

Village of Fall Creek
Minutes of Regular Village Board Meeting
June 8, 2015

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: President Chester Goodman, Trustees Tina Jacobson, Bob Jenkins, Matt Mattoon, Wayne Steinke, Karen Strasburg, Aaron Wilhelm. Member Absent: None. Staff Present: Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Also Present: 5 citizens.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places & newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Steinke) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes:**
 - MOTION (Wilhelm/Steinke) to approve the 5/11/15 Parks & Rec Committee, 5/11/15 Regular Board, 5/14/15 Public Works & Public Safety Committee, 5/18/15 Special Village Board meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** Richard Ziemann addressed the Board requesting the sign board at Fall Creek Valley Memorial Park be replaced. He suggested a computerized sign and suggested requesting financial assistance from area organizations. The matter was referred to the Public Property Committee.
8. **Correspondence:** None.
9. **Budget Comparison Report/Financial Considerations:**
 - MOTION (Steinke/Strasburg) to approve the 5/31/15 Budget Comparison Report. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes.
10. **Consider Bills:**
 - MOTION (Mattoon/Steinke) to approve bills #22346-22391, V15170-15205. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes.
11. **Scheduled Speakers/Issues of Interest**
 - A. **Eau Claire County Sheriffs Dept re: Shooting Range:** Captain Kyle Gruber of the Wisconsin Army National Guard updated the Board on improvements that will be made to the County Sheriff's Department shooting range located off Kopplin Road, near the village's wastewater treatment plan. He stated that parts of three National Guard companies will be working there until the 20th of this month initiating the first phase of improvements.
 - B. **Joe Sanfelippo of FC School District, re: Joint Summer Rec Program:** Tabled until later in the meeting.
 - C. **Dawn Schultz of Xcel Energy, Requests re: Driveway - Approach Size and Surface-Type:** Dawn Schultz addressed the Board asking if Xcel Energy would be allowed to vary from the driveway standards as defined in the Village Codebook. Ms. Schultz requested 1) a 50' wide driveway approach, rather than the standard 24' width and 2) an aggregate surface rather than the required blacktop or cemented surface.
 - MOTION (Jenkins/Steinke) to grant the request for a wider driveway approach of 50 feet but to deny the request for an aggregate surface. The driveway must be completed with a hard-surface as specified in the ordinances. PASSED, without negative vote.
 - D. **Dawn Schultz of Xcel Energy, Request for Easement Along West Side of Boardwalk:**
 - MOTION (Steinke/Mattoon) granting an easement for Lot 1 of CSM No. 1727 being located in Outlot 50 of the Assessor's Plat of the Village of Fall Creek (a strip of land 10

feet in width being parallel with, adjoining and westerly of the west right of way limit of Boardwalk Street) in the Industrial Park. This easement is an underground easement. Xcel's compensation to the Village for the easement shall be \$500. PASSED, without negative vote.

12. Police Department

A. Monthly Report: Tabled.

13. Public Works Department

A. Monthly Report: Public Works Director Bryan Kaatz gave his monthly report on various matters concerning the public works and utility departments.

B. Consider Business Park East Project, Including Change Order, Contractor's Pay Request:

- MOTION (Jenkins/Mattoon) approving Change Order #1 granting a time extension for one month due to a delay in delivery of the lift station equipment. Substantial completion date is now September 15, 2015. PASSED, without negative vote.
- MOTION (Jenkins/Steinke) approving Contractor's Pay Request #1 in the amount of \$169,800 to Heartland Contractors Inc. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes.

C. Consider Mill Pond Road Project, Including Change Order, Substantial Completion, Final Contractor's Pay Request:

- MOTION (Steinke/Jacobson) approving Change Order #1 including a deduct for \$500 for the time extension to allow paving in the spring of 2015 and an increase of \$1,731.90 to adjust to final quantities of work completed. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.
- MOTION (Steinke/Strasburg) approving the Certificate of Substantial Completion for Monarch Paving. PASSED, without negative vote.
- MOTION (Jenkins/Mattoon) to pay Contractor's Pay Request #2 to Monarch Paving in the amount of \$38,756.62. PASSED, roll call vote: Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes.
- MOTION (Steinke/Jacobson) to pay the Final Contractor's Pay Request in the amount of \$5,432.38. PASSED, roll call vote: Wilhelm-yes, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes.

D. Consider Grading Options and Storm Water Drainage Plan in Industrial Park: Clerk-Treasurer Renee Roemhild relayed information from Village Engineer Mike Davy regarding discussions last fall with Dave Wogernese, property owner of land adjacent to the east of the Industrial Park. Mr. Wogernese agreed to consider a plan in which the Village would take some of his subsoil from a knoll on his property and use it as fill for low spots on the village-owned land in the industrial park. In turn, the Village would perform grading on his property to affect improved storm water drainage for the area. Davy's correspondence explained that fill is no longer needed by the Village, as we have decided to leave the "hole" on the village-owned land and use it to create a universal storm water retention pond for properties in the Industrial Park. Davy suggested the Village converse with Mr. Wogernese stating we appreciate his willingness to work with us, but the Village's needs have changed. We may however be interested in pursuing this in the future. The Board concurred and directed Mr. Wogernese be contacted.

E. Consider Widening Sidewalk by School Football Field: Request withdrawn.

F. Review Sewer Compliance Maintenance Annual Report & Consider Related Resolution: Tabled until next meeting.

14. Committee Reports: None. As Mr. Sanfelippo joined the meeting by phone, the Board returned to agenda item 11.B.

11.B. Joe Sanfelippo of FC School District, re: Joint Summer Rec Program: Joe Sanfelippo updated the Board on progress made regarding setting up the joint summer rec program that will be offered during the second half of the summer break.

15. General Business

A. Public Hearing re: Alcoholic Beverage License Applications: President Goodman opened the public hearing. There was no public comment, so the public hearing was closed.

B. Consider Alcoholic Beverage License Applications

- MOTION (Jenkins/Steinke) to grant the following licenses for the 2015/2016 license year or the specified dates. PASSED, without negative vote.

Combination Class B Beer & Liquor

Retail License

(for the sale of fermented malt beverages AND intoxicating liquors for consumption on or off premises where sold)

- Chicken Chasers Bar & Grill LLC
(Allan Roberts, President)

- James Gagnon
(Big Jim's Sports Bar)

- Team Shelly's LLC
(Michelle Rieckens & Norma Dehnke, members)

Combination Class A Beer & Liquor

Retail License

(for the sale of fermented malt beverages AND intoxicating liquors for consumption off premises where sold)

- Steven Schulz
(Fall Mart)

- Korner Store, LLC
(Pat Crownhart, Agent)

C. Consider Cigarette & Tobacco Products Retail License Applications:

- MOTION (Steinke/Jenkins) to grant a Cigarette & Tobacco Products Retail License for the 2015/2016 license year to Pat Crownhart (Korner Store, LLC), Steven Schulz (Fall Mart) and Team Shelly's LLC (Shelly's Bar & Grill). PASSED, without negative vote.

D. Consider Bartender Operator License Applications:

- MOTION (Steinke/Strasburg) to grant a bartender operator license for the 2015/2016 license year to Joyce Aldrich, Chelsea Bauer, Kenneth Christenson, Rachelle Connell, Kristin Cook, Tamara Davis, Michael Dehnke, Norma Dehnke, Diana Fox, Kelly Green, Suzanne Hagedorn, Holly Herman, Megan Jobe, Christine Johnson, Jean Knudtson, Mary Kuehn, Renee' Lange, Tracy Larson, Shelby Lone, Craig Naves, Heather Pieper, Michelle Rieckens, Sean Rieckens, Rachel Roberts, Tania Roberts, Dennis Schacht, Jenni Schacht, Michele Tiller, Staci Werdier, and Richard Ziemann. PASSED, without negative vote.

E. Consider Garbage & Refuse Hauler License Applications:

MOTION (Jenkins/Steinke) to grant a *Garbage Hauler's* license for the 2015/2016 license year for weekly residential or commercial garbage pickup to Advanced Disposal Services Solid Waste Midwest LLC and to grant a *Refuse Hauler's* license to Advanced Disposal Services Solid Waste Midwest LLC, Express Disposal, Cooley's Statewide Scrap & Salvage, and Johnson Roll-off Service. PASSED, without negative vote.

F. Consider Resolution Authorizing the Issuance and Sale of Up to \$285,745 Water System Revenue Bonds, Series 2015, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related \$375,994 Financial Assistance Agreement:

- MOTION (Mattoon/Jacobson) to adopt RESOLUTION 2015-0608A authorizing the issuance and sale of up to \$288,745 Water System Revenue Bonds, Series 2015, and providing for other details and covenants with respect thereto, and approval related to \$375,994 financial assistance agreement for the Pumphouse #1 project. PASSED, Goodman-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes.

G. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, Including Approval of Prior Closed Session Minutes.

- MOTION (Mattoon/Jenkins) @7:45 p.m, and inviting Bryan Kaatz and Renee Roemhild into the closed session. President Goodman announced that at the end of the closed session, the Board would be returning to open session to conduct further business. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes.

H. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:

- MOTION (Steinke/Jenkins) @7:55 p.m. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Wilhelm-yes, Goodman-yes, Jacobson-yes.

I. Consider Needs at Village Parks/Playground Equipment: Discussion continued on how to get the donated playground equipment installed. Parks Committee Chairperson Matt Mattoon will continue to work on the logistics.

J. Consider Updating Village Website and Public Communication: Clerk-Treasurer Renee Roemhild reported on options for updating the Village website. Board members relayed preferences.

K. Consider Appointments – Library Board, Police Committee: President Goodman appointed Sandy Peterson and Connie Zook to three-year terms on the Library Board and appointed Jeff Cipriano to a five-year term on the Police Committee.

- MOTION (Jenkins/Steinke) confirming above appointments. PASSED, without negative vote.

16. Adjourn:

- MOTION (Jacobson/Steinke) @ 8:30 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer