

**Village of Fall Creek
Downtown Business District Building Permit Application**

Date _____ Applicant Name _____

Applicant Phone # _____ Applicant Email Address _____

Business Name _____

Business Address _____

Existing and/or proposed use of building _____

Please provide the following:

Description of Proposed Alteration/Building Project _____

- Photograph of existing building storefront
- Drawing or sketch of proposed building storefront with all improvements indicated, including color scheme with arrows indicating location of each color used
- List of new materials to be used _____

List of existing materials to be cleaned or refinished _____

Signage details including number of , size, materials, etc. _____

Indicate building width and nominal height _____

Indicate new window sizes (if any) _____

Proposed budget for all improvements _____

Name, Address, Phone of Material Supplier (if any) _____

Name, Address, Phone of Contractor (if any) _____

Please allow 3 weeks for the approval process (including Design Review, Plan Commission & Village Board Review).
A building permit is also required, and can be obtained at the Village Clerk's Office.

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Design Review conducted by: Bill Boettcher – Architect Cell: 715.577.5116 Email: billb@2dlp.com

Approved Denied Date _____ Signature _____

Comments: