

Village of Fall Creek
Minutes of Public Works, Public Safety & Property Committee Meeting
February 28, 2023

1. **Call to Order:** 4:55 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Chairperson Sheena Kaatz, Trustees Karen Herbison, Matt Mattoon. Members Absent: None. Staff Present: Administrator/Public Works Director Jared McKee, Deputy Clerk Joan Drehmel. Also Present: Ashley Mason, Fall Creek Elementary School Principal.
3. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted at the three public places and local newspapers were notified.
4. **Adopt Agenda:**
 - MOTION (Mattoon/Herbison) to adopt the agenda as printed. PASSED, without negative vote.
5. **New Business**
 - A. **Parking/Safety on Wisconsin in Front of School During Early Morning & Mid-Afternoon:** Ashley Mason explained the safety concerns stem from the congestion of vehicles at the elementary school during drop off and pick up times. Administrator McKee noted vehicles are parked on both sides of the street, which are narrower now due to snowbanks. Added to the mix is the two-way traffic traveling on Wisconsin Street, and children crossing between parked cars and not at crosswalks. When a vehicle remains parked in the line-up, exiting vehicles have to drive around them. There are also vehicles sitting in other restricted areas. All these factors have the potential for an accident. He reviewed the current ordinance on parking regulations, and noted the areas at the school that are already marked “no parking”. He also stated the snowbanks have been removed and the school groundskeepers are keeping the area clear of snow. The committee discussed different options: the “covid loop” that directed traffic on a specific route, painting curbs and lanes, adding more “no parking” areas to combat blind spots, and educating the public about the safety concerns. Trustee Mattoon asked to meet with Principal Mason to see the issue first-hand. The village and the school will coordinate efforts to come up with a solution.
 - B. **Water Meter Replacement Plan:** Administrator/Public Works Director McKee noted the Board decided on a 20-year meter replacement cycle at the 2/13/23 board meeting. At that meeting there was also discussion on earmarking funds specifically for water meter replacement, but rates recently put in place by the PSC are accounting for depreciation of water meters. McKee explained the capital project plan prioritizes funds for future expenses, but if monies are designated by a line-item category it cannot be used for other needed expenses that may come up. Consensus of the committee was to leave it as is.
6. **Adjourn:** 6:43 p.m.

Joan Drehmel, Deputy Clerk