

Village of Fall Creek

Minutes of Special Committee Meeting for Review of Engineering Proposals

June 6, 2022

1. **Call Call to Order:** 5:00 p.m. Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Roll Call:** Committee Members Present: Chairperson Sheena Kaatz, Trustees Karen Herbison, Matt Mattoon, Jamie Kaeding, Jared McKee. Absent: None. Staff Present: Clerk Treasurer Renee Roemhild.
3. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted at the three public places and local newspapers were notified.
4. **Adopt Agenda:**
 - MOTION (Mattoon/McKee) to adopt the agenda as printed. PASSED, without negative vote.
5. **New Business**
 - A. **Review Responses to Request to Proposals for Engineering Services, Possible Recommendation to Village Board:** The committee reviewed the proposals presented.
 - B. **Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session. At the End of the Closed Session, the Board Will be Going into Open Session to Conduct Further Business:**
 - MOTION (McKee/Herbison) @ 5:02 p.m. PASSED, roll call vote: Herbison-yes, Mattoon-yes, Kaeding-yes, McKee-yes, Kaatz-yes.
 - C. **Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session:**
 - MOTION (Mattoon/McKee) to return to open session @ 6:32 p.m. PASSED, roll call vote: Mattoon-yes, Kaeding-yes, McKee-yes, Kaatz-yes, Herbison-yes.
 - MOTION (Herbison/Mattoon) to proceed with research on the 1st choice firm. If no negative findings, to present the 1st choice firm to the Village Board recommending approval. PASSED, without negative vote.
6. **Adjourn:** @ 6:34 p.m.

Renee Roemhild, Clerk Treasurer