

Application for License for Large Gatherings or Assemblies

This application must be completed at least 30 days in advance of scheduled assembly AND at least 15 days in advance of the regularly scheduled Village Board meetings (generally scheduled the second Monday of each month) or at least 15 days in advance of a specially called meeting, for which the applicant is responsible to pay compensation for the President and Trustees as specified in § 2.2.4.

Fee Required \$100 due at time of application

Date Received _____

If more space is required, please attach separate pages to this form.

If more than one person is a co-sponsor for the assembly, each person shall provide his or her name, address and age.

Applicant Name _____

Applicant Address _____

Applicant Email Address _____ **Age** _____

If Corporation, include certified copy of articles of incorporation

Name of Event _____

Days of Event _____

Hours of Event _____ AM PM to _____ AM PM

Maximum Number of Persons Expected to Attend _____

Maximum Number of Tickets to be Sold (if applicable) _____

Location of Property Where Event Will Be Held (Address and Legal Description.) Also, describe any structure(s) that will house the assembly. If the assembly will be held (in whole or in part) out-of-doors, identify that portion of the property

Property Owner's Name _____

Property Owner's Address _____

As property owner of the above listed property, I give permission to the applicant(s) to use the property in question for the purpose of holding an assembly regulated under Village of Fall Creek Ordinance 200 - Large Gatherings & Assemblies Regulated.

Signature of Property Owner _____

Notary Public: Subscribed and Sworn to Before Me this _____ day of _____, 20_____.
_____ My Commission Expires _____.

The applicant hereby agrees to indemnify and hold the Village of Fall Creek, its officers, employees and agents harmless from any and all damages, costs, claims, injuries, lawsuits, and causes of action, whether for personal injuries or property damage, directly or indirectly arising from acts or acts of omission of the applicant, or the applicant's officers, employees or agents pertaining to, directly or indirectly, the right to hold an assembly under the terms and conditions of Village ordinances and the permit granted to the applicant in accord therewith. To the extent that as a condition of the permit granted to the applicant, the Village requires that it be named as an additional insured under certain policies of insurance, the said coverage shall be pledged to cover any and all such damages, costs, claims, injuries, lawsuits, and causes of action brought against or naming the Village, its officers, employees and agents as parties to any personal injury or property damage actions related to the holding of the assembly in question.

The applicant further acknowledges that the sole interest of the Village in the subject matter of the permit is to grant to the applicant the said permit in accord with the terms and conditions of Village ordinances and that it does not now, has not previously and will not in the future exercise any control over or engage in any management function in relationship to the assembly which is the subject of the said permit. The Village has acted under its police power to grant the permit and has no interest in the permit or the assembly which is allowed thereunder.

This indemnification and acknowledgment are terms and conditions of the granting of the permit.

Signature of Applicant _____

As applicant for this license, I affirm that the statements contained herein are true and correct to the best of my knowledge.

Signature of Applicant _____

or All Authorized Partners or Officers (in the case of Corporation or Partnership) _____

or All Officers/or Members (in the case of Unincorporated Association) _____

Remember to include copy of ordinance with application.

The following requirements must also be met --Over -->

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The following requirements must be met:

Requirement Met

- Plans to limit the maximum number of people permitted to assemble
- Plans for fencing off location of assembly, and gates contained in such fences
- Plans for fencing off beer garden (if applicable), and gates contained in such fences
- Plans for supplying potable water, including source, amount available and location of outlets
- Plans for providing toilet and lavatory facilities including the source, number and location, type, and the means of disposing of waste deposited
- Plans for holding, collection, and disposing of solid waste material
- Plans to provide for medical facilities including location and construction of a medical structure, the names and addresses and hours of availability of physicians and nurses, and provisions for emergency ambulance services
- Plans (if applicable) to illuminate the locations of assembly including the source and amount of power and the location of lamps
- Plans for parking vehicles including the size and location of lots, points of highway access and interior roads including routes between highway access and parking lots
- Plans for telephone service including the source, number and location of telephones
- Plans for camping facilities (if applicable) including facilities and their location
- Plans for security including the number of guards, their deployment, and their names, addresses, credentials and hours of availability
- Plans for fire protection including the number, type and location of all protective devices including alarms and extinguishers, and the number of emergency fire personnel available to operate the equipment
- Plans for sound control and sound amplification (if applicable) including number, location and power of amplifiers and speakers
- Plans for food concessions and concessionaires who will be allowed to operate on the grounds including the names and addresses of all concessionaires and their license or permit numbers
- Scaled overall layout/diagram of the entire grounds
- Statement (filed with Fall Creek Village Clerk and approved by the Village Attorney) which shall indemnify and hold harmless this municipality or any of its agents, officers, servants, and employees from any liability or causes of action which might arise by reason of granting this license, from any cost incurred in cleaning up any waste material produced or left behind by the assembly and for any other claims arising from a violation of the Ordinance
- Inspection/Approval of all buildings by Building Inspector
- Certificate of Insurance Coverage
- License to Sell Alcoholic Beverages (if applicable)
- Bartender/Operator License (if applicable)

Police Department Approval _____

License

Granted

Denied

on Board Meeting Dated _____