

Village of Fall Creek

Minutes of Finance, Personnel & Economic Development Committee Meeting

Monday, September 13, 2021

1. **Call to Order:** 5:30 p.m., Village Hall/Library, 122 E. Lincoln Ave., Fall Creek.
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Ben Burch, Karen Herbison, Karen Hurd, Sheena Kaatz. Members Absent: None. Staff Present: Administrator/Public Works Director Jared McKee, Library Director Charlene Conradi, Clerk-Treasurer Renee Roemhild. Also Present: Library Board President John Kuehn, 3 citizens.
3. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting, including an agenda was posted in the three public places and local newspapers were notified.
4. **Adopt Agenda:**
 - MOTION (Kaatz/Hurd) to adopt the agenda as printed. PASSED, without negative vote.
5. **Work on 2022 Budget:** Library Board President John Kuehn and Library Director Charlene Conradi presented their 2022 budget request to the committee, giving some statistics which show how effective and efficient the Fall Creek Public Library has been performing with their budget. They are requesting an additional \$6,607 from the Village this year to help increase their budget for purchasing books and to give wage increases to their staff. Conradi explained the Department of Public Instruction has identifies “tiers” to indicate the expected levels of material expenditures, volumes held, and collection size. \$1,415 of the proposed increase is to bring FCPL up to the Tier 1 level for *Materials Expenditures*. Kuehn presented information from Indianhead Federated Library Services comparing personnel wages for like-sized libraries. He stated the library board would like to grant both an inflationary and merit wage increases to their staff. Kuehn listed many of the achievements accomplished by the staff to show why the library board made that decision.

Administrator Jared McKee presented several items for the committee’s consideration, including a detail *Debt Service* budget.

6. **Adjourn:**
 - MOTION (Burch/Kaatz) @ 6:30 p.m. PASSED, without negative vote.

Renee Roemhild, Clerk-Treasurer