

*Village of Fall Creek*  
*Minutes for Regular Village Board Meeting*  
*January 8, 2024*

1. **Call to Order:** 6:00 p.m., Village Hall Meeting Room, 122 E Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Chester Goodman, Karen Herbison, Karen Hurd, Sheena Kaatz, Matt Mattoon. Members Arriving Later: Trustee Ryan Aylesworth. Staff Present: Village Administrator/Public Works Director Jared McKee, Clerk/Treasurer Renee Roemhild, Police Chief Colin Mumford. Also Present: 2 citizens.
3. **Pledge of Allegiance**
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and the agenda was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
  - MOTION (Mattoon/Herbison) to adopt the agenda as amended. PASSED, without negative vote.
6. **Recognition of Visitors/Citizen Input/Correspondence:**
  - A letter requesting the Village winter street light decorations be left up through January was read.
7. **Approval of Minutes:**
  - MOTION (Kaatz/Mattoon) to approve the 12/11/23 Regular Board, 12/27/23 Public Hearing & Special Village Board, and 1/3/24 Plan Commission meeting minutes. Trustee Ryan Aylesworth arrived at this point. PASSED, without negative vote.
8. **Financial Report:**
  - MOTION (Mattoon/Goodman) to approve the 12/31/23 Before Audit Budget Comparison Report. PASSED, roll call vote: Goodman-yes, Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Aylesworth-yes.
9. **Approval of Bills:**
  - MOTION (Mattoon/Herbison) to accept the Invoice Listing and Payroll Pay Summary Reports of 12/12/23-1/8/24. PASSED, roll call vote: Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Aylesworth-yes, Goodman-yes.
10. **Report of Village Administrator:** Administrator Jared McKee gave his monthly report highlighting the department duties accomplished since the last regular board meeting.
  - A. **Police Chief Colin Mumford, Year-End Summary:** Police Chief Colin Mumford gave a brief report for 2023, reviewing the year's cases and highlighting on such things as the department's participation in the State Speed Grant, receiving a grant for body cam's, and having a great turnout for their community relations event National Night Out.
11. **Committee Reports:** None.
12. **Unfinished Business:**
  - A. **Consider 2<sup>nd</sup> Reading and Possible Adoption of Amendments to Village Code Title 16 Zoning Including § 16.1.11 Pole Sheds, 16.2.9 Schedule of Zoning Requirements, 16.4 Commercial Parking, 16.7.5 Wellhead Protection Zone B Regulations:**
    - MOTION (Herbison/Hurd) to hold the second reading and adopt the above amended ordinance, making it a part of the Code of the Village of Fall Creek. PASSED, roll call vote: Hurd-yes, Kaatz-yes, Mattoon-yes, Raap-yes, Aylesworth-yes, Goodman-yes, Herbison-yes.
  - B. **Consider 2<sup>nd</sup> Reading & Possible Adoption of Amendments to Village Code Chapter 185 Sexual Offender Residency Restrictions:**
    - MOTION (Hurd/Goodman) to hold the second reading and adopt the above amended ordinance, making it a part of the Code of the Village of Fall Creek. PASSED, roll call

vote: Kaatz-yes, Mattoon-yes, Raap-yes, Aylesworth-yes, Goodman-yes, Herbison-yes, Hurd-yes.

### **13. New Business**

- A. Downtown Business District Building and Sign Permit Application:** President Tim Raap reported on the Plan Commission's review of the building and sign permit application for Cricket Pizza, 129 E Lincoln Ave, stating the commission recommended approval of the façade plans and gave a general approval on the concept for the sign, stating the color scheme for the siding and sign should come back to the commission once it is determined. Trustee Karen Hurd recused herself from her position on the Board.
- MOTION (Mattoon/Goodman) to approve the application as specified by the Plan Commission. PASSED, without negative vote.
- B. Establish Dates for 2024 Open Book and Board of Review:**
- MOTION (Mattoon/Herbison) to set the dates for Open Book as Thursday, April 18<sup>th</sup> from 5-7 PM and Board of Review as Wednesday, May 29<sup>th</sup> from 5-7 PM. PASSED, without negative vote.
- C. Consider Reconstruction of Tennis/Pickleball Courts and Basketball Court:** Administrator McKee reviewed the concept plan, as well as giving a projected cost stating the estimate came in at approximately \$96,000 for the asphalt alone. That estimate does not include fencing, sidewalk, lighting, engineering, etc. McKee stated he thought this was a feasible project to do on our own without engineering in order to save money on costs. He has been in contact with someone who may be willing to donate for the project.
- MOTION (Hurd/Herbison) granting Administrator McKee authority to get separate bids for each part of the project, doing the piecemeal approach and start to cobble it together. PASSED, roll call vote: Mattoon-yes, Raap-yes, Aylesworth-yes, Goodman-yes, Herbison-yes, Hurd-yes, Kaatz-yes.
- D. Consider Reconstruction of Miami Ave:** Raap reported on options for the project, noting that we have received some Local Road Improvement Program money for it and need to determine the scope of the project. McKee talked about the deterioration of the current road and the need for the project. He stated the decision will be whether to do a complete rebuild including replacement of underground utilities at an estimated cost of \$750,000 or just a grinding and surface road replacement at an estimated cost of under \$100,000.
- MOTION (Herbison/Hurd) authorizing Administrator McKee to solicit bids on the project at a lesser scale of grinding and surface replacement only. PASSED, roll call vote: Raap-yes, Aylesworth-yes, Goodman-yes, Herbison-yes, Hurd-yes, Kaatz-yes, Mattoon-yes.

**14. Committee Recommendations:** None.

**15. Possible Assignment to Committee:** None.

**16. Adjournment:** @ 6:52 p.m.

Renee Roemhild, Clerk/Treasurer