Burch to spend up to \$2000 to get engineering numbers analyzing the cost difference between the two options. PASSED, roll call vote: Strasburg-yes, Burch-yes, Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes.
- B. Recommendation re: Preliminary Engineering re: Accepting Septage at Wastewater Treatment Plant:** President Raap stated the direction from the Committee of the Whole meeting was to seek proposals for an engineering study of our specific plant regarding accepting septage. Administrator/PWD McKee recommended going with the lowest price proposal from Davy Engineering at "not-to-exceed \$2500" stating he felt it important to get good information specific to our plant before making the decision.
 - MOTION (Mattoon/Herbison) to find out from the engineer that designed the plant what we can do with what we have and what we need, to accept the proposal from Davy

Engineering at a cost up to \$2500. PASSED, roll call vote: Burch-yes, Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Strasburg-yes.

15. Possible Assignment to Committee: Trustee Kaatz will be setting up a meeting soon to continue work on various ordinances regarding hard-surface, parking, camping, etc.

16. Adjournment: @ 7:55 p.m.

Renee Roemhild, Clerk-Treasurer