

*Village of Fall Creek*  
*Minutes of Regular Village Board Meeting*  
*March 13, 2017*

1. **Call to Order:** 6:30 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Pledge to Flag**
3. **Roll Call:** Members Present: Village Trustees Tina Jacobson, Bob Jenkins, Matt Mattoon, Wayne Steinke, Karen Strasburg, Dane Zook. Members Absent: Village President Chester Goodman. Staff Present: Police Chief Chad Dachel, Public Works Director Bryan Kaatz, Clerk-Treasurer Renee Roemhild. Arriving Later: Kathy Cooper, Julia Richard, one citizen. The first order of business in the absence of the Village President was to nominate a chairperson for the meeting.
  - MOTION (Steinke/Mattoon) nominating Bob Jenkins. PASSED, without negative vote.
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted in the three public places and newspapers were notified.
5. **Adopt Agenda:**
  - MOTION (Steinke/Mattoon) to adopt the agenda as printed. PASSED, without negative vote.
6. **Act on Minutes**
  - MOTION (Mattoon/Steinke) to approve the 2/13/17 Regular Board, 2/28/17 Public Works/Streets & Sidewalks Committee, and 3/9/17 Parks & Rec Committee meeting minutes. PASSED, without negative vote.
7. **Citizen Input:** None.
8. **Correspondence:** Information was read regarding: Invitation to Legislative Breakfast at Eau Claire County Government Center on 3/20/17.
9. **Budget Comparison Report/Financial Considerations:**
  - MOTION (Jacobson/Steinke) to approve the 2/28/17 Budget Comparison Report and the Clerk-Treasurer's Monthly Report. PASSED, without negative vote.
10. **Consider Bills:**
  - MOTION (Mattoon/Strasburg) to approve bills #23446-23487, V17050-17086. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes.
11. **Scheduled Speakers/Issues of Interest**
  - A. **Kathy Cooper of United Way, Request to Construct Born Learning Trail in Fall Creek:** Kathy Cooper addressed the Board with a request that United Way be allowed to construct an educational, interactive learning trail in one of the village parks. They would secure sponsors, all materials, set up and maintain the trail. The trail typically runs 300-1000 feet long and encompasses signs that encourage learning and activities to engage children with their parental figure. United Way has installed one in Chippewa Falls at Irvine Park and it has been well received. The matter was referred to the Parks Committee.

The Board moved to agenda item 15.A.
15. **General Business**
  - A. **Public Hearing re: Alcoholic Beverage License Application:** Chairperson Jenkins opened the public hearing. There was no one present to speak. Chairperson Jenkins closed the public hearing.
  - B. **Consider Alcohol Beverage License Application:** Julia Richards introduced herself to the Board stating she will be starting a boutique to sell home goods and beauty products. She would also like to be sell Wisconsin-made wines.

- MOTION (Steinke/Strasburg) granting a "Class A" Retailers License (for the sale of intoxicating liquor only for consumption off premises) for the remainder of the 2017/2018 license year to Julia Richard. PASSED, without negative vote.

## **12. Police Department**

- A. Monthly Report:** Police Chief Chad Dachel presented the monthly report for cases/calls for service.
- B. Consider Equipment for New Squad:**
- MOTION (Mattoon/Steinke) to approve outfitting the new squad at a cost not to exceed \$4000 for lights/accessories and installation. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Jacobson-yes.
- C. Consider Computer Software for Police Report Writing:** Chief Dachel explained the police department currently uses an older, outdated computer software program for police reporting. The City of Eau Claire and County Sheriff's Department will be switching to new software in May of this year and is offering other agencies the opportunity to partner with them. Their goal is to have all agencies within the county use the same system so information can be more readily accessed and transferred between agencies. Dachel has negotiated a fair price for the software; an annual support cost of \$2000, with annual increases to be expected between 3-5%. A 10-year contract would be required. There would also be minor costs to acquire a compatible scanner.
- MOTION (Mattoon/Jacobson) to upgrade police reporting software along with the Eau Claire Sherriff's Department, and to authorize President Goodman to sign any contracts. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Jacobson-yes, Jenkins-yes.
- D. Consider 2nd Reading and Possible Adoption of Ordinance to Amend §185-4, Sexual Offender Residency Restrictions:**
- MOTION (Mattoon/Steinke) to hold the second reading and to adopt the above ordinance, making it a part of the Code of the Village of Fall Creek. This amendment better reflects common practices in neighboring communities. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Zook-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.
- E. Consider 2nd Reading and Possible Adoption of Ordinance to Amend §199-8, Tobacco Products:**
- MOTION (Steinke/Mattoon) to hold the second reading and to adopt the above ordinance, making it a part of the Code of the Village of Fall Creek. This amendment addresses e-Cigarettes. PASSED, roll call vote: Strasburg-yes, Zook-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes.
- F. Consider 2nd Reading and Possible Adoption of Ordinance to Amend § 249-9 (B), Vehicles & Traffic, Snowmobile Trails Closed:**
- MOTION (Mattoon/Steinke) to hold the second reading and to adopt the above ordinance, making it a part of the Code of the Village of Fall Creek. This amendment prohibits operation of a snowmobile within the Village whenever the Eau Claire County snowmobile trails are closed. PASSED, roll call vote: Zook-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes.

## **13. Public Works Department**

- A. Monthly Report:** Public Works Director Bryan Kaatz presented the monthly report on the public works and utility departments.
- B. Possible Well #3 Considerations, Including Update on Test Well, Contractor's Pay Request, Change Order, Amendment to Option to Purchase Land for Well Site:**
- MOTION (Mattoon/Steinke) approving Pay Request #1 to Sam's Well Drilling in the amount of \$10,583. PASSED, roll call vote: Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes.

- MOTION (Mattoon/Steinke) approving an amendment to the Option to Purchase for land from Thomas & Susan Dahl to include another parcel, with a second option fee of \$1000. PASSED, roll call vote: Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Jacobson-yes.
- MOTION (Mattoon/Jacobson) approving Change Order #1 to allow for investigation of an alternate well site. PASSED, roll call vote: Mattoon-yes, Steinke-yes, Strasburg-yes, Zook-yes, Jacobson-yes, Jenkins-yes.

**C. Consider Generator Contract for Sewer Plant and Wells:**

- MOTION (Steinke/Jacobson) approving contract with Fabick for 36 months of maintenance for three generators (two at WWTP, one at Well) for a cost of \$12,850.71. PASSED, roll call vote: Steinke-yes, Strasburg-yes, Zook-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes.

**D. Consider Sale of Ford Tractor & Mower; Consider Purchase of Brush Mower for Skid Steer:**

- MOTION (Strasburg/Steinke) authorizing the Public Works Director to sell the Ford tractor & mower, and to use those funds to purchase a brush mower for the skid steer. PASSED, roll call vote: Strasburg-yes, Zook-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes.

**14. Committee Reports:** Trustee Wayne Steinke reported on the 2/28/17 Public Works/Streets & Sidewalks Committee meeting regarding the rental and re-rental of the Doug Raether land near Well #2 and a possible crop plan. A special village board meeting will be held later to further discuss the matter.

**15. General Business**

**C. Consider Bartender Operator License Applications:**

- MOTION (Steinke/Zook) granting a bartender operator license for the remainder of the 2017/2018 license year to Carrie D'Lamatter and Dana Miller. PASSED, without negative vote.

**D. Parks: Discuss Development of Municipal Strategy for Managing the Emerald Ash Borer (EAB), and Consider Seeking DNR Funding:** Trustee Matt Mattoon reported on the 3/9/17 Parks & Rec Committee meeting. Much was discussed and the committee was fortunate enough to have Rita Koch, a forestry teacher at Vermillion College in Ely, MN, volunteer her time to assist the village in developing a strategy and identifying the number and location of trees on public land. Public Works Director Bryan Kaatz met with Ms. Koch on 3/10/17. Ms. Koch submitted her detailed report to Committee Chairperson Mattoon.

- MOTION (Steinke/Zook) thanking Ms. Koch for her expert services and directing a gift certificate in the amount of \$100 be sent to her. PASSED, roll call vote: Zook-yes, Jacobson-yes, Jenkins-yes, Mattoon-yes, Steinke-yes, Strasburg-yes.

**E. Public Property & Health: Discuss Village Hall Space Considerations:** Trustee Karen Strasburg questioned if the Board would be interested in converting the storage rooms to meeting rooms that could be used by the public.

- MOTION (Steinke/Mattoon) referring the matter to the Public Property & Health committee for research. PASSED, without negative vote.

**16. Adjourn:**

- MOTION (Jacobson/Steinke) @ 8:25 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer