

Village of Fall Creek
Minutes of Plan Commission Meeting
February 2, 2023

1. **Call to Order:** 4:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Village President Tim Raap, William Boettcher, John Kuehn, Evan Nyberg, Curt Strasburg. Members Absent: Chester Goodman, Curt Van Auken. Staff Present: Village Administrator/Public Works Director Jared McKee, Deputy Clerk Joan Drehmel. Also Present: Christina Loayza of Caliber Collision via zoom.
3. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and the agenda was posted at the three public places and local newspapers were notified.
4. **Adopt Agenda:**
 - MOTION (Nyberg/Kuehn) to adopt the agenda. PASSED, without negative vote.
5. **Consider Sign Permit in Downtown Business District @ 234 E Lincoln Ave:** Village Architect Bill Boettcher reviewed the sign permit. He stated two of the four signs on the permit were on-site direction signs for the shop and office doors. These signs do not require a permit. Originally Sign #2 exceeded the 132 square foot-size limitation per village ordinance but was resubmitted and now measure 131 square feet. This sign will be attached to the wall. Sign #1 meets the size requirements, is lighted, and will also be attached to the wall. Commission members discussed the brightness of the lighted sign and how it could affect neighbors across the street. Christina Loayza offered to contact the sign company to obtain that information.
 - MOTION (Boettcher/Strasburg) to recommend approval of the sign permit in the Downtown Business District for Caliber Collision @ 234 E Lincoln Ave. PASSED, without negative vote.
6. **Consider Building Permit in Downtown Business District @ 234 E Lincoln Ave:** Administrator Jared McKee explained the exterior of the building was repainted shortly after Caliber Collision purchased the business. Because the property is in the Downtown Business District, he contacted the company about getting a permit for changing the facade and told them the fee would be double since the work was started prior to the issuance of the permit. The roof remains to be painted and is part of the permit.
 - MOTION (Kuehn/Nyberg) to recommend approval of the building permit in the Downtown Business District for Caliber Collision @ 234 E Lincoln Ave. PASSED, without negative vote.
7. **Adjourn:** @ 4:42 p.m.

Joan Drehmel, Deputy Clerk